



Agenda

ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY MAY 19, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/91425941504>.

WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCE MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCE GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCE GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Dan Chang
 Commissioner Ross Peterson

Joe Angelo, Secretary to
 Civil Service Commission
 Andrea Weddle,
 Chief Assistant County Counsel

I.	CALL TO ORDER	
II.	APPROVE THE MINUTES OF MAY 5, 2021 AS MAILED.	
III.	PUBLIC COMMENTS:	
IV.	APPROVE CONSENT MATTERS - Pages 3 - 6	
V.	COMMUNICATION(S):	
VI.	APPEALS (Non-Disciplinary Matters)	
VII.	CLOSED SESSION	
	1. Public Employment pursuant to Government Code §54957:	
	2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	
	3. <u>Conference with Legal Counsel - Existing Litigation:</u>	
VIII.	COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
X. ADJOURNMENT	

IV. CONSENT MATTERS -

A. Hearing Calendar

1. Correspondence from Attorney Will M. Yamada, with Tribuiano & Yamada, LLP, requesting an appeal hearing for Case No. 2021-04. Set for hearing.

B. Reinstatement Request(s)

1. Kristina Foster, Sheriff's Safety Aide, Sheriff's Office.

C. Voluntary Demotions - None

D. Comparable Transfer(s) - None

E. Transfer CSC (Rule 1732) - None

F. Examination Actions – for CSC Meeting of May 19, 2021

Open-Assembled Examinations

Order on 4/26/21	1. Public Works Fleet Supervisor, LDF 5/21/21.
Order on 4/26/21	2. Specialist Clerk II, LDF 5/20/21.
Order on 4/30/21	3. Infrastructure Services Technician, LDF 5/24/21.
Order on 4/30/21	4. Secretary II, LDF 5/24/21.
Order on 5/4/21	5. Chief Investigator, Public Defender's Office, LDF 5/28/21.

Reinstate Eligible Lists

	6. Supervising Clerk III (Promotional), Exam #18-1140-01, Terminate on 7/30/21.
	7. Client Advocate (Promotional), Exam #15-6736-01, Terminate on 8/4/21.
	8. Supervising Appraiser II, Exam #19-2625-01, Terminate on 10/30/21.

Miscellaneous

	9. Extend the last day for filing for Program Specialist (Registered Dietitian, Certified Diabetes Educator, Spanish Speaking), Exam #20-0305-03, from 2/1/21 to 6/4/21.
	10. Extend the last day for filing for Fund Development and Grant Specialist, Exam #21-0310-01 from 5/7/21 to 5/21/21.

G. Eligible Lists

Create Approve and Order Promulgated:

1. Chief Therapist, Exam #21-5872-01.

IV. CONSENT MATTERS -

2. Child Welfare Worker II, Exam #21-6745-01.
3. Civil Paralegal, Exam #20-1583-01.
4. Family Support Case Manager, Exam #20-6707-01.
5. Fire Department Account Clerk, Exam #20-8160-01.
6. Fire Engineer (Promotional), Exam #20-8143-01.
7. Supervising Appeals Officer (Promotional), Exam #20-6739-01.
8. Traffic Signal Technician, Exam #20-9627-01.
9. Unit Supervisor, Probation, Exam #20-6122-01.

H. Classification Recommendations

Department:	Regarding:
General Services Agency	<ol style="list-style-type: none"> 1. Reallocate one position of 9690 - Facilities Manager, to 9702 - Real Estate Program Manager (21-36792).
Health Care Services Agency	<ol style="list-style-type: none"> 2. Reallocate one position 5801 P, Lactation Specialist Project (Spanish Speaking), to 5519 - Dentist (21-36536). 3. Reallocate one position 5305 - Registered Nurse II (PHN), to 5320, Registered Nurse IV (PHN) (21-36672). 4. Reallocate one position of 5400N - Student Professional Worker N, to 0308 P - Supervising Program Specialist Project (21-36704). 5. Reallocate one position of 5400N - Student Professional Worker N, to 0308 P - Supervising Program Specialist Project (21-36705). 6. Reallocate one position of 5400N - Student Professional Worker N, to 0305 P - Program Specialist Project (21-36706). 7. Reallocate one position 5400N, Student Professional Worker N, to 6707 P, Family Support Case Manager Project (21-36778). 8. Reallocate one position of 5400N - Student Professional Worker N, to 0308 P - Supervising Program Specialist Project (21-36779). 9. Reallocate one position of 5400N - Student Professional Worker N, to 5320 P, Registered Nurse IV Project (21-36780). 10. Reallocate one position of 5400N - Student Professional Worker N, to 5320 P - Registered Nurse IV Project (21-36781). 11. Reallocate one position of 6927 P - Program Services Coordinator Project (Youth Development), to 1120 - Clerk II (Spanish Speaking) (21-36785).

	<p>12. Allocate one additional position of 6527 - Behavioral Health Clinical Manager (21-36843).</p> <p>13. Allocate five additional positions of 6525 - Behavioral Health Clinical Supervisor (21-36844).</p> <p>14. Allocate five additional positions of 5139 - Physician III (21-36845).</p> <p>15. Allocate twenty additional positions of 6510 - Behavioral Clinician II (21-36846).</p> <p>16. Allocate five additional positions of 6491 – Mental Health Specialist II (21-36847).</p> <p>17. Allocate one additional position of 1142 – Administrative Assistant (21-36848).</p> <p>18. Allocate one additional position of 1138 – Supervising Clerk I (21-36849).</p> <p>19. Allocate four additional positions of 1129 – Specialist Clerk II (21-36850).</p> <p>20. Reallocate one position of 1129 - Specialist Clerk II (Spanish Speaking), to 1142 - Administrative Assistant (Spanish Speaking) (21-36912).</p>
<p>Probation</p>	<p>21. Reallocate one position of 0419 - Information Systems Analyst, to 0217 - Financial Services Officer (21-37031).</p>
<p>Public Defender</p>	<p>22. Reallocate one position of 1090 - Retired Annuitant I, to 1091, Retired Annuitant II (21-37037).</p>
<p>Sheriff’s Office</p>	<p>23. Reallocate one position of 1093 - Retired Annuitant – Safety II, to 1091 - Retired Annuitant II (21-36991).</p> <p>24. Reallocate one position of 1093 - Retired Annuitant – Safety II, to 1091 - Retired Annuitant II (21-36992).</p> <p>25. Reallocate one position of 1093 - Retired Annuitant – Safety II, to 1091 - Retired Annuitant II (21-36993).</p>
<p>Social Services Agency</p>	<p>26. Reallocate one position of 1115 - Clerk I, to 1120 - Clerk II (21-36799).</p>
<p>I. <u>Specialty Designations</u></p>	
	<p>1. Remove specialty designation for position #310091, job code 5141, Physician IV, (Communicable Disease), effective 5/29/21.</p> <p>2. Approve specialty designation for position #310091, job code 5141, Physician IV, (Communicable Disease Prgm Adm), effective 5/30/21.</p> <p>3. Remove specialty designation for position #310705, job code 6640 - Rehabilitation Counselor II (Criminal Justice), effective 5/30/21.</p>

	<ol style="list-style-type: none">4. Approve specialty designation for position #311212, job code 6510 - Behavioral Clinician II (Homeless Program Specialty), effective 5/30/21.5. Remove specialty designation for position #401057, job code 6510 - Behavioral Clinician II (Spanish Speaking), effective 5/30/21.6. Remove specialty designation for position #402525, job code 0305 - Program Specialist (Adult Clinical Specialty) effective 5/30/21.
Library Services	<ol style="list-style-type: none">7. Approve specialty designation for position #311579, job code 4120 - Library Technician (Spanish Speaking), effective 5/29/21.8. Approve specialty designation for position #311590, job code 4120 - Library Technician (Spanish Speaking), effective 5/29/21.
J. <u>Classification Specifications</u> - None	