



*Summary Action Minutes*  
ALAMEDA COUNTY  
CIVIL SERVICE COMMISSION

WEDNESDAY, FEBRUARY 9, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/86747309810>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org). PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org). AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President  
Commissioner Barbara Luna, Vice-President  
Commissioner Ross Peterson

Joe Angelo, Secretary to  
Civil Service Commission  
Andrea Weddle,  
Chief Assistant County Counsel

**I. CALLED TO ORDER**

**II. REMOTE MEETINGS (AB 361):**

Civil Service Commission to Receive Oral Staff Report Regarding AB 361 and to Adopt Findings for Continued Teleconference Meetings

By unanimous vote (3-0) the Civil Service Commission (“Commission”) finds that there is a continuing state of emergency declared by the Governor of the State of California that encompasses the County of Alameda. The Commission further finds that state and/or local officials have imposed or continue to recommend measures to promote social distancing. Accordingly, the Commission therefore accepts staff’s recommendation and adopts Findings for continued teleconferenced meetings in accordance with Government Code section 54953(e).

3-0

**III. APPROVED THE MINUTES OF JANUARY 26, 2022, AS MAILED.**

3-0

**IV. PUBLIC COMMENTS:**

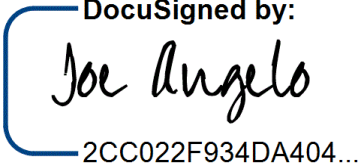
None

<b>V. APPROVED CONSENT MATTERS - Pages 3 - 6</b>	<b>3-0</b>
<b>VI. COMMUNICATION(S):</b>	<b>None</b>
<b>VII. APPEALS (Non-Disciplinary Matters)</b>	<b>None</b>
<b>VIII. CLOSED SESSION</b>	<b>None</b>
<b>IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:</b>	<b>No Action</b>
<b>X. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:</b>  The Secretary announced that newly appointed Civil Service Commissioner Julie Yim is anticipated to attend her first Commission meeting on February 23, 2022.	
<b>XI. ADJOURNMENT</b>	<b>3-0</b>

<b>V. CONSENT MATTERS - APPROVED</b>		
<b>A. <u>Hearing Calendar</u> - None</b>		
<b>B. <u>Reinstatement Request(s)</u></b> 1. Emily Claassen, Program/Financial Specialist P, Health Care Services Agency. 2. Taiwan McCullough, Specialist Clerk I, Community Development Agency. 3. Maylene Mojica, Administrative Specialist II P, Health Care Services Agency.		
<b>C. <u>Voluntary Demotions</u> –</b> 1. Shane Thompson, Emergency Services Dispatcher I, to Sheriff’s Technician, Sheriff’s Office. 2. Sara Trezza, Emergency Services Dispatcher I, to Sheriff’s Technician, Sheriff’s Office.		
<b>D. <u>Comparable Transfer(s)</u> - None</b>		
<b>E. <u>Transfer CSC (Rule 1732)</u> - None</b>		
<b>F. <u>Examination Actions</u> – for CSC Meeting of February 9, 2022</b>		
<b>Open-Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
1/21/22	1. Elections Technician	2/14/22
1/25/22	2. Senior Accountant	2/18/22
1/27/22	3. Environmental Health Maintenance Worker ( <b>Program Worker/Re-Entry Pilot Program Specialty</b> )	2/21/22
1/27/22	4. Registered Nurse V	2/22/22
1/27/22	5. Telecommunications Technician	2/22/22
1/28/22	6. Housing and Community Development Specialist III	2/22/22
1/28/22	7. Truck Driver	2/22/22
<b>Open-Continuous Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
1/27/22	8. Behavioral Clinician I	Continuous
1/27/22	9. Behavioral Clinician I ( <b>Detention Medical Facilities</b> )	Continuous
1/27/22	10. Behavioral Clinician II	Continuous
1/27/22	11. Behavioral Clinician II ( <b>Detention Medical Facilities</b> )	Continuous

V. CONSENT MATTERS - APPROVED		
<b>Re-Open-Continuous Examinations</b>		
REOPEN DATE	EXAMINATION TITLE	LDF
01/10/22	12. Specialist Clerk II	01/31/22
01/21/22	13. Fund Development and Grant Specialist	02/18/22
01/24/22	14. Specialist Clerk I	02/14/22
01/26/22	15. Secretary II	02/14/22
01/28/22	16. Epidemiologist II	02/25/22
<b>Reinstate Eligible Lists</b>		
Title	Examination Number	Terminate On
17. Management Analyst	19-0206-01	4/29/22
<b>Miscellaneous</b>		
<p>18. Extend last day of filing for Agricultural and Standards Aid (SAN), Exam # 21-8202N-01, from 1/18/22 to 2/1/22.</p> <p>19. Extend the last day of filing for Engineering CAD/D Technician II, Exam #21-2123-01, from 1/19/22 to 2/18/22.</p> <p>20. Extend the last day of filing for Public Works Inspector III, Facilities, Exam #21-2172-01 from 1/20/22 to 2/11/22.</p> <p>21. Extend last day of filing for Senior Planner, Exam #21-2940-01, from 1/26/22 to 2/16/22.</p> <p>22. Change the Epidemiologist II, Exam #20-5875-01, from an open assembled exam to an open continuous exam effective 7/16/21.</p> <p>23. Change the Fund Development and Grant Specialist, Exam #21-0310-01, from an open assembled exam to an open continuous exam, effective 2/26/21.</p> <p>24. Change the Secretary II, Exam #20-1220-01, from an open assembled exam to an open continuous exam, effective 4/30/21.</p> <p>25. Change the Specialist Clerk I, Exam #21-1128-01, from an open assembled exam to an open continuous exam, effective 5/21/21.</p> <p>26. Change the Specialist Clerk II, Exam #21-1129-01, from an open assembled exam to an open continuous exam effective 4/26/21.</p>		
<b>G. Eligible Lists</b>		
<b>Create Approve and Order Promulgated:</b>		
<p>1. Administrative Specialist I, Exam #21-0218-01.</p> <p>2. Assistant Deputy Director, Community Development Agency (<b>Homeless Program and Policy Specialty</b>), Exam #21-2953-03.</p> <p>3. Assistant Director, Forensic, Diversion &amp; Re-Entry System of Care, Exam #21-5065-01.</p> <p>4. Construction Maintenance Laborer Zone 7, Exam #21-4983-01.</p>		

<b>V. CONSENT MATTERS - APPROVED</b>	
<p>5. County Training and Organizational Development Specialist, Exam #21-0466-01.</p> <p>6. Crew Leader, Exam #21-9515-01.</p> <p>7. Criminalist I, Exam #21-8523-01.</p> <p>8. Field Maintenance Superintendent, Exam #21-9527-01.</p> <p>9. Senior Investigator, Public Defender’s Office (Promotional), Exam #21-8581-01.</p> <p>10. Senior Vector Control Biologist (Promotional), Exam #21-5691-01.</p>	
<b>H. Classification Recommendations</b>	
<b>Department</b>	<b>Regarding:</b>
<b>Health Care Services Agency</b>	1. Reallocate one position of 6497 - Marriage and Family Therapist II, to 0219 - Administrative Specialist II <span style="float: right;">22-37480</span>
	2. Reallocate one position of 0305 - Program Specialist ( <b>Emergency Medical Svcs Opt</b> ), to 5781 P - Health Educator II Project <span style="float: right;">22-38003</span>
	3. Reallocate one position of 7879 - Health Services Trainee, to 6701 P - Community Outreach Worker II Project <span style="float: right;">22-38004</span>
	4. Reallocate one position of 0206 P - Management Analyst Project, to 0419 P - Information Systems Analyst Project <span style="float: right;">22-38044</span>
	5. Reallocate one position of 0206 P - Management Analyst Project, to 0419 P - Information Systems Analyst Project <span style="float: right;">22-38048</span>
	6. Reallocate one position of 0305 - Program Specialist, to 0306 - Program/Financial Specialist <span style="float: right;">22-38125</span>
<b>Social Services Agency</b>	7. Reallocate one position of 1132 - Eligibility Support Clerk, to 6720 - Social Worker III <span style="float: right;">22-38096</span>
<b>I. Specialty Designations</b>	
<b>Health Care Services Agency</b>	<p>1. Add specialty designation for position #310072 Job Code 5390 - Deputy Director, Public Health Nursing (<b>PHN</b>) Effective 02/20/22.</p> <p>2. Remove specialty designation for position #402420 Job Code 0315 P, Health Care Program Administrator II Project, (<b>Communicable Disease Program Admin</b>) Effective 02/20/22.</p>

<b>V. CONSENT MATTERS - APPROVED</b>	
<b>Social Services Agency</b>	3. Remove specialty designation for position #307214 Job Code 0219 - Administrative Specialist II ( <b>Public Authority</b> ) Effective 02/20/22.
<b>J. Classification Specifications</b>	
<b>Unrepresented-Management</b>	1. Adopt the revised classification specification of Job Code 4975 – Assistant General Manager-Engineering, Zone 7. 2. Adopt the revised classification specification of Job Code 9212 – Audio Visual Engineer.
<b>ADJOURNMENT</b>  There being no further business, the meeting was adjourned.   2CC022F934DA404...  _____ <b>JOE ANGELO</b> , Secretary to Civil Service Commission	