



# Agenda

## ALAMEDA COUNTY

### CIVIL SERVICE COMMISSION

WEDNESDAY, APRIL 6, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/86762021528>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President  
Commissioner Barbara Luna, Vice-President  
Commissioner Ross Peterson  
Commissioner Julie Yim

Joe Angelo, Secretary to  
Civil Service Commission  
Andrea Weddle,  
Chief Assistant County Counsel

#### I. CALL TO ORDER

#### II. REMOTE MEETINGS (AB 361):

Civil Service Commission to Receive Oral Staff Report Regarding AB 361 and to Adopt Findings for Continued Teleconference Meetings

#### III. APPROVE THE MINUTES OF MARCH 23, 2022, AS MAILED.

#### IV. PUBLIC COMMENTS:

#### V. APPROVE CONSENT MATTERS - Pages 3 - 5

#### VI. COMMUNICATION(S):

#### VII. APPEALS (Non-Disciplinary Matters)

#### VIII. CLOSED SESSION

#### IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

#### X. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

#### XI. ADJOURNMENT

<b>V. CONSENT MATTERS -</b>		
<b>A. <u>Hearing Calendar</u></b> Correspondence from Appellant Attorney, Will Yamada of Tribuiano & Yamada, LLP, withdrawing request for appeal hearing for Case No. 2021-04; OAH Case No. 2022010155. <b>Removed from OAH hearing calendar.</b>		
<b>B. <u>Reinstatement Request(s)</u></b> 1. Lyn Leone, Librarian II SAN, County Library. 2. Amy Hall, Departmental Human Resources Officer, Human Resource Services. 3. Tiffany Aquino, Administrative Specialist II, Social Services Agency.		
<b>C. <u>Voluntary Demotions</u></b> 1. Meredith Carter, Child Support Program Manager to Management Analyst, Department of Child Support Services. 2. Gehad Massoud, Child Welfare Worker II to Social Worker III, Social Services Agency.		
<b>D. <u>Comparable Transfer(s)</u>                      None</b>		
<b>E. <u>Transfer CSC (Rule 1732)</u>                      None</b>		
<b>F. <u>Examination Actions – for CSC Meeting of April 6, 2022</u></b>		
<b>Promotional Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
3/3/22	1. Employment Counselor Supervisor (Promotional)	3/28/22
<b>Open-Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
3/14/22	2. Bridge Tender	4/8/22
3/16/22	3. Chief Human Resources Administrator	4/11/22
3/16/22	4. Departmental Human Resources Officer	4/11/22
3/21/22	5. Forensic Pathologist	4/15/22
3/22/22	6. Payroll Records Clerk	4/15/22
3/23/22	7. Public Works Traffic Painter	4/18/22
<b>Re-Open-Continuous Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
3/25/22	8. Agricultural and Standard Aide SAN	4/22/22

<b>V. CONSENT MATTERS -</b>		
<b>Terminate Eligible Lists</b>		
<b>Title</b>	<b>Examination Number</b>	<b>Terminate On</b>
9. Administrative Associate, CAO	21-1137-01	4/1/22
10. Assistant Public Defender	18-3126-01	4/6/22
<b>Reinstate Eligible Lists</b>		
<b>Title</b>	<b>Examination Number</b>	<b>Terminate On</b>
11. Child Support Specialist I	19-1401-01	7/15/22
<b>Extend Eligible Lists</b>		
<b>Title</b>	<b>Examination Number</b>	<b>Terminate On</b>
12. Appeal Officer (Promotional)	20-6738-01	10/31/22
<b>Order an Eligible List Designated as Alternative List</b>		
13. Designate the Administrative Secretary, Exam #19-1227-01, as an alternate list for Administrative Associate, County Administrator's Office.		
<b>Miscellaneous</b>		
14. Cancel Water Resources Manager, Zone 7, Exam #22-4980-01, effective 3/30/22.		
15. Extend the last day of filing for Civil Legal Secretary, Exam #22-1242-01, from 3/24/22 to 4/22/22.		
16. Extend the last day of filing for Deputy Director, Public Works, Exam #22-2047-01, from 3/25/22 to 4/29/22.		
17. Extend the last day of filing for Fund Development and Grant Specialist, Exam #21-0310-01, from 3/18/22 to 4/18/22.		
18. Extend the last day of filing for Planner III, Exam #21-2935-01, from 3/14/22 to 3/31/22.		
19. Extend the last day of filing for Senior Auditor, Exam #22-0144-01, from 2/21/22 to 4/11/22.		
<b>G. Eligible Lists</b>		
<b>Create Approve and Order Promulgated:</b>		
1. Accounting Specialist I, Exam #21-1314-01.		
2. Clerk-Recorder's Supervisor I, Exam #21-1525-01.		
3. Clerk-Recorder's Supervisor II, Exam # 21-1526-01.		
4. Dentist, Exam #21-5519-01.		
5. Infrastructure Services Analyst, Exam #21-1830-01.		
6. Juvenile Institutional Officer Associate, Exam #21-6214-01.		
7. Public Works Inspector III, Facilities, Exam #21-2172-01.		

V. CONSENT MATTERS -		
8. Retirement Accountant II, Exam #21-1370-01. 9. Senior Nutritionist, Exam #21-5794-02. 10. Senior Planner, Exam #21-2940-01. 11. Senior Project Manager, GSA, Exam #21-9701-01. 12. Telecommunications Technician, Exam #21-9280-01. 13. Youth and Family Services Lead Therapist, Exam #21-6499-01. 14. Youth and Family Services Therapist, Exam #21-6498-01.		
H. <u>Classification Recommendations</u>		
Department	Regarding:	
Community Development Agency	1. Allocate one position of 6701 P - Community Outreach Worker II Project	22-38092
	2. Allocate one position of 2998 P - Healthy Homes Community Development Technician II Project	22-38110
Health Care Services Agency	3. Allocate one position of 6927 P - Program Services Coordinator Project	22-39333
	4. Allocate <b>two</b> positions of 0305 P - Program Specialist Project	22-39334
	5. Allocate <b>four</b> positions of 5305 P - Registered Nurse II Project (PHN)	22-39335
	6. Allocate <b>three</b> positions of 5315 P - Registered Nurse III Project (PHN)	22-39336
	7. Allocate one position of 5320 P - Registered Nurse IV Project (PHN)	22-39337
Sheriff's Office	8. Allocate <b>24</b> positions of 8604 - Deputy Sheriff II	22-39280
	9. Allocate <b>35</b> positions of 8604 - Deputy Sheriff II	22-39281
	10. Allocate <b>two</b> positions of 8604 - Deputy Sheriff II	22-39282
	11. Allocate <b>75</b> positions of 8604 - Deputy Sheriff II	22-39283
	12. Allocate <b>five</b> positions of 8604 - Deputy Sheriff II	22-39284
	13. Allocate <b>12</b> positions of 8604 - Deputy Sheriff II	22-39285

<b>V. CONSENT MATTERS -</b>	
	14. Allocate <b>five</b> positions of 8604 - Deputy Sheriff II 22-39286
	15. Allocate <b>four</b> positions of 8604 - Deputy Sheriff II 22-39287
	16. Allocate <b>three</b> positions of 8604 - Deputy Sheriff II 22-39288
	17. Allocate one position of 8617 - Sergeant 22-39289
	18. Allocate one position of 8617 - Sergeant 22-39290
	19. Allocate <b>25</b> positions of 8617 - Sergeant 22-39291
	20. Allocate <b>two</b> positions of 8617 - Sergeant 22-39292
	21. Allocate one position of 8620 - Lieutenant 22-39293
	22. Allocate <b>four</b> positions of 8620 - Lieutenant 22-39294
	23. Allocate one position of 8620 - Lieutenant 22-39295
	24. Allocate <b>two</b> positions of 8625 - Captain 22-39296
	25. Allocate <b>25</b> positions of 1093 - Retired Annuitant – Safety II 22-39297
	26. Allocate <b>15</b> positions of 1091 - Retired Annuitant II 22-39298
<b>I. <u>Specialty Designations</u></b>	
<b>Health Care Services Agency</b>	1. Remove specialty designation for position #311173 Job Code 0314 - Health Care Program Administrator I ( <b>Diabetes Option</b> ) Effective 4/17/22
<b>J. <u>Classification Specifications</u>                      None</b>	