

# TELECONFERENCING GUIDELINES FOR PUBLIC PARTICIPATION IN THE COUNTY OF ALAMEDA CIVIL SERVICE COMMISSION IN-PERSON AND REMOTE MEETINGS

## **In Person and Remote Participation**

Members of the public may participate in-person and remotely in County of Alameda Civil Service Commission meetings. Public members who choose to view and participate in Commission meetings remotely through teleconferencing may do so by viewing the live streamed meeting online at <https://us06web.zoom.us/j/84805698804>.

## **Public Comment via Teleconference**

Members of the public may address the Civil Service Commission on a matter that is on the agenda or during the Public Comment portion of the meeting concerning a matter that is not on the agenda but is an issue within the Commission's subject matter jurisdiction.

**To observe the meeting by video conference, please click on this link to join the webinar:** <https://us06web.zoom.us/j/84805698804> at the noticed meeting time.

## **Instructions on how to join a meeting by video conference are available at:**

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. If you are using a laptop: use the "raise hand" button. When you are called to speak, remember to unmute your microphone.

## **To listen to the meeting by phone, please call the numbers below at the noticed meeting time:**

(for higher quality, dial a number based on your current location)

- If you are calling in: dial \*9 to raise your hand to speak. When you are called to speak, the host will unmute you to enable you to speak.
- If you decide not to speak, you may hang up and dial back into the meeting or simply notify the Conference Host that you do not wish to speak when you are unmuted and asked to speak.

## **Telephone:**

### **Or One tap mobile:**

+14086380968,,84805698804# US (San Jose)

+16694449171,,84805698804# US

### **Or join by phone:**

#### **Dial (for higher quality, dial a number based on your current location):**

US: +1 408 638 0968 or +1 669 444 9171 or +1 669 900 6833 or +1 253 205 0468 or  
+1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 646 931 3860 or  
+1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or  
+1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or  
+1 564 217 2000 or +1 646 876 9923 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

**Webinar ID: 848 0569 8804**

**International numbers available:** <https://us06web.zoom.us/j/kziqzEcEa>

If asked for a participant ID or code, press #. Additional instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663%20-%20Joining-a-meeting-by-phone>.

**Written Comment** (accepted until the start of the meeting at 4:00 p.m., unless otherwise noted on the meeting agenda).

To provide written comment on an item on the agenda or to address the Commission about an issue during Public Comment, you may send an email to [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org). Please note the agenda item number you want to address or whether you intend for your comment to be included in Public Comment. Copies of all written comments will be provided to the Commissioners and will be added to the official record.

ADA Accessibility: If you require a reasonable modification or accommodation for a disability, please email the Secretary to the Commission at [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) or call (510) 272-6435.