



***Summary Action Minutes***  
**ALAMEDA COUNTY**  
***CIVIL SERVICE COMMISSION***

**Wednesday, July 17, 2019**

**(Minutes Subject to Approval at July 31, 2019 Meeting)**

The Civil Service Commission will meet **Wednesday, July 31, 2019** at 4:00 p.m.  
in Room 201 of the Lakeside Plaza Building.

**PRESENT**

Commissioners: **D. Chang, A. Lum, B. Luna, R. Peterson**  
**(Absent: D. Handis)**

Secretary: **S. Gee for J. Angelo**

Chief Assistant

County Counsel: **A. Weddle**

**I. CALLED TO ORDER**

**II. APPROVED THE MINUTES OF JULY 3, 2019 AS MAILED. 4-0**

**III. PUBLIC COMMENTS:**

**George Bolton spoke in opposition to Item VII.-1.**

**Daniel Woldesenbet, Public Works Agency Director, spoke in support of Item VII.-1.**

**Rose Kwiatkowski from County Counsel's Office, spoke in support of Item VII.-1.**

**IV. APPROVED CONSENT MATTERS - Pages 3 - 5 4-0 As Amended Item IV.-D.-7.**

**V. COMMUNICATION(S) No Actions**

**VI. APPEALS (Non-Disciplinary Matters) No Actions**

**VII. CLOSED SESSION**

- 1. REPORT AND RECOMMENDATION(S): Public Employee Discipline/Dismissal/Release – Case No. 2018-08– OAH No. 2018110388 (Public Works Agency). 4-0**
- 2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Four cases)**
- 3. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9**

**VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:  
For Item VII.-1. the Commission unanimously voted 4-0 to adopt the Report and  
Recommendation and uphold the discipline imposed by the department.**

**IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS: None**

**X. ADJOURNMENT 4-0**

#### IV. CONSENT MATTERS - APPROVED

##### A. Hearing Calendar

1. Correspondence from the Law Offices of Denise Eaton-May, requesting an appeal hearing for Case No. 2019-06. Set for hearing.

##### B. Reinstatement Request(s)

1. Sabrina Amador-Diggdon, Division Chief, Auditor, Auditor-Controller
2. Anna Lee, Program Specialist P, Health Care Services Agency
3. Susan Loustau, Specialist Clerk I, County Library

##### C. Examination Actions – for CSC Meeting of July 17, 2019

Ordered on 6/28/19 open-assembled examination:

1. Probation Community Re-Entry and Outreach Director, LDF 7/22/19

Ordered on 7/1/19 open-assembled examination:

2. County Surveyor, LDF 7/26/19
3. Librarian I, LDF 7/26/19
4. Public Works Technical Assistant III, LDF 7/25/19

Reopened on 7/5/19 continuous examination:

5. Customer Service Representative, Department of Child Support Services, LDF 7/29/19

Reopened on 7/11/19 continuous examination:

6. Accounting Specialist II, LDF 7/25/19

Reopened on 7/1/19 continuous examination:

7. Senior Project Manager, General Services Agency, LDF 7/15/19

Miscellaneous:

8. Changed the Senior Project Manager, General Services Agency, exam #18-9701-01, from an assembled exam to a continuous exam effective, 10/30/18.
9. Extended the last day for filing for Supervising Criminalist, exam #19-8526-01, from 6/26/19 to 7/10/19.
10. Changed Customer Service Representative, Department of Child Support Services, exam #18-1154-01, from an assembled exam to a continuous exam effective, 11/15/18.
11. Changed the Accounting Specialist II, exam #18-1316-02, from an assembled exam to a continuous exam effective, 12/19/18.

**IV. CONSENT MATTERS - APPROVED**

**D. Eligible Lists**

Created, approved and ordered promulgated:

1. Agricultural and Standards Investigator I, #19-8418-01
2. Assistant Agency Director, Social Services Agency, #19-6080-01
3. Fire Dispatcher Trainee, #19-8209-01
4. Human Resource Validation Processor, #19-0269-01
5. Janitor Supervisor II (Promotional), #19-7423-01
6. Painter, #19-9240-01
7. Senior Hazardous Materials Specialist-Household Hazardous Waste (Promotional), #19-5655-01
8. Transportation & Supply Coordinator, Zone 7, #19-4985-01

**E. Specialty Designations - Approved**

<b>Department:</b>	<b>Re:</b>
Health Care Services Agency	<ol style="list-style-type: none"> <li>1. Approve the specialty designation for one position #310782, job code 1128 Specialist Clerk I, (Spanish Speaking Specialty), effective 7/28/19.</li> <li>2. Approve the specialty designation for one position #310783, job code 1129 Specialist Clerk II, (Spanish Speaking Specialty), effective 7/28/19.</li> </ol>
Public Defenders Department	<ol style="list-style-type: none"> <li>3. Approve the specialty designation for one position #301488, job code 1240 Legal Secretary, (Spanish Speaking Specialty), effective 7/28/19.</li> <li>4. Approve the specialty designation for three positions #301487, 301494, 301495, job code 1240 Legal Secretary, (Spanish Speaking Specialty), effective 7/28/19.</li> </ol>

**IV. CONSENT MATTERS - APPROVED**

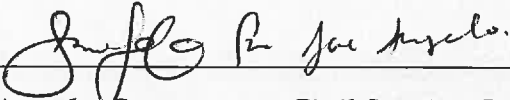
**F. Classification Specifications - Approved**

Unrepresented - Management

1. Adopt the revised classification specification for 1829, Deputy Director, Information Technology Department.
2. Revise and retitle the classification specification 1845, Assistant Director, Information Technology Department to 1845, Assistant Chief Information Officer.
3. Revise and retitle the classification specification 1835, Information Technology Manager to 1835, Technical Service Director.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

  
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Joe Angelo, Secretary to Civil Service Commission