



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

Wednesday, August 1, 2018

(Minutes Subject to Approval at August 15, 2018 Meeting)

The Civil Service Commission will meet **Wednesday, August 15, 2018** at 4:00 p.m.
in Room 201 of the Lakeside Plaza Building.

PRESENT

Commissioners: **All Present**

Secretary: **J. Angelo**

Chief Assistant

County Counsel: **A. Weddle**

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF JULY 18, 2018 AS MAILED. 4-0

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 3 - 6 4-0

V. EXAM ACTION

Ordered on 6/29/18 promotional-assembled examination:

Deputy Director, General Services Agency (Building Maintenance)

The Commission voted 4-0 to continue this Exam Action matter and requested the classification specification for Deputy Director, General Services Agency (Building Maintenance) be brought back to the Commission for revision.

VI. CLASSIFICATION SPECIFICATION

Adopt the revised classification specification for 0184, Logistics Services Manager, General Services Agency.

The Commission voted 4-0 to adopt the revision.

Commissioner Ross made a motion to calendar for a future meeting a discussion to address a potential investigation into the allegations of improprieties made during public comment, including a review of the General Services Agency's process for Classification Specifications and Examination Actions. 4-0

VII. COMMUNICATION(S) No Actions

VIII. APPEALS (Non-Disciplinary Matters) No Actions

IX. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:
(One case)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

X. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION: No Actions

XI. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

HRS Director, Joe Angelo, announced the new Commissioner, Dennis Handis, will begin his term at the next CSC meeting.

XII. ADJOURNMENT 4-0

IV. CONSENT MATTERS - APPROVED

A. Reinstatement Request(s)

1. Belinda S. Ambroshini, Specialist Clerk I, Social Services Agency
2. TeeLee Garvin, Specialist Clerk II, Health Care Services Agency
3. Malcolm Lewis, Eligibility Support Clerk, Social Services Agency
4. Susan Loustau, Specialist Clerk I, General Services Agency
5. Hung Thanh Nguyen, Supervising Welfare Investigator, Social Services Agency
6. David Valladares, Eligibility Support Clerk, Social Services Agency

B. Voluntary Demotion(s)

Susie Saechao, Behavioral Clinician I to Mental Health Specialist III, Health Care Services Agency

C. Examination Actions – for CSC Meeting of August 1, 2018

Ordered on 7/9/18 open assembled examination:

1. Assistant Public Defender, LDF 8/7/18

Ordered on 7/18/18 open assembled examination:

2. Administrative Analyst, LDF 8/13/18

Ordered on 7/20/18 open assembled examination:

3. Information Systems Specialist, LDF 8/13/18

Ordered on 7/23/18 open assembled examination:

4. Program Specialist (Sexually Transmitted Disease Option), LDF 8/16/18

Ordered on 7/26/18 open assembled examination:

5. Public Works Inspector III, Construction, LDF 8/20/18

Reopened on 7/10/18 continuous examination:

6. Financial Services Deputy Director, Social Services Agency

Extended eligible lists:

7. Appraiser III, #17-2620-01, terminate 11/30/18
8. Departmental Human Resources Officer, #17-0460-01, terminate 8/14/19
9. Management Analyst, #17-0206-01, terminate 6/6/19
10. Physician III (Psychiatric Specialty), #17-5139-01, terminate 10/16/18
11. Procurement and Contracts Supervisor, #17-0175-01, terminate 2/28/19
12. Specialist Clerk I, #17-1128-01, terminate 5/21/19

Miscellaneous:

13. Changed Financial Services Deputy Director, Social Services Agency, exam #18-6070-02. from an assembled examination to a continuous examination effective 5/29/18.
14. Extended the last day for filing for Management Analyst, exam #17-0206-01 from 7/17/18 to 7/23/18.

IV. CONSENT MATTERS - APPROVED

D. Eligible Lists

Created, approved and ordered promulgated:

1. Accountant, #17-0132-01
2. Administrative Associate, County Administrator's Office, #18-1137-01
3. Associate Program Specialist, #18-0301-01
4. Deputy Chief Probation Officer, #18-6124-01
5. Deputy Sheriff I POST Academy Graduates, #17-8602-01
6. Labor Relations Manager, #18-0292-01
7. Program Specialist (Emergency Preparedness Professional), #17-0305-06
8. Senior Registered Environmental Health Specialist (Promotional) #18-5667-02
9. Senior Risk and Insurance Analyst, #18-0491-01
10. Social Worker I, #17-6710-01
11. Staff Development Specialist, #18-6796-01
12. Strategic Facilities Capital Planning Manager, #18-2220-01

E. Classification Recommendations - Approved

Department:	Re:
General Services Agency	<ol style="list-style-type: none"> 1. Reallocate one position of 9680, Supervisor, Building & Plant Maintenance to 0206, Management Analyst (19-31503).
Health Care Services Agency	<ol style="list-style-type: none"> 2. Reallocate one position of 6316P, Clinical Psychologist Project to 6316, Clinical Psychologist (Homeless Program Specialty) (19-31515). 3. Reallocate one position of 6510, Behavioral Clinician II to 6515, Clinical Review Specialist (19-31516). 4. Reallocate one position of 6510, Behavioral Clinician II to 6515, Clinical Review Specialist (19-31517). 5. Reallocate one position of 6510, Behavioral Clinician II to 6515, Clinical Review Specialist (19-31518). 6. Reallocate one position of 6527, Behavioral Health Clinical Manager to 6491, Mental Health Specialist II (19-31519). 7. Reallocate one position of 5400N, Student Professional Worker to 0305, Program Specialist (19-31520).

IV. CONSENT MATTERS - APPROVED

E. Classification Recommendations - Approved

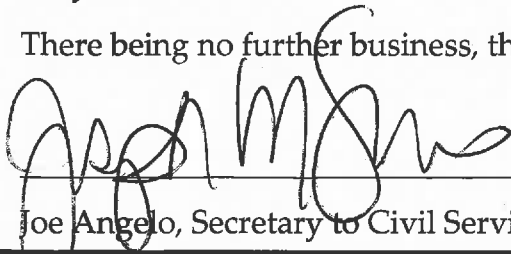
Department:	Re:
Health Care Services Agency	8. Reallocate one position of 6510, Behavioral Clinician II to 0305, Program Specialist (19-31521). 9. Reallocate one position of 5383, Mid-Level Practitioner to 5384, Psychiatric Mental Health Nurse Practitioner (19-31524).
Public Defender	10. Reallocate one position of 1220, Secretary II to 1226, Administrative Legal Secretary (18-31244).
Sheriff's Office	11. Reallocate one position of 6501, Youth and Family Services Therapist I to 6511, Youth and Family Services Program Assistant (19-31511). 12. Reallocate one position of 9402, Transportation Services Attendant to 8755, Sheriff's Technician (19-31543). 13. Reallocate one position of 8550N, Regional Training Center Instructor EVOC (Emergency Vehicle Operations) Services-As-Needed to 8549N, Regional Training Center Instructor Services-As-Needed (19-31622).
Zone 7	14. Allocate one additional position of 4953, Buyer I, Zone 7 (18-31236).

F. Classification Specifications - Approved

	1. Adopt the revised classification specification 6082, Deputy Director, Social Services Agency. 2. Revise and retitle 8850, Sheriff's Accreditation Specialist to 8850, Sheriff's Grant Development Specialist and adopt the revised classification specification. 3. Adopt the revised classification specification 6045, Social Services Program Manager. 4. Adopt the revised classification specification series 2147, Survey Technician III and 2148, Land Surveyor.
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ADJOURNMENT

There being no further business, the meeting was adjourned.

A handwritten signature in black ink, appearing to read "Joe Angelo", written over a horizontal line.

Joe Angelo, Secretary to Civil Service Commission