



Alameda County Department of Environmental Health Land Use Program

1131 Harbor Bay Pkwy, Alameda, CA 94502

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Service Request Application Supplemental Tables

Table 4.2: Advanced OWTS Construction Permit Issuance Process (MINIMUM FEES: \$1,011¹)

A Construction Permit must be obtained from ACDEH for all new and replacement OWTS's and major repairs to existing OWTS's. The Permit must be obtained subsequent to Final Building Plan Approval and prior to installation of the OWTS.

STEPS	OWNER SUBMITTALS/REQUIREMENTS	ACDEH REGULATORY OVERSIGHT STEPS
APPLICATION PROCESSING ² APPLICATION FEE: \$145	MINIMUM SUBMITTALS/ REQUIREMENTS	MINIMUM OVERSIGHT STEPS
	Submit a Completed SRA, Fees and Supporting Documents to ACDEH	SRA & Fee Processing & Completeness Review (1.0 hr)
OWTS CONSTRUCTION PERMIT MINIMUM FEES: \$866	MINIMUM SUBMITTALS/REQUIREMENTS	MINIMUM OVERSIGHT STEPS
	Review Case Files at ACDEH (As Applicable)	File Review (As Applicable)
	Submit Local Building Department Electrical Permit	Electrical Permit Verification
	Obtain OWTS Construction Permit	OWTS Construction Permit Issuance (1.0 hr)
	Conduct Construction Inspections: <ul style="list-style-type: none"> • Construction Layout Inspection • Open Trench Inspection • Squirt Test • Final Start-Up Inspection (As Applicable) • Final Site Grading, Erosion Control, and Landscaping 	ACDEH OWTS Construction Observation (3.0 hrs) <ul style="list-style-type: none"> • Construction Layout Inspection Observation (Optional) • Open Trench Inspection Observation (Optional) • Squirt Test Observation (Optional) • Final Start-Up Inspection Observation (Optional) • Final Site Grading, Erosion Control, and Landscaping (Optional)
	Submit Geotech Engineer Final Construction Sign-off (As Applicable)	Geotech Eng Final Construction Sign-off Verification (As Applicable)
	Submit OM&M Service Provider Sign-off @ System Start-up	OM&M Service Provider Sign-off @ System Start-up Verification
	Submit OWTS Installer & Designer Installation Cert. & As-Built Plans	Final OWTS Installation Approval (1.0 hr)
LEGAL DOCUMENTS MINIMUM FEES: \$145	MINIMUM SUBMITTALS/REQUIREMENTS	MINIMUM OVERSIGHT STEPS
	Submit Recorded Deed Restriction	Prepare Draft Deed Restriction and Provide to Owner (1.0 hr)
	ADDITIONAL SUBMITTALS/REQUIREMENTS (AS APPLICABLE)	ADDITIONAL OVERSIGHT STEPS (AS APPLICABLE)
	Submit Access Agreement	Access Agreement Recordation Verification
INTERAGENCY COORDINATION ADDITIONAL FEES	ADDITIONAL SUBMITTALS/REQUIREMENTS (AS APPLICABLE)	ADDITIONAL OVERSIGHT STEPS (AS APPLICABLE)
	Obtain Sign-off/Approvals from other Regulatory Agencies	Other Regulatory Agency Sign-off/Approval Coordination

¹ Minimum fees do not include \$145 Application Processing Fee

² *All Service Request Applications are subject to a 10-business day processing period before being placed in ACDEH's permitting queue*