



Alameda County Department of Environmental Health Land Use Program

1131 Harbor Bay Pkwy, Alameda, CA 94502

Phone: 510-567-6700 ♦ Fax: 510-337-9335 ♦ Web: www.acgov.org/aceh

Service Request Application Supplemental Tables

Table 7: Onsite Potable Water Supply Source Testing Approval Process (MINIMUM FEE: \$433¹)

(For projects involving onsite potable water source testing only)

ACDEH must be notified three days prior to conducting field work.

Requisite information must be provided in a bound Potable Water Supply Source Testing Report certified by a qualified professional.

STEPS	OWNER SUBMITTALS/REQUIREMENTS	ACDEH REGULATORY OVERSIGHT STEPS
APPLICATION PROCESSING² APPLICATION FEE: \$145	MINIMUM SUBMITTALS/ REQUIREMENTS	MINIMUM OVERSIGHT STEPS
	Submit a Completed SRA , Fees and Supporting Documents to ACDEH	SRA & Fee Processing & Completeness Review (1.0 hr)
ONSITE POTABLE WATER SUPPLY SOURCE TESTING MINIMUM FEES: \$433	MINIMUM SUBMITTALS/REQUIREMENTS	MINIMUM OVERSIGHT STEPS
	Review Case Files at ACDEH	File Review (1.0 hr)
	Conduct Flow Test & Analyze Well or Spring Water	Flow Test & Water Sample Collection Observation (Optional)
	Submit Onsite Potable Water Testing Report	Potable Water Supply Source Testing Report Review & Approval (1.5 hr)
	ADDITIONAL SUBMITTALS/REQUIREMENTS (AS APPLICABLE)³	ADDITIONAL OVERSIGHT STEPS (AS APPLICABLE)
	Provide Well Construction Documentation (permit, boring logs, construction details, etc.)	
	Provide Holding Tank Specifications and Show Tanks on Plans	
	Provide Catchment Basin Construction Details (for Springs) and Show Location on Plans	
	Provide Water Treatment Documentation	
Provide Copy of State or County Water Supply Permit		

¹ Minimum fees do not include \$145 Application Processing Fee

² **All Service Request Applications are subject to a 10-business day processing period before being placed in ACEH's permitting queue**

³ Additional documentation (if applicable) to be included in onsite potable water testing report