



Human Resource Services

Lakeside Plaza Building
1401 Lakeside Drive, Suite 200
Oakland, CA 94612-4305
TDD: (510) 272-3703

January 6, 2015

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

Adopt a Salary Ordinance amendment establishing four new Vector Control job classifications, Vector Control Manager, Supervising Vector Control Biologist, Senior Vector Control Biologist and Vector Control Biologist, to handle increased complexity in the scope of work and expertise required, including supervision and management, in the Vector Control program of the Health Care Services Agency.

Discussion/Findings:

We are recommending the following four new Vector Control classifications in the Health Care Services Agency that meet the progressive evolution in the level of work and expertise of the Alameda County Environmental Health Department Vector Unit. Existing staff will be reclassified to fill these new classifications.

The first classification is Job Code 5693SM, Vector Control Manager. Under direction of the Chief, Vector Control Services District, this position is responsible for direct supervision of the Supervising Vector Control Biologist and provides oversight and guidance for the programs administered by staff assigned to the County's Vector Control Service District. The second job classification is Job Code 5692SM, Supervising Vector Control Biologist. Under direction of the Vector Control Manager, this is the first supervisory level in the Vector Control Biologist series. Incumbents of the position supervise and direct the day-to-day work and operations of Senior Vector Control Biologist, Vector Control Biologist and support staff for conformity with established policy and procedures.

The third job classification is Job Code 5691NM, Senior Vector Control Biologist. Under direction of the Vector Control Biologist, this class provides lead responsibility for the Vector Control Programs and performs the duties of a Vector Control Biologist which include responsibilities in conducting vector control inspections, investigations, disease surveillance and control, and educational outreach. The fourth job classification is Job Code 5690NM, Vector Control Biologist, which is the journey-level classification, under oversight from the Senior Vector Control Biologist, conducts inspections, investigations, disease surveillance and control, and educational outreach.

The Alameda County Environmental Health Department is revered in the state as the leading expert in integrated pest management and vector biology. Many counties rely on the expertise of Alameda County vector biologist and field staff to advise and provide consultation in the various pest management programs that are currently drawing nationwide attention.

Financing:

Funds are available in the 2014-2015 budget appropriation to pay the cost resulting from these actions.

Very truly yours,

A handwritten signature in black ink that reads "Cynthia Baron". The signature is written in a cursive style with a large initial "C".

Mary Welch, Interim Director
Human Resource Services

MW:vb

Z:\Board Letters 2015\01.13.15 Salary Ordinance Amendment HCSA

Cc: CAO
Auditor-Controller
County Counsel
Director, Health Care Services Agency

Approved as to Form
DONNA ZIEGLER, County Counsel

By 

O-2015-5

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2014 - 2015
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Section 1-2.2 of Ordinance Number 0-2014-47 of the County of Alameda is hereby amended by the addition thereto of the following Job Codes, Titles and Salaries to be effective February 01, 2015.

ITEM	TITLE	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
5693	SM Vector Control Manager	3084.80				3667.20
5692	SM Vector Control Biologist Supervisor	2792.80	2932.80	3079.20	3233.60	3395.20
5691	NM Senior Vector Control Biologist	2536.00	2663.20	2796.00	2936.00	3082.40
5690	NM Vector Control Biologist	2392.00	2512.00	2637.60	2769.60	2908.00

SECTION II

Article 3, of Ordinance Number 0-2014-47 of the County of Alameda is hereby amended by the amendment thereof of the following note, to be effective February 01, 2015.

Section 3-12.19 Add "and Job Code 5693SM"

SECTION III

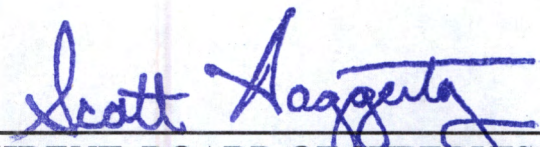
This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 27th day of January, 2015, to wit:

AYES: Supervisors Carson, Chan, Miley, Valle & President Haggerty – 5

NOES: None

EXCUSED: None



PRESIDENT, BOARD OF SUPERVISORS

File: 29535
Agenda No: 21
Document No: O-2015-5



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: R. Bailey
Deputy

Approved as to Form
DONNA ZIEGLER, County Counsel

By 

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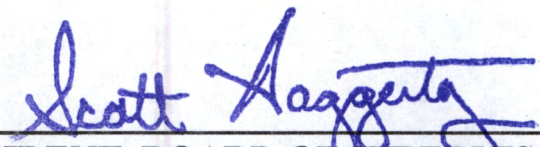
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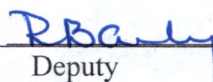
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