



ALAMEDA COUNTY PROBATION DEPARTMENT

P.O. Box 2059
1111 Jackson Street
Oakland, CA 94604-2059

WENDY STILL, MAS
Chief Probation Officer

January 12, 2021

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, CA 94612-4305

Dear Board Members:

**SUBJECT: APPROVE A FIRST AMENDMENT WITH THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA TO PROVIDE A CUSTOMIZED
EXECUTIVE LEADERSHIP TRAINING PROGRAM**

Dear Board Members:

RECOMMENDATION:

Approve a First Amendment to Procurement Contract No. 19721 with the Regents of the University of California, on behalf of its Davis campus, to provide a customized executive leadership training program, extending the current term of 9/1/20 - 6/30/21 by one-year until 6/30/22, with no change in the amount of \$95,000.

DISCUSSION/SUMMARY/FINDING:

On June 2, 2020, your Board approved (Item No. 58) a contract with Regents of the University of California, Davis (UC Davis) to provide a customized executive leadership training program.

Due to the COVID-19 pandemic, the executive leadership training program is not able to take place at UC Davis' facility in Sacramento. Therefore, Alameda County Probation Department (ACPD) and UC Davis agreed to amend the contract term through June 30, 2021 by one-year until June 30, 2022, with no change in the contract amount of \$95,000. This program will support leadership's alignment of ACPD's Vision 2023 goal with Alameda County's Vision 2026 goal of a vibrant and exemplary workforce.

SELECTION CRITERIA/PROCESS:

In May 2019, ACPD worked with General Services Agency (GSA)-Procurement to develop and issue RFP No. 901800 – Specialized Training Services, to establish a pool of training vendors. On August 6, 2019, Item No. 42, your Board approved a contract to award a pool of four vendors. However, during the RFP process, no vendor was able to provide a bid for the executive management leadership training program component.

However, ACPD did solicit informal quotes from reputable public institutions including UC Berkeley and UC Davis. While UC Berkeley showed interest in being a potential bidder, they did not submit a bid due to contracting compliance requirements. UC Davis did submit a bid, is able to provide the customized training curriculum that ACPD is seeking and have a reputable continuing and professional education division. OAP has approved SLEB Waiver No. 7195(valid through June 30, 2022) for this amendment.

FINANCING:

There is no additional cost associated with this contract extension, the funding was included in the FY 2020-21 Approved Budget and will rollover via purchase order for subsequent fiscal years, and there will be no impact in net County cost as a result of approving the above recommendation.

VISION 2026 GOAL:

The customized executive training program meets the 10X goal pathway of **Employment for All** in support of our shared vision of a **Prosperous and Vibrant Economy**.

Respectfully submitted,



Wendy Still, MAS
Chief Probation Officer

WS:ns:yw

Procurement Contract No. 19721

FIRST AMENDMENT TO AGREEMENT

This First Amendment to Agreement (“First Amendment”) is made by the County of Alameda (“County”) and the Regents of the University of California, on behalf of its Davis campus, (“Contractor”) with respect to that certain agreement entered by them on September 1, 2020 (Procurement Contract No. 19721, referred to herein as the “Agreement”) pursuant to which Contractor provides Customized Executive Leadership Program services to County.

County and Contractor, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

1. Except as otherwise stated in this First Amendment, the terms and provisions of this Amendment will be effective as of the date this First Amendment is executed by the County.
2. The term of the Agreement is currently scheduled to expire on June 30, 2021. As of the date this First Amendment is executed by the County, the term of the Agreement is extended through June 30, 2022.
3. **DEBARMENT AND SUSPENSION CERTIFICATION:**
 - a. By signing this First Amendment and Exhibit D-1, Debarment and Suspension Certification, which is attached and incorporated into this Agreement by this reference, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.

- b. By signing this First Amendment, Contractor certifies to the best of its knowledge and belief, that it and its principals:
 - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntary excluded by any federal department or agency;
 - (2) Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.

- 4. Except as expressly modified by this First Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment.

COUNTY OF ALAMEDA

THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA, on
behalf of its DAVIS CAMPUS

By: 
Signature

By: STEVEN
KOBAYASHI
Signature

Digitally signed by STEVEN KOBAYASHI
DN: cn=STEVEN KOBAYASHI, o=The
Regents of the University of California,
ou=Procurement & Contracting Services,
email=stkobayashi@ucdavis.edu, c=US
Date: 2021.01.19 16:53:47 -08'00'
Adobe Acrobat version: 2020.013.20074

Name: Keith Carson
(Printed)

Name: Steven Kobayashi
(Printed)

Title: President of the Board of Supervisors

Associate Director,
Title: Procurement & Contracting, UC Davis

Date: 2/26/21

Date: January 19, 2021

Approved as to Form:
Donna R. Ziegler, County Counsel

By signing above, signatory warrants and represents that he/she executed this First Amendment in his/her authorized capacity and that by his/her signature on this First Agreement, he/she or the entity upon behalf of which he/she acted, executed this First Amendment.

By:  1/20/2021
K. Joon Oh, Deputy County Counsel

EXHIBIT D-1

COUNTY OF ALAMEDA
DEBARMENT AND SUSPENSION CERTIFICATION

The Contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principals, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Check if continued on attached page. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Check if continued on attached page.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Amendment to the Standard Services Agreement. Signing the Amendment to Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.

CONTRACTOR: The Regents of the University of California, Davis

PRINCIPAL: Steven Kobayashi TITLE: Associate Director,
Procurement & Contracting, UC Davis

SIGNATURE: STEVEN KOBAYASHI DATE: January 19, 2021

Digitally signed by STEVEN KOBAYASHI
DN: cn=STEVEN KOBAYASHI, o=The Regents of the University of
California, ou=Procurement & Contracting Services,
email=skobayashi@ucop.edu, c=US
Date: 2021.01.19 16:53:24 -0800
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