


Human Resource Services

Lakeside Plaza Building
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 Oakland, CA 94612-4305
 TDD: (510) 272-3703

March 1, 2010

Honorable Board of Supervisors
 Administration Building
 Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

That your Board adopt a Salary Ordinance amendment establishing three new job classifications – two in the Health Care Services Agency and one in the Human Resource Services Department, all three with salary administration criteria.

Discussion/Findings:

Health Care Services Agency has requested the creation of two new job classifications; the first new job classification is Job Code 6517SM, ACCESS Program Clinical Manager. Responsibilities include managing and overseeing the administration of the operations and clinical services of the Acute Crisis Care and Evaluation for System-wide Services (ACCESS) program.

The second new job classification is Job Code 6516SM, Clinical Review Specialist Supervisor. Responsibilities include supervising a team of Clinical Review Specialists in the Acute Crisis Care and Evaluation for System-wide Services (ACCESS) Program. In the past, this function was performed by a Senior Psychiatric Social Worker. The creation of this class will provide the department a unique classification that can supervise and handle the day to day activities of the unit and provide career growth opportunities for staff.

We are also recommending the new job classification of Job Code 0292SM, Labor Relations Manager, in the Human Resource Services Department. This single position responsibilities include administering and coordinating the labor relations activities of the County which includes planning, organizing, and directing the operations of the County-wide labor relations program.

Funding:

Costs resulting from these actions are included in the 2009-2010 budget appropriation.

Very truly yours,

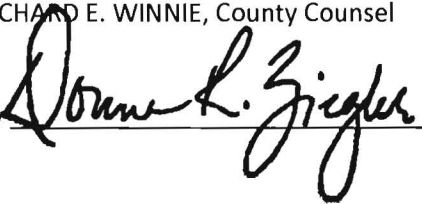
Mary Welch, Interim Director
 Human Resource Services

MW:vb

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Cc: County Administrator
 Auditor-Controller
 County Counsel
 Director, Health Care Services Agency

Approved as to Form
RICHARD E. WINNIE, County Counsel

By 

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2009 - 2010
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 3 of Ordinance Number 0-2009-51 of the County of Alameda is hereby amended by the addition thereto of the following Job Code Numbers, Titles, and Salaries to be effective April 4, 2010.

Job Code	Title	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
0292	SM Labor Relations Manager	4339.20				5327.20
6516	SM Clinical Review Specialist Supervisor	3314.40				4068.80
6517	SM ACCESS Program Clinical Manager	3512.80				4312.80

SECTION II

Article 3 of Ordinance Number 0-2009-51 of the County of Alameda is hereby amended by the amendment thereof of the following notes to be effective April 4, 2010.

Section 3-13.3 is hereby amended as follows: Add "and Job Code 0292SM" between Job Code 0291PA and Job Code 0466PA, in paragraph one and in paragraph two

Section 3-12.19 is hereby amended as follows: Add "and Job Codes 6516SM and 6517SM" between Job Code 6494SM and Job Code 6645SM

SECTION III

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.