


Human Resource Services

Lakeside Plaza Building
 1401 Lakeside Drive, Suite 200
 Oakland, CA 94612-4305
 TDD: (510) 272-3703

March 10, 2014

Honorable Board of Supervisors
 Administration Building
 Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

That your Board adopt a Salary Ordinance amendment (1) adding a footnote in the Social Services Agency and (2) adjusting the salary for a job classification in the Health Care Services Agency, that includes salary administration criteria.

Discussion/Findings:

The Social Services Agency, has requested that a footnote be established for one employee in Job Code 6752PA, Social Services Ombudsperson, to receive an additional five percent compensation, when serving as the Regional Ombudsman Coordinator as defined by the Welfare and Institutional Code Section 9700-9701. As the specialized knowledge necessary to provide oversight to the program, employees and the liaison work associated with the State, lie beyond the standard scope of duties for this position, this footnote will recognize the additional responsibilities.

Additionally, the Health Care Services Agency has requested to adjust the salary for Job Code 5069SM, Director, Children & Youth Services, BHCS, to make the salary equivalent to the Adult System of Care Director, as the two positions are similar in the breadth and scope of responsibilities within the Adult and Children's System of Care Divisions. This adjustment will change the salary from the current Step1-through Step-5 structure, and change to a "deep" class salary range.

Also, adjusting the salary will help the Department in their recruiting efforts of attracting and retaining the most qualified candidates and allow the Department more flexibility when appointing incumbents to the this position.

Financing:

Funds are available in the 2013-2014 budget appropriation to pay the cost of these actions.

Very truly yours,


Mary Welch, Interim Director
 Human Resource Services

MW:vb

Z:\Board Letters\03.18.14 Salary Ordinance Amendment – SSA.HCSA

Cc: CAO
 Auditor-Controller
 County Counsel
 Director, Social Services Agency
 Director, Health Care Services Agency

Approved as to Form
DONNA ZIEGLER, County Counsel

By 

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2013 - 2014
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 3, of Ordinance Number of 0-2014-7 of the County of Alameda is hereby amended by the addition thereto of the following note, to be effective on the date shown.

3-18.39 Effective April 13, 2014, not to exceed one position under Job Code 6752PA, Social Services Ombudsperson, when assigned as the Regional Ombudsman Coordinator as defined in WI code, Section 9700-9701, shall receive an additional five (5%) percent compensation.

SECTION II

Section 1-2.2 of Ordinance Number of 0-2014-7 of the County of Alameda, is hereby amended by the amendment thereof of the following Salary, to be effective April 13, 2014.

Job Code	Title	Step 01	Step 02	Step 03	Step 04	Step 05
5069 SM	Director, Children & Youth Services, BHCS	4,348.00				5,286.40

SECTION III


Article 3, of Ordinance Number of 0-2014-7 of the County of Alameda is hereby amended by the amendment thereof of the following note, to be effective April 13, 2014.

3-12.19 Add "and Job Code 5069SM"

SECTION IV

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

Approved as to Form
DONNA ZIEGLER, County Counsel

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