



Lori Jones / Dan Kaplan
Interim Co-Directors

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2000 San Pablo Avenue, Fourth Floor
Oakland, California 94612
510-2712-9100 / Fax: 510-271-9108
ssadirector@acgov.org
<http://alamedasocialservices.org>

May 10, 2011

Honorable Board of Supervisors
Administration Building
Oakland, California 94612

Dear Board Members:

SUBJECT: Approval and Authorization for Extension of Service Agreements for GA Mental Health Evaluations Assessments.

RECOMMENDATIONS:

To operate the General Assistance program, it is recommended that your Board:

1. Approve and authorize an extension of the current award recommendations resulting from the FY 2008-2009 Social Services Agency (SSA's) Request For Information (RFI) for Employment Evaluations for GA recipients and applicants through June 30, 2012;
2. Approve and authorize amendments inclusive of funding increases and award extensions to current standard services agreements for the provision of Mental Health Screening Services to GA participants with:
 - Bob Kennedy, MFT, PC #2659, PO #8262, (Principal: Bob Kennedy; Location: Hayward, CA), increasing the current award of \$211,820 by an additional \$74,760 for a new maximum of \$286,580 and extend the award period of September 1, 2008 through June 30, 2011 by an additional 12 months through June 30, 2012;
 - Pamela L. Jenkins, Ph.D., dba: Pacific Psychological Services, PC #3201, PO #8334 (Principal: Pamela L. Jenkins, Ph.D.; Location: Oakland, CA), increasing the current award of \$211,820 by an additional \$74,760 for a new maximum of \$286,580 and extend the award period of September 1, 2008 through June 30, 2011 by an additional 12 months through June 30, 2012;
 - Deepa Abraham, Ph.D., dba: Be Well, PC #2658, PO #8305, (Principal: Deepa Abraham, Ph.D.; Location: Dublin, CA), increasing the current award of \$211,820 by an additional \$96,660 (FY 2010-2011 – \$21, 900, FY 2011-2012 – \$74,760) for a new maximum of \$308,480 and extend the award period of September 1, 2008 through June 30, 2011 by an additional 12 months through June 30, 2012; and,
3. Approve an amendment to the CBO contract with Family Services of San Leandro, PC #5700, PO #9340, (Principal: Mark Takehara, Executive Director; Location: San Leandro, CA), under Master Contract #900032, increasing the current award of \$211,820 by an additional \$101,460 (FY 2010-2011 – \$26,700, FY 2011-2012 – \$74,760 under PC #6318) for a new maximum of \$313,280 and extend the award period of September 1, 2008 through June 30, 2011 by an additional 12 months through June 30, 2012, and delegate authority to the Social Services Agency Co-Directors, or designee, to execute the amendments under the Master Contracting process.

SUMMARY/DISCUSSION:

This letter requests action by your Board for approval and authority to extend four General Assistance contracts for GA Screening and Clinical Assessment Services with a mental health focus and to increase funding for those contracts. These contracts were originally approved by your Board on September 9, 2008 as part of award recommendations resulting from the FY 2008-2009 Social Services Agency (SSA) Request For Information (RFI) for Employment Evaluations for GA recipients and applicants. The intent of this RFI was to search for qualified vendors to partner with SSA to provide Mental Health Clinical Assessments for applicants and recipients of GA in Alameda County. Contractors perform clinical assessments for GA applicants/recipients who report a mental health-related limitation that interferes with their ability to obtain employment. These services are provided on-site in one or more of the SSA's three Self-Sufficiency Centers (Locations: Eastmont, Hayward and North Oakland).

SSA is working to accommodate clients who are unemployable for mental health reasons in the on-going GA employment process. Further, if the GA client is determined unemployable, a referral for supplemental security income (SSI) eligibility may be needed. Mental Health clinical assessments allow social workers the ability to refer clients to the appropriate agency for specialized services (i.e., SSI). During FY 2011-2011, with the month of March 2011 as a sample service month period, current service providers saw a combined total of 361 GA participants and conducted an equal number of mental health evaluations. Of that 361, some 216 clients or 60% were determined to have mental health conditions that prevented them from working.

The recommended contract extensions and funding increases shall cover a 12-month period from July 1, 2011 through June 30, 2012.

SELECTION CRITERIA/PROCESS:

On January 16, 2008 SSA released procurement for GA Mental Health Employability Determination Services. The County awarded contracts to the four selected bidders (Bob Kennedy, Pacific Psychological Services, Deepa Abraham, Ph.D. dba: Be Well, and Family Services of San Leandro). These bidders demonstrated the most capability of meeting the County's requirements. On September 9, 2008 (File No: 23864 Item No. 4AC) your Board approved and authorized the awards and resulting contracts from this procurement. Bob Kennedy, Pacific Psychological Services, and Deepa Abraham, Ph.D. dba: Be Well, are current County certified SLEB vendors.)

FINANCING:

Funds for this project are available in the Agency's FY 2010-2011 and planned FY 2011-2012 budgets. There are no additional net County costs.

Sincerely,



Daniel B. Kaplan
Interim Co-Director



Lori Jones
Interim Co-Director

ATT: 3 sets of Standard service agreement amendments (5 per set) for Board President signature.

c: County Administrator
County Counsel
Auditor-Controller

FIRST AMENDMENT TO AGREEMENT

This First Amendment to Agreement ("First Amendment") is made by the County of Alameda ("County") and Bob Kennedy, PsyD, MFT, ("Contractor") with respect to that certain agreement entered by them on September 1, 2008 (referred to herein as the "Contract") pursuant to which Contractor provides mental health screening services for Alameda County General Assistance Program participants.

County and Contractor agree as follows:

- 1) For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Contractor agree to amend the Agreement in the following respects:

Contractor's current award of \$211, 820 is increased by an additional \$74, 760 for a new maximum of \$286, 580 and the award period of September 1, 2008 through June 30, 2011 is extended by an additional 12 months through June 30, 2012.

- 2) Except as otherwise stated in this First Amendment, the terms and provisions of this Amendment will be considered to be effective as of the date this First Amendment is executed by the County ("Effective Date").
- 3) The term of the Agreement is currently scheduled to expire on June 30, 2011. As of the Effective Date, the term of the Agreement is extended through June 30, 2012.

In consideration for Contractor's additional services, the County shall pay Contractor in an amount not to exceed seventy-four thousand, seven-hundred sixty dollars (\$74, 760). As a result of these additional services the not to exceed amount has increased from two-hundred eleven thousand, eight-hundred twenty dollars (\$211, 820) to two-hundred eighty-six thousand, five-hundred eighty dollars (\$286, 580) over the term of the Agreement.

4) DEBARMENT AND SUSPENSION CERTIFICATION:

- a. By signing this First Amendment and Exhibit D, Debarment and Suspension Certification, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.
- b. By signing this agreement, Contractor certifies to the best of its knowledge and belief, that it and its principals:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency; and,
 2. Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.

5) Except as expressly modified by this First Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement as of the day and year first above written.

COUNTY OF ALAMEDA

CONTRACTOR/COMPANY NAME

By: _____
Signature

By: Bob Kennedy PsyD, MFT
Signature

Name: Nate Miley
(Printed)

Name: Bob Kennedy, PsyD, MFT
(Printed)

Title: President, Board of Supervisors

Title: _____

Date: 05/16/11

Approved as to Form:

By: _____
County Counsel Signature

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

Approved as to Form
RICHARD B. KARLSSON, Interim County Counsel

By: [Signature]

EXHIBIT D

**COUNTY OF ALAMEDA
DEBARMENT AND SUSPENSION CERTIFICATION**

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principles, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

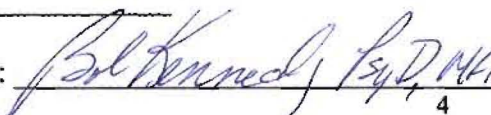
If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessary result in denial of award, but will be considered in determining contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Standard Services Agreement. Signing this Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.

CONTRACTOR: Bob Kennedy, PsyD, MFT

PRINCIPAL: Bob Kennedy, PsyD, MFT TITLE:

SIGNATURE:  DATE: 05/16/11



**Search Results Excluded By
Individual : Bob Kennedy
Individual : Robert Kennedy
as of 16-May-2011 5:42 PM EDT**

Your search returned no results.

**REQUEST TO ENCUMBER CONTRACT FUNDS OR
TO LIQUIDATE ENCUMBERED FUNDS**

PART I: REQUEST FROM CONTRACTING DEPARTMENT

Contractor's Name: Bob Kennedy, PsyD, MFT

Contractor's Tax ID: 56-4869575 Contractor's Vendor ID: 76098

Description of Contract: GA Mental Health Evaluations

Master Contract #: _____ Procurement Contract #: 2659

Procurement Contract Begin Date: July 1, 2011 Expire Date: June 30, 2012

Elation Project Info: Sub-Contractor Compliance _____ Labor Compliance _____

Board Waiver _____ BOCO Waiver _____ Waiver Number _____

A. ENCUMBER FUNDS IN A NEW PURCHASE ORDER

Date of Board Minute Order: _____ File/Item/Contract Number: _____

Total Amount Authorized By Board: _____ Amount to be Encumbered: _____

B. ADD FUNDS TO AN EXISTING PURCHASE ORDER PO Number: 8262

Date of Board Minute Order: 06/07/11 File/Item/Contract Number: _____

Total Amount Authorized By Board: \$286,580.00 Amount to be Encumbered: \$74,760.00

C. LIQUIDATE FUNDS FROM A PURCHASE ORDER

Purchase Order Number: _____ Amount to be Liquidated: _____

ACCOUNTING INFORMATION

Business Unit	Account	Fund	Dept	Program	BY	Subclass	Proj/Grant	Amount
SOCSA	610261	10000	320600	31200	2012		GA MH Screenings	\$74,760.00
							Total	\$74,760.00

Send Response to: Tim Roberts QIC: 20203 Phone: 271-9185 or 29185

Authorized Signature: [Signature] Department: SSA-Contracts Date: 5-20-11

PART II: RESPONSE FROM AUDITOR-CONTROLLER

- The Auditor-Controller encumbered _____ in a new PO. The PO Number is _____
- The Auditor-Controller added _____ to PO Number _____
- The Auditor-Controller liquidated _____ from PO Number _____
- This form is being returned for you due to insufficient funds in the appropriation account.
- The following information is needed before this request can be processed.

Signature of Contract Processor _____ Date: _____

FIRST AMENDMENT TO AGREEMENT

This First Amendment to Agreement (“First Amendment”) is made by the County of Alameda (“County”) and Deepa Abraham, Ph.D., dba: Be Well (“Contractor”), with respect to that certain agreement entered by them on September 1, 2008 (referred to herein as the “Contract”) pursuant to which Contractor provides mental health screening services for Alameda County General Assistance Program participants.

County and Contractor agree as follows:

- 1) For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Contractor agree to amend the Agreement in the following respects:
Contractor’s current award of \$211, 820 is increased by an additional \$96, 660 (FY 2010-11--\$21,900, FY 2011-12--\$74, 760) for a new maximum of \$308, 480 and the award period of September 1, 2008 through June 30, 2011 is extended by an additional 12 months through June 30, 2012.
- 2) Except as otherwise stated in this First Amendment, the terms and provisions of this Amendment will be considered to be effective as of the date this First Amendment is executed by the County (“Effective Date”).
- 3) The term of the Agreement is currently scheduled to expire on June 30, 2011. As of the Effective Date, the term of the Agreement is extended through June 30, 2012.

In consideration for Contractor’s additional services, the County shall pay Contractor in an amount not to exceed ninety-six thousand, six-hundred sixty dollars (\$96, 660).

As a result of these additional services the not to exceed amount has increased from two-hundred eleven thousand, eight-hundred twenty dollars (\$211, 820) to three-hundred eight-thousand, four-hundred eighty dollars (\$308, 480) over the term of the Agreement.

4) DEBARMENT AND SUSPENSION CERTIFICATION:

- a. By signing this First Amendment and Exhibit D, Debarment and Suspension Certification, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.
- b. By signing this agreement, Contractor certifies to the best of its knowledge and belief, that it and its principals:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency; and,
 2. Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.

5) Except as expressly modified by this First Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement as of the day and year first above written.

COUNTY OF ALAMEDA

CONTRACTOR/COMPANY NAME

By: _____
Signature

By: Deepa Abraham PhD
Signature

Name: Nate Miley
(Printed)

Name: Deepa Abraham, Ph.D.
(Printed)

Title: President, Board of Supervisors

Title: Psychologist

Date: 05.12.2011

Approved as to Form:

By: _____
County Counsel Signature

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

Approved as to Form
RICHARD R. KARLSSON, Interim County Counsel

By: Richard R. Karlsson

EXHIBIT D

**COUNTY OF ALAMEDA
DEBARMENT AND SUSPENSION CERTIFICATION**

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principles, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessary result in denial of award, but will be considered in determining contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Standard Services Agreement. Signing this Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.

CONTRACTOR: Deepa Abraham, Ph.D., dba: Be Well

PRINCIPAL: Deepa Abraham, Ph.D. TITLE: Psychologist

SIGNATURE: Deepa Abraham Ph.D. DATE: 05.12.2011



**Search Results Excluded By
Firm, Entity, or Vessel : Be Well
Firm, Entity, or Vessel : Mind Matters LLC
Individual : Deepa Abraham
as of 16-May-2011 5:53 PM EDT**

Your search returned no results.

**REQUEST TO ENCUMBER CONTRACT FUNDS OR
TO LIQUIDATE ENCUMBERED FUNDS**

PART I: REQUEST FROM CONTRACTING DEPARTMENT

Contractor's Name: Deepa Abraham, Ph.D., dba: Be Well

Contractor's Tax ID: 76-0784809 Contractor's Vendor ID: 66059

Description of Contract: GA Mental Health Evaluations

Master Contract #: _____ Procurement Contract #: 2658

Procurement Contract Begin Date: September 1, 2008 Expire Date: June 30, 2011

Elation Project Info: Sub-Contractor Compliance _____ Labor Compliance _____

Board Waiver _____ BOCO Waiver _____ Waiver Number _____

A. ENCUMBER FUNDS IN A NEW PURCHASE ORDER

Date of Board Minute Order: _____ File/Item/Contract Number: _____

Total Amount Authorized By Board: _____ Amount to be Encumbered: _____

B. ADD FUNDS TO AN EXISTING PURCHASE ORDER PO Number: 8305

Date of Board Minute Order: 06/07/11 File/Item/Contract Number: _____

Total Amount Authorized By Board: \$308,480.00 Amount to be Encumbered: \$21,900.00

C. LIQUIDATE FUNDS FROM A PURCHASE ORDER

Purchase Order Number: _____ Amount to be Liquidated: _____

ACCOUNTING INFORMATION

Business Unit	Account	Fund	Dept	Program	BY	Subclass	Proj/Grant	Amount
SOCSA	610261	10000	320600	31200	2011		GA MH Screenings	\$21,900.00
							Total	\$21,900.00

Send Response to: Tim Roberts QIC: 20203 Phone: 271-9185 or 29185

Authorized Signature: *Martin Pora* Department: SSA-Contracts Date: 5/20/11

PART II: RESPONSE FROM AUDITOR-CONTROLLER

- The Auditor-Controller encumbered _____ in a new PO. The PO Number is _____
- The Auditor-Controller added _____ to PO Number _____
- The Auditor-Controller liquidated _____ from PO Number _____
- This form is being returned for you due to insufficient funds in the appropriation account.
- The following information is needed before this request can be processed.

Signature of Contract Processor _____ Date: _____

**REQUEST TO ENCUMBER CONTRACT FUNDS OR
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B. ADD FUNDS TO AN EXISTING PURCHASE ORDER PO Number: 8305

Date of Board Minute Order: 06/07/11 File/Item/Contract Number: _____

Total Amount Authorized By Board: \$308,480.00 Amount to be Encumbered: \$74,760.00


C. LIQUIDATE FUNDS FROM A PURCHASE ORDER

Purchase Order Number: _____ Amount to be Liquidated: _____

ACCOUNTING INFORMATION

Business Unit	Account	Fund	Dept	Program	BY	Subclass	Proj/Grant	Amount
SOCSA	610261	10000	320600	31200	2012		GA MH Screenings	\$74,760.00
							Total	\$74,760.00

Send Response to: Tim Roberts QIC: 20203 Phone: 271-9185 or 29185

Authorized Signature:  Department: SSA CONTRACTS Date: 5/20/11

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- The Auditor-Controller added _____ to PO Number _____
- The Auditor-Controller liquidated _____ from PO Number _____
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County and Contractor agree as follows:

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- b. By signing this agreement, Contractor certifies to the best of its knowledge and belief, that it and its principals:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency; and,
 2. Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.

5) Except as expressly modified by this First Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement as of the day and year first above written.

COUNTY OF ALAMEDA

CONTRACTOR/COMPANY NAME

By: _____
Signature

By: *[Handwritten Signature]*
Signature

Name: Nate Miley
(Printed)

Name: Pamela L. Jenkins, Ph.D.
(Printed)

Title: President, Board of Supervisors

Title: Psychologist

Date: 5/12/11

Approved as to Form:

By: _____
County Counsel Signature

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

Approved as to Form
RICHARD R. KARLSSON, Interim County Counsel

By: *[Handwritten Signature]*

EXHIBIT D

**COUNTY OF ALAMEDA
DEBARMENT AND SUSPENSION CERTIFICATION**

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principles, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

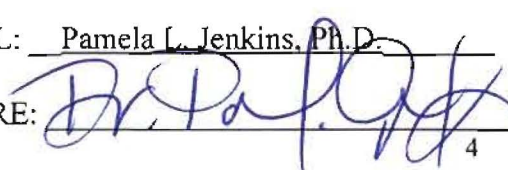
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CONTRACTOR: Pamela L. Jenkins, Ph.D., dba: Pacific Psychological Services

PRINCIPAL: Pamela L. Jenkins, Ph.D. TITLE: Psychologist

SIGNATURE:  DATE: 5/12/11

**Search Results Excluded By
Firm, Entity, or Vessel : Pacific Psychological Services
Individual : Pamela Jenkins
as of 16-May-2011 5:40 PM EDT**

Your search returned no results.

**REQUEST TO ENCUMBER CONTRACT FUNDS OR
TO LIQUIDATE ENCUMBERED FUNDS**

PART I: REQUEST FROM CONTRACTING DEPARTMENT

Contractor's Name: Pamela Jenkins, Ph.D., dba: Pacific Psychological Services-----

Contractor's Tax ID: 36-4583850 Contractor's Vendor ID: 71122

Description of Contract: GA Mental Health Evaluations

Master Contract #: _____ Procurement Contract #: 3201

Procurement Contract Begin Date: July 1, 2011 Expire Date: June 30, 2012

Elation Project Info: Sub-Contractor Compliance _____ Labor Compliance _____

Board Waiver _____ BOCO Waiver _____ Waiver Number _____

A. ENCUMBER FUNDS IN A NEW PURCHASE ORDER

Date of Board Minute Order: _____ File/Item/Contract Number: _____

Total Amount Authorized By Board: _____ Amount to be Encumbered: _____

B. ADD FUNDS TO AN EXISTING PURCHASE ORDER PO Number: 8334

Date of Board Minute Order: 06/07/11 File/Item/Contract Number: _____

Total Amount Authorized By Board: \$286,590.00 Amount to be Encumbered: \$74,760.00

C. LIQUIDATE FUNDS FROM A PURCHASE ORDER

Purchase Order Number: _____ Amount to be Liquidated: _____

ACCOUNTING INFORMATION

Business Unit	Account	Fund	Dept	Program	BY	Subclass	Proj/Grant	Amount
SOCSA	610261	10000	320600	31200	2012		GA MH Screenings	\$74,760.00
							Total	\$74,760.00

Send Response to: Tim Roberts QIC: 20203 Phone: 271-9185 or 29185

Authorized Signature: *[Signature]* Department: SSA-Contract Date: 8/20/11

PART II: RESPONSE FROM AUDITOR-CONTROLLER

- The Auditor-Controller encumbered _____ in a new PO. The PO Number is _____
- The Auditor-Controller added _____ to PO Number _____
- The Auditor-Controller liquidated _____ from PO Number _____
- This form is being returned for you due to insufficient funds in the appropriation account.
- The following information is needed before this request can be processed.

Signature of Contract Processor _____ Date: _____