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May 2, 2012

Honorable Board Members  
Administration Building  
Oakland, CA 94612

Dear Board Members:

**SUBJECT:** Approval and Authorization for an Extension of Service Agreements for General Assistance (GA) Program Mental Health Evaluation Assessments.

**RECOMMENDATIONS:**

To facilitate the operation of the General Assistance program, it is recommended that your Board:

1. Approve and authorize further extension of the award recommendations resulting from the FY 2008-2009 Social Services Agency's (SSA) Request for Information (RFI) for Employment Evaluations for GA recipients and applicants through June 30, 2014;
2. Approve and authorize amendments inclusive of funding increases and award extensions to current standard services agreements for the provision of Employment Evaluation Services to GA participants with:
  - Deepa Abraham, Ph.D., dba: Be Well, PC #2658, PO #8305 (Principal: Deepa Abraham, Ph.D.; Location: Dublin, CA), increasing the current award of \$308,480 by an additional \$199,360 (\$99,680—FY 2012-2013; \$99,680—FY 2013-2014) for a new maximum of \$507,840 and extend the award period of September 1, 2008 through June 30, 2012 by an additional 24 months through June 30, 2014;
  - Bob Kennedy, Psy.D., PC #2659, PO #8262 (Principal: Bob Kennedy, Psy.D.; Location: Hayward, CA), increasing the current award of \$286,580 by an additional \$199,360 (\$99,680—FY 2012-2013; \$99,680—FY 2013-2014) for a new maximum of \$485,940 and extend the award period of September 1, 2008 through June 30, 2012 by an additional 24 months through June 30, 2014; and,

3. Approve renewal of the current service agreement (PC #5700, PO #9340) with Family Services of San Leandro, (Principal: Mark Takehara, Executive Director; Location: San Leandro, CA) under Master Contract #900032, extending the award period of September 1, 2008 through June 30, 2012 by an additional 24 months through June 30, 2014 and with new annual awards, specifically: \$99,680 for FY 2012-2013; and \$99,680 for FY 2013-2014 and delegate authority to the Social Services Agency Director or designee, to execute the contract under the Master Contracting process.

### **SUMMARY/DISCUSSION:**

This letter requests action by your Board for approval and authority for an extension for three General Assistance program contracts for Screening and Clinical Assessment Services with a mental health and employability focus. On September 9, 2008 your Board originally approved these awards as part of award recommendations resulting from the FY 2008-2009 Social Services Agency (SSA) Request for Information (RFI) for Employment Evaluations for GA recipients and applicants with authority to renew through June 30, 2011. Your Board approved further extension of these awards on June 7, 2011 through June 30, 2012. An additional extension of these contracts is necessary for program continuity while the SSA evaluates other options for providing these services for GA clients and applicants. The intent of the RFI was to search for qualified vendors to partner with SSA to provide Mental Health Clinical Assessments for applicants/recipients who report mental health-related limitations that interfere with their ability to obtain employment. These services are provided on-site in one or more of the SSA's three Self-Sufficiency Centers (Locations: Eastmont, Hayward and North Oakland).

The recommended contract extensions and funding increases shall cover a 24-month period from July 1, 2012 through June 30, 2014.

### **SELECTION CRITERIA AND PROCESS:**

*On January 16, 2008, SSA launched a procurement for GA Mental Health Employability Determination Services. The County awarded contracts to four selected bidders. Three of the four (Deepa Abraham, Ph.D., dba: Be Well; Bob Kennedy, Psy.D. and Family Services of San Leandro) remain under contract to the County. The fourth contractor for the same service was not renewed, following its request to terminate its contract with the Agency. On September 9, 2008, (File No. 23864, Item No. 4 A-C) your Board approved and authorized the awards and resulting contracts from the procurement. On June 7, 2011 (File No. 27380, Item No. 47 A-C) your Board approved service extensions through June 30, 2012. Dr. Abraham, dba: Be Well and Dr. Kennedy are current County certified SLEB vendors.*

**FINANCING:**

Funds for this project are available in the Agency's planned FY 2012-2013 budget. There are no additional net County costs.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Lori A. Cox', with a long horizontal line extending to the right.

Lori A. Cox  
Agency Director

Attachments: 2 packets of Standard Agreement amendments (5 each) for Board President signature

c: County Administrator  
County Auditor-Controller  
County Counsel

*V:\BoardLetters\2012\06 19 12 Extension of GA Employability Clinicians Awards.doc*

## SECOND AMENDMENT TO AGREEMENT

This Second Amendment to Agreement (“Second Amendment”) is made by the County of Alameda (“County”) and Deepa Abraham, Ph.D., dba: Be Well (“Contractor”), with respect to that certain agreement entered by them on September 1, 2008 (referred to herein as the “Agreement”) pursuant to which Contractor provides mental health screening services for Alameda County General Assistance Program participants/applicants.

County and Contractor agree as follows:

- 1) For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Contractor agree to amend the Agreement in the following respects:  
  
Contractor’s current award of \$308,480 is increased by an additional \$199,360 (FY 2012-13--\$99,680, FY 2013-14--\$99,680) for a new maximum of \$507,840 and the award period of September 1, 2008 through June 30, 2012 is extended by an additional 24 months through June 30, 2014.
- 2) Except as otherwise stated in this Second Amendment, the terms and provisions of this Second Amendment will be considered to be effective as of the date this Second Amendment is executed by the County (“Effective Date”).
- 3) The term of the Agreement is currently scheduled to expire on June 30, 2012. As of the Effective Date, the term of the Agreement is extended through June 30, 2014.

In consideration for Contractor’s additional services, the County shall pay Contractor in an amount not to exceed one-hundred ninety-nine thousand, three-hundred sixty dollars (\$199,360). As a result of these additional services the not to exceed amount has increased from three-hundred eight-thousand, four-hundred eighty dollars (\$308,480) to five-hundred seven-thousand, eight-hundred forty dollars (\$507,840) over the term of the Agreement.

4) DEBARMENT AND SUSPENSION CERTIFICATION:

- a. By signing this Second Amendment and Exhibit D, Debarment and Suspension Certification, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.
- b. By signing this Second Amendment, Contractor certifies to the best of its knowledge and belief, that it and its principals:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency; and,
  2. Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.

5) Except as expressly modified by this Second Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

**IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement as of the day and year first above written.**

COUNTY OF ALAMEDA

CONTRACTOR/COMPANY NAME

By: \_\_\_\_\_  
Signature

By: Deepa Abraham PhD  
Signature dba Behell

Name: Nate Miley  
(Printed)

Name: Deepa Abraham, Ph.D.  
(Printed)

Title: President, Board of Supervisors

Title: Psychologist

Date: 05.25.2012

Approved as to Form:

**Approved as to Form**

**DONNA R. ZIEGLER, County Counsel**

By: Victoria Wu

By: Print Name VICTORIA WU  
County Counsel Signature

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**EXHIBIT D**

**COUNTY OF ALAMEDA  
DEBARMENT AND SUSPENSION CERTIFICATION**

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principals, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Standard Services Agreement. Signing this Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.

CONTRACTOR: Deepa Abraham, Ph.D., dba: Be Well

PRINCIPAL: Deepa Abraham, Ph.D. TITLE: Psychologist

SIGNATURE: Deepa Abraham Ph.D. DATE: 05.25.2012

# EPLS

Excluded Parties List System

**Search Results Excluded By  
Firm, Entity, or Vessel : Be Well  
Individual : Deepa Abraham  
as of 31-May-2012 1:39 PM EDT**

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**Your search returned no results.**



Copy for COB

REQUEST TO ENCUMBER CONTRACT FUNDS OR TO LIQUIDATE ENCUMBERED FUNDS

PART I: REQUEST FROM CONTRACTING DEPARTMENT

Contractor's Name: Deepa Abraham, Ph.D., dba: Be Well

Contractor's Tax ID: 76-0784809 Contractor's Vendor ID: 66059

Description of Contract: GA Mental Health Evaluations

Master Contract #: Procurement Contract #: 2658

Procurement Contract Begin Date: July 1, 2012 Expire Date: June 30, 2014

Elation Project Info: Sub-Contractor Compliance Labor Compliance

Board Waiver BOCO Waiver Waiver Number

A. ENCUMBER FUNDS IN A NEW PURCHASE ORDER

Date of Board Minute Order: File/Item/Contract Number:

Total Amount Authorized By Board: Amount to be Encumbered:

B. ADD FUNDS TO AN EXISTING PURCHASE ORDER PO Number: 8305

Date of Board Minute Order: 06/05/12 File/Item/Contract Number: / / 2658

Total Amount Authorized By Board: \$507,840.00 Amount to be Encumbered: \$99,680.00

C. LIQUIDATE FUNDS FROM A PURCHASE ORDER

Purchase Order Number: Amount to be Liquidated:

ACCOUNTING INFORMATION

Table with 9 columns: Business Unit, Account, Fund, Dept, Program, BY, Subclass, Proj/Grant, Amount. Row 1: SOCSA, 610261, 10000, 320600, 31200, 2013, \$99,680.00. Row 2: Total, \$99,680.00.

Send Response to: Tim Roberts QIC: 20203 Phone: 271-9185 or 29185

Authorized Signature: [Signature] Department: SSA Date: 6/11/12

PART II: RESPONSE FROM AUDITOR-CONTROLLER

- checkbox The Auditor-Controller encumbered in a new PO. The PO Number is
checkbox The Auditor-Controller added to PO Number
checkbox The Auditor-Controller liquidated from PO Number
checkbox This form is being returned for you due to insufficient funds in the appropriation account.
checkbox The following information is needed before this request can be processed.

Signature of Contract Processor Date:

## SECOND AMENDMENT TO AGREEMENT

This Second Amendment to Agreement (“Second Amendment”) is made by the County of Alameda (“County”) and Bob Kennedy, Psy.D., M.F.T. (“Contractor”), with respect to that certain agreement entered by them on September 1, 2008 (referred to herein as the “Agreement”) pursuant to which Contractor provides mental health screening services for Alameda County General Assistance Program participants.

County and Contractor agree as follows:

- 1) For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Contractor agree to amend the Agreement in the following respects:  
Contractor’s current award of \$286,580 is increased by an additional \$199,360 for a new maximum of \$512,640 and the award period of September 1, 2008 through June 30, 2012 is extended by an additional 24 months through June 30, 2014.
- 2) Except as otherwise stated in this Second Amendment, the terms and provisions of this Second Amendment will be considered to be effective as of the date this Second Amendment is executed by the County (“Effective Date”).
- 3) The term of the Agreement is currently scheduled to expire on June 30, 2012. As of the Effective Date, the term of the Agreement is extended through June 30, 2014.

In consideration for Contractor’s additional services, the County shall pay Contractor in an amount not to exceed one-hundred ninety-nine thousand, three-hundred sixty dollars (\$199,360). As a result of these additional services the not to exceed amount has increased from two-hundred eighty-six thousand, five-hundred eighty dollars (\$286,580) to four-hundred eighty-five thousand, nine-hundred forty dollars (\$485,940) over the term of the Agreement.

4) DEBARMENT AND SUSPENSION CERTIFICATION:

- a. By signing this Second Amendment and Exhibit D, Debarment and Suspension Certification, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.
- b. By signing this Second Amendment, Contractor certifies to the best of its knowledge and belief, that it and its principals:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntary excluded by any federal department or agency; and,
  2. Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.

- 5) Except as expressly modified by this Second Amendment, all of the terms and conditions of the Agreement are and remain in full force and effect.

**IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement as of the day and year first above written.**

COUNTY OF ALAMEDA

CONTRACTOR/COMPANY NAME

By: \_\_\_\_\_  
Signature

By: Bob Kennedy, Psy.D., M.F.T.  
Signature

Name: Nate Miley  
(Printed)

Name: Bob Kennedy, Psy.D., M.F.T.  
(Printed)

Title: President, Board of Supervisors

Title: \_\_\_\_\_

Date: 05/30/12

Approved as to Form:

Approved as to Form

DONNA R. ZIEGLER, County Counsel

By Victoria Wu

By: \_\_\_\_\_  
Print Name VICTORIA WU  
County Counsel Signature

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**EXHIBIT D**

**COUNTY OF ALAMEDA  
DEBARMENT AND SUSPENSION CERTIFICATION**

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principals, and any named or unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

**Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Standard Services Agreement. Signing this Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.**

CONTRACTOR: Bob Kennedy, Psy.D., M.F.T.

PRINCIPAL: Bob Kennedy, Psy.D., M.F.T. TITLE: \_\_\_\_\_

SIGNATURE: *Bob Kennedy, Psy.D.* DATE: 05/30/12

# EPLS

Excluded Parties List System

**Search Results Excluded By  
Exact Name : Kennedy, Bob  
SSN/TIN as of 31-May-2012 1:49 PM EDT**

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**Your search returned no results.**

**REQUEST TO ENCUMBER CONTRACT FUNDS OR  
TO LIQUIDATE ENCUMBERED FUNDS**

COPY  
for  
COPY

**PART I: REQUEST FROM CONTRACTING DEPARTMENT**

Contractor's Name: Bob Kennedy, PsyD, MFT

Contractor's Tax ID: 56-4869575 Contractor's Vendor ID: 76098

Description of Contract: GA Mental Health Evaluations

Master Contract #: \_\_\_\_\_ Procurement Contract #: 2659

Procurement Contract Begin Date: July 1, 2012 Expire Date: June 30, 2014

Elation Project Info: Sub-Contractor Compliance \_\_\_\_\_ Labor Compliance \_\_\_\_\_

Board Waiver \_\_\_\_\_ BOCO Waiver \_\_\_\_\_ Waiver Number \_\_\_\_\_

**A. ENCUMBER FUNDS IN A NEW PURCHASE ORDER**

Date of Board Minute Order: \_\_\_\_\_ File/Item/Contract Number: \_\_\_\_\_

Total Amount Authorized By Board: \_\_\_\_\_ Amount to be Encumbered: \_\_\_\_\_

**B. ADD FUNDS TO AN EXISTING PURCHASE ORDER PO Number: 8262**

Date of Board Minute Order: 06/05/12 File/Item/Contract Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ : 2659

Total Amount Authorized By Board: \$485,940.00 Amount to be Encumbered: \$99,680.00


**C. LIQUIDATE FUNDS FROM A PURCHASE ORDER**

Purchase Order Number: \_\_\_\_\_ Amount to be Liquidated: \_\_\_\_\_

**ACCOUNTING INFORMATION**

Business Unit	Account	Fund	Dept	Program	BY	Subclass	Proj/Grant	Amount
SOCSA	610261	10000	320600	31200	2013			\$99,680.00
							Total	\$99,680.00

Send Response to: Tim Roberts QIC: 20203 Phone: 271-9185 or 29185

Authorized Signature:  Department: SSA Date: 6/1/12

**PART II: RESPONSE FROM AUDITOR-CONTROLLER**

The Auditor-Controller encumbered \_\_\_\_\_ in a new PO. The PO Number is \_\_\_\_\_

The Auditor-Controller added \_\_\_\_\_ to PO Number \_\_\_\_\_

The Auditor-Controller liquidated \_\_\_\_\_ from PO Number \_\_\_\_\_

This form is being returned for you due to insufficient funds in the appropriation account.

The following information is needed before this request can be processed.

Signature of Contract Processor \_\_\_\_\_ Date: \_\_\_\_\_