



ALAMEDA COUNTY COMMUNITY DEVELOPMENT AGENCY

Sandra Rivera
Agency Director

Agenda Item _____ July 11, 2023

224 West Winton Ave
Room 110

Hayward, California
94544-1215

phone
510.670.5333
fax
510.670.6374

www.acgov.org/cda

June 27, 2023

Honorable Board of Supervisors
Administration Building
1221 Oak Street, Suite 536
Oakland, California 94612

Dear Board Members:

SUBJECT: **APPROVE SECOND AMENDMENT TO
PROCUREMENT CONTRACT NO. 24068 WITH FIRST
PRESBYTERIAN CHURCH OF HAYWARD FOR THE
PROVISION OF HOMELESS SERVICES TO
UNSHELTERED PEOPLE IN UNINCORPORATED
ALAMEDA COUNTY**

RECOMMENDATIONS:

- A. Approve Second Amendment to the Standard Services Agreement (Procurement Contract No. 24068) with First Presbyterian Church of Hayward (Principal: Aaron Horner; Location: Castro Valley) for the provision of services to unsheltered people in the Unincorporated County bringing the total amount from \$2,137,290 to \$4,204,580 (\$2,067,290 increase), and retroactively extending the term by an additional year, from 7/1/2022 - 6/30/2023 to 6/30/2024; and
- B. Authorize the Auditor-Controller to make the related budget adjustments.

DISCUSSION/SUMMARY:

On August 9, 2022 (Item No. 66), your Board approved the First Presbyterian Church of Hayward contract to provide homeless shelter services, including a nightly homeless shelter, daytime drop-in center, safe parking program, and tiny homes transitional housing program, in the Unincorporated County. This Board action will provide an additional year of services under this contract. On February 7, 2023 (Item No.91), your Board approved the 1st Amendment to add additional funds to the project for additional motel vouchers.

The Community Development Agency's (CDA's) Housing and Community Development Department (HCD) implements housing and homeless programs for the

Unincorporated County, and this action continues services to unsheltered people in Unincorporated Alameda County. Funding for these services combines three funding sources. The first source is “Boomerang” Affordable Housing and Homelessness Response Funding through HCD. The second is the Social Services Agency’s (SSA’s) bed-night funding for homeless shelters. The third is the Federal Emergency Solutions Grant (ESG) for shelters and rapid rehousing services.

An additional four contract amendments for homeless services are before your Board under a separate item. Those contracts were selected through the same Request for Proposals (RFP) process as the First Presbyterian Church of Hayward contract in this Board action. As this contract includes two additional sources of funding as compared to the other four, this contract amendment was brought to your Board separately.

SELECTION CRITERIA AND PROCESS:

HCD issued a competitive RFP in October 2021 for homeless and housing services. This contract amendment recommended for approval was selected using HCD’s Unincorporated County Homeless Services RFP. The RFP was issued on October 20, 2021, and five proposals were received. All five proposals were funded and are expected to continue funding. The final rankings and recommended funding amounts are as follows:

Organization	Project	Score (Out of 120)	Funding Amount and Source
1. First Presbyterian Church of Hayward	Shelter, Drop-In Center, Safe Parking, Tiny Homes	110	Boomerang: \$1,221,414 SSA: \$664,665 Federal ESG: \$177,594
2. Love Never Fails	Transitional Housing	103.67	Boomerang: \$135,000
3. Women on the Way Recovery Center	Counselor/Case Managers for Reintegration Program	98.67	Boomerang: \$94,086
4. Building Opportunities for Self-Sufficiency	Mental Health Activity Coordinator for Transitional Age Youth Permanent Supportive Housing	98.67	Boomerang: \$88,000
5. Downtown Streets, Inc.	Employment training and development for unsheltered people	95.33	Boomerang: \$211,500

First Presbyterian Church of Hayward is a Community-Based Organization (CBO). Your Board’s Small, Local and Emerging Business (SLEB) policy exempts local nonprofits from participation in the SLEB program and requirements for tracking payments to SLEBs in the Elation Database. Due to the use of federal grant funds for this contract, the Auditor-Controller’s office of Contract Compliance and Reporting (OCCR) reviewed and issued Federal Grant Funds SLEB waiver No. 2115-A, expiring June 30, 2024.


FINANCING:

Partial funding for this contract amendment is included in CDA's approved FY 2023-2024 Budget (\$1,225,031) under Dept ID 260930 (Shelter Crisis/Affordable Housing Fund) and ESG (\$177,594). Additional funding (\$664,665) will be provided by SSA in the form of the bed-night rate for the First Presbyterian Church Shelter and is included in the approved SSA FY 2023-2024 Budget. A budget adjustment is requested to increase appropriations in the amount of (\$664,665) with offsetting intra-fund transfer funds from SSA in the CDA FY 2023-2024 Budget, per the attached financial recommendation. There is no increase in Net County Cost as a result of this action.

VISION 2026 GOAL:

The provision of these services meets the 10X goals pathway to **Eliminate Homelessness** in support of our shared vision of **Thriving and Resilient Populations** and **Safe and Livable Communities**.

Very truly yours,

DocuSigned by:

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Sandra Rivera, Director
Community Development Agency

DocuSigned by:

CFBDBF387EBC493...

Andrea Ford, Director
Social Services Agency

cc: Susan S. Muranishi, County Administrator
Donna R. Ziegler, County Counsel
Melissa Wilk, Auditor-Controller
Peilin Chen, County Administrator's Office
Kathleen J. Hall, Office of the County Counsel
Lucy Romo, Community Development Agency

**SECOND AMENDMENT
TO
AGREEMENT
BETWEEN
THE COUNTY OF ALAMEDA
AND
FIRST PRESBYTERIAN CHURCH OF HAYWARD**

THIS SECOND AMENDMENT, entered into on the 1st day of July 2023, modifies the Procurement Contract No. 24068 (“Agreement”) entered into on the 1st day of July 2022 between First Presbyterian Church of Hayward, a California non-profit religious corporation (“CONTRACTOR”), and the County of Alameda (“COUNTY”), for the Homeless Shelter Program.

WHEREAS, the CONTRACTOR and the COUNTY desire to amend the Agreement to adjust the dollar amount and increase the term to continue services at the site;

THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, CONTRACTOR and the COUNTY agree as follows with respect to the Agreement:

- A. Page 1 of the Agreement is amended to remove “June 30, 2023” and replace it with “June 30, 2024”.
- B. Page 1 of the Agreement is amended to remove “\$2,137,290 (*Two million one hundred thirty-seven thousand two hundred ninety dollars*)” and replace it with “\$4,204,580 (*Four million, two hundred four thousand, five hundred eighty dollars*)”
- C. Page 11, Item 20 of the Agreement is amended to remove “\$2,137,290” and replace it with “\$4,204,580”.
- D. Exhibit A, page 3 of 4, is amended to change original item D to be listed as item E and add the following as new item D:

D. Documentary Screening

CONTRACTOR shall host a screening of the documentary *A Rising Tide* at the Chabot Theatre in Castro Valley to raise community awareness of the realities of homelessness and further dialogue around how to address it.

- E. The Budget Table in Exhibit B is removed and replaced with the following table:

Line Item	Total Amount
A. First Presbyterian Shelter (July 1, 2022 – June 30, 2024)	
A.1. Shelter Director	\$152,000
A.2. Shelter Staff and Security (Salary and Benefits)	\$1,930,000
A.3. Client Meals	\$260,000

A.4. Client Gap Funds (Clothing, document fees, transportation, other basic needs)	\$97,119
A.5. Building Rent (Shelter Building)	\$120,000
A.6. Utilities	\$9,000
A.7. Rapid Rehousing Assistance	\$87,128
Sub Total	\$2,655,247
A.8. Overhead (Processing of payroll and benefits, insurance, other administrative costs)	\$80,000
Shelter Total	\$2,735,247
B. First Presbyterian Drop-In Center (July 1, 2022 – June 30, 2024)	
B.1. Drop-In Center Staff and Security (Salary and Benefits)	\$950,000
B.2. Client Meals	\$60,000
B.3. Client Gap Funds	\$157,333
B.4. Portable toilette	\$20,000
B.5. Laundry Station	\$42,000
B.6. Recovery Café Supplies (Food, Beverages, Cups, Training, Staff Uniforms, etc.)	\$120,000
Subtotal	\$1,349,333
B.7. Overhead (Human Resources, Other Administrative Costs)	\$30,000
Drop-In Center Total	\$1,379,333
C. Inclement Weather Flexible Funds	
C.1. Motel Vouchers for inclement weather	\$80,000
D. Documentary Screening	
D.1. A Rising Tide Film Screening	\$10,000
Contract Total	\$4,204,580

- F. Exhibit B, Item 5 of the Agreement is amended to remove “\$2,137,290” and replace it with “\$4,204,580”.

- G. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Counterparts may be delivered via facsimile, electronic mail (including pdf) or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.
- H. Except as provided for in this Second Amendment, all other terms and conditions of the Agreement, as amended, remain in full force and effect.

[SIGNATURES FOLLOW ON THE NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment to the Agreement as of the day and year first above written.

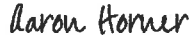
County of Alameda

First Presbyterian Church of Hayward

By: 

President, Board of Supervisors

DocuSigned by:



By:

502181D188C4477...

Aaron Horner, Director, Community Outreach

Date: 7.25.23

Date: 6/19/2023

Approved as to form:
Donna R. Ziegler, County Counsel

Tax ID Number: 94-1186216

Address: 2490 Grove Way, Castro Valley,
CA 94546

DocuSigned by:

By: 

DA808277C6F24CB...

Kathleen J. Hall

Deputy County Counsel

By signing above, signatory warrants and represents that he/she executed this Second Amendment in his/her authorized capacity and that by his/her signature on this Second Amendment, he/she or the entity upon behalf of which he/she acted, executed this Second Amendment.

FINANCIAL RECOMMENDATION

AGENDA DATE: 07/11/2023

Subject of Board Letter:

Approve Second Amendment To Procurement Contract No. 24068
With First Presbyterian Church Of Hayward For The Provision Of
Homeless Services To Unsheltered People In Unincorporated
Alameda County

BY: 2024

FUND: 10000

The use of Designations, as follows:

NAME OF DESIGNATION	ORG	AMOUNT

The increase (decrease) in anticipated revenue, as follows:

Informational				
ORG	ACCT	PROG	PROJ/GR	AMOUNT
260600	660011			\$664,665
ORG TOTAL				\$664,665

Informational				
ORG	ACCT	PROG	PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL ANTICIPATED REVENUE

\$664,665

The increase (decrease) in appropriations, as follows:

Informational				
ORG	ACCT	PROG	PROJ/GR	AMOUNT
260000	610000			\$664,665
ORG TOTAL				\$664,665

Informational				
ORG	ACCT	PROG	PROJ/GR	AMOUNT
ORG TOTAL				\$0.00

GRAND TOTAL APPROPRIATION

\$664,665

FINANCIAL RESOLUTION R-2023-373

PAGE:

1 OF 2

FILE NUMBER:

31056

MEETING DATE:

7/11/2023

ITEM NUMBER:

56

BY:

2024

FUND:

10000

The increase (decrease) in anticipated revenue, as follows:

ORG	ACCT	PROG	<i>Informational</i> PROJ/GR	AMOUNT
260600	660011	00000		\$664,665
ORG TOTAL				\$664,665

ORG	ACCT	PROG	<i>Informational</i> PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL ANTICIPATED REVENUE \$664,665

The increase (decrease) in appropriations, as follows:

ORG	ACCT	PROG	<i>Informational</i> PROJ/GR	AMOUNT
260000	610000	00000		\$664,665
ORG TOTAL				\$664,665

ORG	ACCT	PROG	<i>Informational</i> PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL APPROPRIATION \$664,665

THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 11th day of **July 2023**, to wit:

AYES: Supervisors Haubert, Márquez, Tam & President Miley – 4

NOES: None

EXCUSED: Supervisor Carson - 1

Not Miley

PRESIDENT, BOARD OF SUPERVISORS

File No: 31056
Agenda No: 56
Document No: R-2023-373F



I certify that the foregoing is a correct copy of a Resolution adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: *Major Burk*
Deputy