



ALAMEDA COUNTY
AUDITOR-CONTROLLER AGENCY
PATRICK O'CONNELL
AUDITOR-CONTROLLER/CLERK-RECORDER

AGENDA # _____, July 21, 2009

June 24, 2009

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, CA 94612-4305

Dear Board Members:

SUBJECT: AWARD A CONTRACT TO FIDELITY NATIONAL TECHNOLOGY IMAGING (FNTI) FOR THE REDACTION SOCIAL SECURITY TRUNCATION PROGRAM (AB1168), REQUEST FOR PROPOSAL (RFP) NO. 900456; AMOUNT \$540,000

RECOMMENDATION:

Authorize the Purchasing Agent to negotiate and sign Master Contract No. 900456, Procurement Contract No. 3999 with Fidelity National Technology Imaging (FNTI), (Sam Elias, Principal), San Jose, CA, to provide redaction services to the Alameda County Clerk-Recorder's Office at an estimated cost of \$540,000. The term of this contract shall be for two years beginning August 1, 2009 and shall end on July 31, 2011, and by mutual agreement allows for an option to renew for three additional one-year terms.

DISCUSSION/SUMMARY:

The Alameda County Clerk-Recorder's Office stores approximately 25,000,000 official records recorded between the dates of January 1, 1980 to December 31, 2008. Many of these records contain social security numbers (SSN). The SSN may be handwritten, typed or machine generated numbers and are presented in a variety of formats including, numbers with/without dashes and spaces.

CHIEF DEPUTY AUDITOR

Steve Manning
1221 Oak St., Rm. 249
Oakland, CA 94612
Tel: (510) 272-6565
Fax: (510) 272-6502

ASSISTANT CONTROLLER

Connie Land
1221 Oak St., Rm. 238
Oakland, CA 94612
Tel: (510) 272-6565
Fax: (510) 267-9415

According to Assembly Bill 1168 (AB1168), Chapter 627, Article 3.5 (Commencing with Section 27300) of the Statutes of 2007, the Clerk-Recorder's Office must redact social security numbers from official documents that are available to the public. This contract will provide the technical expertise and software necessary to meet this requirement.

SELECTION CRITERIA/PROCESS:

The Alameda County Clerk-Recorder's Office does not have the resources to perform the redaction of social security numbers that is required by the Assembly Bill 1168 for previous and new official records.

The Auditor-Controllers Agency worked with the General Services Agency (GSA) Purchasing Department and issued a Request for Interest (RFI) on May 29, 2008, to 683 vendors derived from the GSA Small Local and Emerging Business (SLEB) database and from a list of vendors provided by their office. The RFI was also posted on the GSA Current Contracting Opportunities website for approximately 109 days and resulted in 16 responses. Subsequently, a Request for Proposal (RFP) was developed and electronically mailed on September 12, 2008, to the responding vendors. The RFP was posted on the Alameda County Current Contracting Opportunities website for 64 days, advertised in 15 local and ethnic newspapers, and posted on local Chamber of Commerce websites. Two networking/bidder's conferences were held approximately 18 days after the RFP was issued and were attended by representatives from seven firms. A total of six responses to the RFP were received, one from a certified SLEB, and five from non-County vendors. All six responses were evaluated by the County Selection Committee (CSC) comprised of four representatives from the Alameda County Clerk-Recorder's Office. A maximum total of 550 evaluation points were available for this project. The total evaluation points include 50 preference points derived from a 5% preference for local vendors and a 5% preference for certified small or local and emerging vendors for a total of 10%. All six vendors were interviewed by the CSC.

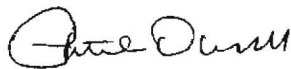
Fidelity National Technology Imaging (FNTI) was the highest scoring bidder on every evaluation criterion. They received a perfect score for technical expertise and high ratings for their maintenance plan, redaction experience and on their demonstration of a fully automated product at the oral interview. They will subcontract with Electronix Staffing Services, Inc., a certified SLEB for 20% of the contract. Electronix Staffing Services, Inc. will provide assistance with the redacting of official records. The following is a summary of the evaluation:

<i>EVALUATION SUMMARY</i>			
<i>Vendor</i>	<i>Location</i>	<i>SLEB</i>	<i>Evaluation Points</i>
<i>Fidelity National Technology Imaging (FNTI)</i>	<i>San Jose, CA</i>	<i>N</i>	<i>468</i>
<i>Computer System Innovations (CSI)</i>	<i>Apopka, FL</i>	<i>N</i>	<i>412</i>
<i>Manatron</i>	<i>Portage, MI</i>	<i>N</i>	<i>367</i>
<i>Aptitude Solutions</i>	<i>Maitland, FL</i>	<i>N</i>	<i>345</i>
<i>AMCad</i>	<i>Herndon, VA</i>	<i>N</i>	<i>315</i>
<i>WiseTrend</i>	<i>Fremont, CA</i>	<i>Y</i>	<i>257</i>

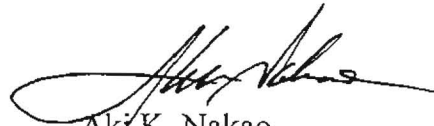
FUNDING:

Funding for this program is included in the Alameda County Clerk-Recorder's Office FY 2009/2010 budget and will be requested in subsequent budget years. The one-time costs for implementation of the truncation program as well as on going annual operational costs will be fully offset by the additional recording fee authorized by Board Resolution Number 2008-76 (permitted by AB1168, Chapter 627). No additional appropriations are required and there will be no increase in net County cost.

Respectfully submitted,



Patrick O'Connell
Auditor-Controller/Clerk-Recorder,
Auditor-Controller Agency



Aki K. Nakao
Director, General Services Agency

AKN:AMR:mp:Board Letters\Purchasing\FY 2008-09\Redaction SS Truncation Program (Fidelity National Technology Imaging FNTI)

Attachment

cc: Susan S. Muranishi, County Administrator
Patrick J. O'Connell, Auditor-Controller
Richard E. Winnie, County Counsel

REDACTION SOCIAL SECURITY TRUNCATION PROGRAM (AB1168)
 August 1, 2009 – July 31, 2011

<i>Vendor</i>	<i>Location</i>	<i>Estimate Dollar Value of Contract Award</i>	<i>Small and Local Participation</i>	
			<i>Percentage</i>	<i>Dollar Amount</i>
<i>Fidelity National Technology Imaging (FNTI)</i>	<i>San Jose, CA</i>	<i>\$540,000</i>	<i>20%</i>	<i>\$108,000</i>

SLEB SUBCONTRACTING INFORMATION:

*Electronix Staffing Services, Inc.
 Certification No. 08-91324, expiring 10/31/2010
 Business License No. 051209
 Amy Cheng, President
 47132 Mission Falls Court
 Fremont, CA 94539*