



Human Resource Services

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September 19, 2017

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

Adopt the following Salary Ordinance amendments:

- A. Establish the classification of Human Resource Division Manager in the Human Resource Services Department that includes salary administration criteria; and
- B. Establish the classification of Psychiatric Mental Health Nurse Practitioner in the Health Care Services Agency Behavioral Health Care Division.

Discussion/Findings:

We recommend establishing the new job classification of Job Code 0294SM, Human Resource Division Manager, as part of a departmental reorganizational plan to align senior-level leadership within Human Resource Services. This position, under the direction of the Director of Human Resource Services, develops, plans, organizes, administers, and directs the activities of a centralized division that has countywide impact and responsibility, and will be assigned to the Administrative Services, Employee Benefits, Personnel Services, and Training and Education divisions.

Also, we recommend the new job classification of Job Code 5384SM, Psychiatric Mental Health Nurse Practitioner located in the Health Care Services Agency Behavioral Health Care Services Division. This position, under the clinical and administrative supervision of a Medical Director is responsible for providing professional psychiatric evaluation, nursing assessment and diagnostic services, prescribing medication, providing technical assistance, assisting in policy and protocol development, quality assurance and implementation of program standards. Additionally, the position is distinguished from the physician series in that incumbents must practice with a physician supervisor and within the parameters of a Scope of Practice and Standardized Procedure Agreement.

Financing:

Funds are available in the 2017-2018 budget appropriation to pay the cost resulting from these actions.

Very truly yours,

Joseph Angelo, Director
Human Resource Services

JA:vb

Z:\Board Letters 2017\09.26.17 Salary Ordinance Amendment_HRS_HCSA

Cc: CAO
Auditor-Controller
County Counsel
Director, Health Care Services Agency
Agency/Department Heads


By _____

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2016 - 2017
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 1, Section 1-2, Subsection 1-2.2 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto of the following Job Codes, Titles and Salaries, to be effective October 8, 2017.

Job Code		Title	Step 01	Step 02	Step 03	Step 04	Step 05
0294	SM	Human Resource Division Manager	4570.40				5557.60
5384	NM	Psychiatric Mental Health Nurse Practitioner	5569.60	5845.60	6138.40	6444.80	6767.20

SECTION II

Article 3, Subsection 3-13.3 of the County of Alameda Salary Ordinance is hereby amended by the underlined language to be effective on the date shown:

3-13.3 Persons employed under Job Codes 0261SM, 0262SM, 0263CA, 0265CA, 0266CA, 0267PA, 0268CA, 0269CA, 0276CA (effective 10/12/14), 0277SM, 0279CA, 0280CA, 0281SM, 0282CA, 0283CA, 0284PA, 0285SM, 0286EM, 0287SM, 0289SM, 0290EM, 0291PA, 0292SM (effective 4/4/10), 0293SM (effective 8/5/12), 0463SM (effective 6/9/13), 0464CA (effective 4/9/17), 0466PA, 0467CA, 0468SM, 0471SM, 0473SM, 0474PA, 0477PA, 0479PA, 0482PA, and 0483PA and 0294SM (effective 9/8/17), may be compensated at any biweekly amount within the range of salaries shown for that classification as determined by the Department Head. (BOS approved 0463M 6/4/13).

SECTION III

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 3rd day of October, 2017, to wit:

AYES: Supervisors Carson, Haggerty, Miley, Valle & President Chan – 5

NOES: None

EXCUSED: None



PRESIDENT, BOARD OF SUPERVISORS

File: 29986
Agenda No: 10
Document No: O-2017-44



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: RBA
Deputy