



October 24, 2016

The Honorable Board of Supervisors  
County Administration Building  
1221 Oak Street  
Oakland, CA 94612

Dear Board Members:

**SUBJECT: APPROVE STANDARD SERVICES AGREEMENT WITH DR. DEBORRAH BREMOND FOR ALAMEDA COUNTY PUBLIC HEALTH DEPARTMENT, MATERNAL, PATERNAL, CHILD AND ADOLESCENT HEALTH PROGRAM**

**RECOMMENDATION:**

- A. Approve and execute Standard Service Agreement, Procurement Contract No. 14421, with Dr. Deborrah Bremond, (Principal: Deborrah Bremond, Location: Oakland) to provide consultation, training, support and resources necessary to replicate the Alameda County Public Health Department mental health consultation model in three counties within the state: San Francisco, Fresno and Nevada in the amount of \$170,280 for service period 5/1/16 – 9/30/19; and
- B. Waive the competitive bidding and SLEB program requirements for the above agreement.

**SUMMARY/ DISCUSSION/FINDINGS:**

Your Board is being requested to approve the Standard Services Agreement with Deborrah Bremond, Ph.D, MPH, MFT to provide mental health consultation and technical assistance to support the training and expansion efforts of the Alameda County Public Health Department's (ACPHD) mental health consultation model in state project counties: San Francisco, Fresno and Nevada. Dr. Deborrah Bremond comes with extensive historical knowledge of creating and implementing various multidisciplinary, integrated service delivery models, particularly integrating mental health services into home visiting and mental health supports that serve the Maternal, Paternal, Child and Adolescent Health (MPCAH) target population. Additionally, Dr. Deborrah Bremond served for 11 years as the Director of Family Support Services at First 5 Alameda County where she developed the initial Project LAUNCH grant and provided oversight of the critical components of the first Project LAUNCH. She was a part of the early childhood home visiting programs that defined programmatic tenets that were incorporated throughout all First 5 funded home visiting programs which form the foundation of current Project LAUNCH activities.

Dr. Deborrah Bremond will support training and expansion endeavors through provision of the following services:

- Work with MPCAHA administration to develop technical assistance plan to support successful replication of ACPHD mental health consultation model in project counties.
- Collaborate with the creation of a resources and program materials toolkit on mental health integration that documents best practice approaches utilized by the Mental Wellness Team for dissemination.
- Meet regularly with lead agency administration and mental health manager for consultation and support.
- Collect, assess and present on various mental health consultation models that are suitable for project counties.
- Work directly with project counties to support implementation of respective mental health integration models, and provide technical assistance; in addition, provide sites visits for specific quarterly support.
- Support the design of a learning community through the use of various technologies.
- Facilitate and co-facilitate the convening of a learning community with project counties.
- Participate in monthly Mental Health Project LAUNCH meetings and annual Project LAUNCH federal convening.

The MPCAHA program under ACPHD, in partnership with Behavioral Health Care Services, created a Mental Wellness Team (MWT) to provide clinical interventions and brief treatment to low-income pregnant and parenting women and families with young children who receive home visiting and family support services through the program. Due to the development and success of the MWT, the California Department of Public Health encouraged ACPHD to participate in the Project LAUNCH Expansion grant application – which was subsequently awarded. Your Board accepted the Project Launch expansion grant on May 24, 2016 which requires subcontracting out to a mental health consultant to provide technical assistance and consultation to support its implementation.

**SELECTION CRITERIA/PROCESS:**

*A targeted Request for Proposal (RFP) process was conducted and sent on April 1, 2016, to two (2) county certified SLEB vendors and to one (1) non-SLEB mental health consultant. Two County certified SLEB vendors responded to the proposal with non-interest emails due to not meeting the RFP qualifications. This is significant to note as there are few mental health clinicians with early childhood mental health experience and further, early childhood mental health consultation and technical assistance experience to support maternal, child health home visiting in the context of public health. However, the non-SLEB mental health consultant responded with an email of interest along with responses to the qualifying questions. Dr. Deborah Bremond was selected as the qualified candidate due to her meeting the RFP requirements; she has numerous years of expertise in implementing mental health services within Early Childhood and maternal/child home visiting, providing mental health consultation to home visiting providers, providing technical assistance in integrating mental health services in home visiting programs, and significant experience with the federal Project LAUNCH grant.*

*However, as Dr. Deborah Bremond is a non-SLEB, MPCAHA went through the on-line process of creating a SLEB waiver request, but was subsequently denied. Unfortunately, MPCAHA unknowingly conducted an open bidding instead of the closed formal bidding process because the program was unaware that a contract exceeding \$100,000 needed to go through the closed formal bidding process*

*prior to approval of a SLEB waiver request due to budgeting issues. The initial budget was under \$100,000; however, after the state contract manager notified ACPHD that the contract needed to include three years of funding, the funding for the mental health consultant increased to \$170,280 after the RFP process had already concluded. Consequently, due to the urgency to provide services per federal guidelines and state contract requirements, MPCAHA was advised to request your Board to waive the competitive bidding and SLEB program requirements.*

**FINANCING:**

This contract is funded by the Project LAUNCH Expansion grant award which is included in the Fiscal Year 2016-17 adjusted budget; and will be included in Fiscal Year 2017-18 and Fiscal Year 2018-19 MOE budgets. There is no impact to net County cost resulting with the approval of the contract.

Very truly yours,



Rebecca Gebhart, Interim Director  
Health Care Services Agency

11/8/16 # 6

Master Contract No. XXXXXX

Procurement Contract No. XXXX

F29846

**COUNTY OF ALAMEDA  
STANDARD SERVICES AGREEMENT**

This Agreement, dated as of May 1, 2016, is by and between the County of Alameda, hereinafter referred to as the "County", and Deborrah Bremond, hereinafter referred to as the "Contractor".

**WITNESSETH**

Whereas, County desires to obtain mental health consultation services which are more fully described in Exhibit A hereto ("Project Launch Services"); and

Whereas, Contractor is professionally qualified to provide such services and is willing to provide same to County; and

Now, therefore it is agreed that County does hereby retain Contractor to provide mental health consultation Services, and Contractor accepts such engagement, on the General Terms and Conditions hereinafter specified in this Agreement, the Additional Provisions attached hereto, and the following described exhibits, all of which are incorporated into this Agreement by this reference:

- Exhibit A Definition of Services
- Exhibit B Payment Terms
- Exhibit C Insurance Requirements
- Exhibit D Debarment and Suspension Certification
- Exhibit E Contract Compliance Reporting Requirements

The term of this Agreement shall be from May 1, 2016 through September 30, 2019

The compensation payable to Contractor hereunder shall not exceed \$170,280 (One hundred seventy thousand, two hundred and eighty dollars only) for the term of this Agreement.

C-14421

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

COUNTY OF ALAMEDA

DEBORRAH BREMOND

By: Scott Haggerty  
Signature

By: Deborah Bremond  
Signature

Name: SCOTT HAGGERTY  
(Printed)

Name: DEBORRAH BREMOND  
(Printed)

Title: President of the Board of Supervisors

Title: Ph.D, MPH

Date: 9/22/16

Approved as to Form:  
Donna R. Ziegler, County Counsel

By: K. Scott Dickey  
K. Scott Dickey, Deputy County Counsel

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

## GENERAL TERMS AND CONDITIONS

1. **INDEPENDENT CONTRACTOR:** No relationship of employer and employee is created by this Agreement; it being understood and agreed that Contractor is an independent contractor. Contractor is not the agent or employee of the County in any capacity whatsoever, and County shall not be liable for any acts or omissions by Contractor nor for any obligations or liabilities incurred by Contractor.

Contractor shall have no claim under this Agreement or otherwise, for seniority, vacation time, vacation pay, sick leave, personal time off, overtime, health insurance medical care, hospital care, retirement benefits, social security, disability, Workers' Compensation, or unemployment insurance benefits, civil service protection, or employee benefits of any kind.

Contractor shall be solely liable for and obligated to pay directly all applicable payroll taxes (including federal and state income taxes) or contributions for unemployment insurance or old age pensions or annuities which are imposed by any governmental entity in connection with the labor used or which are measured by wages, salaries or other remuneration paid to its officers, agents or employees and agrees to indemnify and hold County harmless from any and all liability which County may incur because of Contractor's failure to pay such amounts.

In carrying out the work contemplated herein, Contractor shall comply with all applicable federal and state workers' compensation and liability laws and regulations with respect to the officers, agents and/or employees conducting and participating in the work; and agrees that such officers, agents, and/or employees will be considered as independent contractors and shall not be treated or considered in any way as officers, agents and/or employees of County.

Contractor does, by this Agreement, agree to perform his/her said work and functions at all times in strict accordance with currently approved methods and practices in his/her field and that the sole interest of County is to insure that said service shall be performed and rendered in a competent, efficient, timely and satisfactory manner and in accordance with the standards required by the County agency concerned.

Notwithstanding the foregoing, if the County determines that pursuant to state and federal law Contractor is an employee for purposes of income tax withholding, County may upon two week's notice to Contractor, withhold from payments to Contractor hereunder federal and state income taxes and pay said sums to the federal and state governments

2. **INDEMNIFICATION:** To the fullest extent permitted by law, Contractor shall hold harmless, defend and indemnify the County of Alameda, its Board of

Supervisors, employees and agents from and against any and all claims, losses, damages, liabilities and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of services under this Agreement, provided that any such claim, loss, damage, liability or expense is attributable to bodily injury, sickness, disease, death or to injury to or destruction of property, including the loss therefrom, or to any violation of federal, state or municipal law or regulation, which arises out of or is any way connected with the performance of this agreement (collectively "Liabilities") except where such Liabilities are caused solely by the negligence or willful misconduct of any indemnitee. The County may participate in the defense of any such claim without relieving Contractor of any obligation hereunder. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the Alameda County Employees' Retirement Association (ACERA) or California Public Employees' Retirement System (PERS) to be eligible for enrollment in ACERA and PERS as an employee of County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions for ACERA and PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions; which would otherwise be the responsibility of County.

3. **INSURANCE AND BOND:** Contractor shall at all times during the term of the Agreement with the County maintain in force, at minimum, those insurance policies and bonds as designated in the attached Exhibit C, and will comply with all those requirements as stated therein. The County and all parties as set forth on Exhibit C shall be considered an additional insured or loss payee if applicable. All of Contractor's available insurance coverage and proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement. Contractor's insurance policies, including excess and umbrella insurance policies, shall include an endorsement and be primary and non-contributory and will not seek contribution from any other insurance (or self-insurance) available to County. Contractor's excess and umbrella insurance shall also apply on a primary and non-contributory basis for the benefit of the County before County's own insurance policy or self-insurance shall be called upon to protect it as a named insured.
4. **PREVAILING WAGES:** Pursuant to Labor Code Sections 1770 et seq., Contractor shall pay to persons performing labor in and about Work provided for in Contract not less than the general prevailing rate of per diem wages for work of a similar

character in the locality in which the Work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work in said locality, which per diem wages shall not be less than the stipulated rates contained in a schedule thereof which has been ascertained and determined by the Director of the State Department of Industrial Relations to be the general prevailing rate of per diem wages for each craft or type of workman or mechanic needed to execute this contract.

5. **WORKERS' COMPENSATION:** Contractor shall provide Workers' Compensation insurance, as applicable, at Contractor's own cost and expense and further, neither the Contractor nor its carrier shall be entitled to recover from County any costs, settlements, or expenses of Workers' Compensation claims arising out of this Agreement.
6. **CONFORMITY WITH LAW AND SAFETY:**
  - a. In performing services under this Agreement, Contractor shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal, and local governing bodies, having jurisdiction over the scope of services, including all applicable provisions of the California Occupational Safety and Health Act. Contractor shall indemnify and hold County harmless from any and all liability, fines, penalties and consequences from any of Contractor's failures to comply with such laws, ordinances, codes and regulations.
  - b. **Accidents:** If a death, serious personal injury or substantial property damage occurs in connection with Contractor's performance of this Agreement, Contractor shall immediately notify the Alameda County Risk Manager's Office by telephone. Contractor shall promptly submit to County a written report, in such form as may be required by County of all accidents which occur in connection with this Agreement. This report must include the following information: (1) name and address of the injured or deceased person(s); (2) name and address of Contractor's sub-Contractor, if any; (3) name and address of Contractor's liability insurance carrier; and (4) a detailed description of the accident and whether any of County's equipment, tools, material, or staff were involved.
  - c. Contractor further agrees to take all reasonable steps to preserve all physical evidence and information which may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and to grant to the County the opportunity to review and inspect such evidence, including the scene of the accident.

7. **DEBARMENT AND SUSPENSION CERTIFICATION:** (Applicable to all agreements funded in part or whole with federal funds and contracts over \$25,000).
  - a. By signing this agreement and Exhibit D, Debarment and Suspension Certification, Contractor/Grantee agrees to comply with applicable federal suspension and debarment regulations, including but not limited to 7 Code of Federal Regulations (CFR) 3016.35, 28 CFR 66.35, 29 CFR 97.35, 34 CFR 80.35, 45 CFR 92.35 and Executive Order 12549.
  - b. By signing this agreement, Contractor certifies to the best of its knowledge and belief, that it and its principals:
    - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
    - (2) Shall not knowingly enter into any covered transaction with a person who is proposed for debarment under federal regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction.
8. **PAYMENT:** For services performed in accordance with this Agreement, payment shall be made to Contractor as provided in Exhibit B hereto.
9. **TRAVEL EXPENSES:** Contractor shall not be allowed or paid travel expenses unless set forth in this Agreement.
10. **TAXES:** Payment of all applicable federal, state, and local taxes shall be the sole responsibility of the Contractor.
11. **OWNERSHIP OF DOCUMENTS:** Contractor hereby assigns to the County and its assignees all copyright and other use rights in any and all proposals, plans, specification, designs, drawings, sketches, renderings, models, reports and related documents (including computerized or electronic copies) respecting in any way the subject matter of this Agreement, whether prepared by the County, the Contractor, the Contractor's sub-Contractors or third parties at the request of the Contractor (collectively, "Documents and Materials"). This explicitly includes the electronic copies of all above stated documentation.

Contractor also hereby assigns to the County and its assignees all copyright and other use rights in any Documents and Materials including electronic copies stored in Contractor's Information System, respecting in any way the subject matter of this Agreement.

Contractor shall be permitted to retain copies, including reproducible copies and computerized copies, of said Documents and Materials. Contractor agrees to take such further steps as may be reasonably requested by County to implement the aforesaid assignment. If for any reason said assignment is not effective, Contractor hereby grants the County and any assignee of the County an express royalty – free license to retain and use said Documents and Materials. The County’s rights under this paragraph shall apply regardless of the degree of completion of the Documents and Materials and whether or not Contractor’s services as set forth in Exhibit “A” of this Agreement have been fully performed or paid for.

In Contractor’s contracts with other Contractors, Contractor shall expressly obligate its Sub-Contractors to grant the County the aforesaid assignment and license rights as to that Contractor’s Documents and Materials. Contractor agrees to defend, indemnify and hold the County harmless from any damage caused by a failure of the Contractor to obtain such rights from its Contractors and/or Sub-Contractors.

Contractor shall pay all royalties and license fees which may be due for any patented or copyrighted materials, methods or systems selected by the Contractor and incorporated into the work as set forth in Exhibit “A”, and shall defend, indemnify and hold the County harmless from any claims for infringement of patent or copyright arising out of such selection. The County’s rights under this Paragraph 11 shall not extend to any computer software used to create such Documents and Materials.

12. **CONFLICT OF INTEREST; CONFIDENTIALITY:** The Contractor covenants that it presently has no interest, and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. Without limitation, Contractor represents to and agrees with the County that Contractor has no present, and will have no future, conflict of interest between providing the County services hereunder and any other person or entity (including but not limited to any federal or state wildlife, environmental or regulatory agency) which has any interest adverse or potentially adverse to the County, as determined in the reasonable judgment of the Board of Supervisors of the County.

The Contractor agrees that any information, whether proprietary or not, made known to or discovered by it during the performance of or in connection with this Agreement for the County will be kept confidential and not be disclosed to any other person. The Contractor agrees to immediately notify the County by notices provided in accordance with Paragraph 13 of this Agreement, if it is requested to disclose any information made known to or discovered by it during the

performance of or in connection with this Agreement. These conflict of interest and future service provisions and limitations shall remain fully effective five (5) years after termination of services to the County hereunder.

13. NOTICES: All notices, requests, demands, or other communications under this Agreement shall be in writing. Notices shall be given for all purposes as follows:

**Personal delivery:** When personally delivered to the recipient, notices are effective on delivery.

**First Class Mail:** When mailed first class to the last address of the recipient known to the party giving notice, notice is effective three (3) mail delivery days after deposit in a United States Postal Service office or mailbox. **Certified Mail:** When mailed certified mail, return receipt requested, notice is effective on receipt, if delivery is confirmed by a return receipt.

**Overnight Delivery:** When delivered by overnight delivery (Federal Express/Airborne/United Parcel Service/DHL WorldWide Express) with charges prepaid or charged to the sender's account, notice is effective on delivery, if delivery is confirmed by the delivery service. **Telex or facsimile transmission:** When sent by telex or facsimile to the last telex or facsimile number of the recipient known to the party giving notice, notice is effective on receipt, provided that (a) a duplicate copy of the notice is promptly given by first-class or certified mail or by overnight delivery, or (b) the receiving party delivers a written confirmation of receipt. Any notice given by telex or facsimile shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

To County: COUNTY OF ALAMEDA  
1100 San Leandro Blvd. Suite 120  
San Leandro, CA 94577  
Attn: Anna Gruver, MPCA Coordinator

To Contractor: DEBORRAH BREMOND  
809 46<sup>TH</sup> Street  
Oakland, CA 94608

Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger, or overnight delivery service.

Any party may change its address or telex or facsimile number by giving the other party notice of the change in any manner permitted by this Agreement.

14. USE OF COUNTY PROPERTY: Contractor shall not use County property (including equipment, instruments and supplies) or personnel for any purpose other than in the performance of his/her obligations under this Agreement.
15. EQUAL EMPLOYMENT OPPORTUNITY PRACTICES PROVISIONS:  
Contractor assures that he/she/it will comply with Title VII of the Civil Rights Act of 1964 and that no person shall, on the grounds of race, creed, color, disability, sex, sexual orientation, national origin, age, religion, Vietnam era Veteran's status, political affiliation, or any other non-merit factor, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Agreement.
  - a. Contractor shall, in all solicitations or advertisements for applicants for employment placed as a result of this Agreement, state that it is an "Equal Opportunity Employer" or that all qualified applicants will receive consideration for employment without regard to their race, creed, color, disability, sex, sexual orientation, national origin, age, religion, Vietnam era Veteran's status, political affiliation, or any other non-merit factor.
  - b. Contractor shall, if requested to so do by the County, certify that it has not, in the performance of this Agreement, discriminated against applicants or employees because of their race, creed, color, disability, sex, sexual orientation, national origin, age, religion, Vietnam era Veteran's status, political affiliation, or any other non-merit factor.
  - c. If requested to do so by the County, Contractor shall provide the County with access to copies of all of its records pertaining or relating to its employment practices, except to the extent such records or portions of such records are confidential or privileged under state or federal law.
  - d. Contractor shall recruit vigorously and encourage minority - and women-owned businesses to bid its subcontracts.
  - e. Nothing contained in this Agreement shall be construed in any manner so as to require or permit any act, which is prohibited by law.
  - f. The Contractor shall include the provisions set forth in paragraphs A through E (above) in each of its subcontracts.
16. DRUG-FREE WORKPLACE: Contractor and Contractor's employees shall comply with the County's policy of maintaining a drug-free workplace. Neither

Contractor nor Contractor's employees shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code § 812, including, but not limited to, marijuana, heroin, cocaine, and amphetamines, at any County facility or work site. If Contractor or any employee of Contractor is convicted or pleads nolo contendere to a criminal drug statute violation occurring at a County facility or work site, the Contractor within five days thereafter shall notify the head of the County department/agency for which the contract services are performed. Violation of this provision shall constitute a material breach of this Agreement

17. **AUDITS; ACCESS TO RECORDS:** The Contractor shall make available to the County, its authorized agents, officers, or employees, for examination any and all ledgers, books of accounts, invoices, vouchers, cancelled checks, and other records or documents evidencing or relating to the expenditures and disbursements charged to the County, and shall furnish to the County, its authorized agents, officers or employees such other evidence or information as the County may require with regard to any such expenditure or disbursement charged by the Contractor.

The Contractor shall maintain full and adequate records in accordance with County requirements to show the actual costs incurred by the Contractor in the performance of this Agreement. If such books and records are not kept and maintained by Contractor within the County of Alameda, California, Contractor shall, upon request of the County, make such books and records available to the County for inspection at a location within County or Contractor shall pay to the County the reasonable, and necessary costs incurred by the County in inspecting Contractor's books and records, including, but not limited to, travel, lodging and subsistence costs. Contractor shall provide such assistance as may be reasonably required in the course of such inspection. The County further reserves the right to examine and reexamine said books, records and data during the three (3) year period following termination of this Agreement or completion of all work hereunder, as evidenced in writing by the County, and the Contractor shall in no event dispose of, destroy, alter, or mutilate said books, records, accounts, and data in any manner whatsoever for three (3) years after the County makes the final or last payment or within three (3) years after any pending issues between the County and Contractor with respect to this Agreement are closed, whichever is later.

18. **DOCUMENTS AND MATERIALS:** Contractor shall maintain and make available to County for its inspection and use during the term of this Agreement, all Documents and Materials, as defined in Paragraph 11 of this Agreement. Contractor's obligations under the preceding sentence shall continue for three (3) years following termination or expiration of this Agreement or the completion of all work hereunder (as evidenced in writing by County), and Contractor shall in no

event dispose of, destroy, alter or mutilate said Documents and Materials, for three (3) years following the County's last payment to Contractor under this Agreement.

19. TIME OF ESSENCE: Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.
20. TERMINATION: The County has and reserves the right to suspend, terminate or abandon the execution of any work by the Contractor without cause at any time upon giving to the Contractor prior written notice. In the event that the County should abandon, terminate or suspend the Contractor's work, the Contractor shall be entitled to payment for services provided hereunder prior to the effective date of said suspension, termination or abandonment. Said payment shall be computed in accordance with Exhibit B hereto, provided that the maximum amount payable to Contractor for its Mental Health Consultation Services shall not exceed \$170,280 payment for services provided hereunder prior to the effective date of said suspension, termination or abandonment.
21. CHOICE OF LAW: This Agreement shall be governed by the laws of the State of California.
22. WAIVER: No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right or remedy. No waiver of any breach, failure, right or remedy shall be deemed a waiver of any other breach, failure, right or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.
23. ENTIRE AGREEMENT: This Agreement, including all attachments, exhibits, and any other documents specifically incorporated into this Agreement, shall constitute the entire agreement between County and Contractor relating to the subject matter of this Agreement. As used herein, Agreement refers to and includes any documents incorporated herein by reference and any exhibits or attachments. This Agreement supersedes and merges all previous understandings, and all other agreements, written or oral, between the parties and sets forth the entire understanding of the parties regarding the subject matter thereof. The Agreement may not be modified except by a written document signed by both parties.
24. HEADINGS herein are for convenience of reference only and shall in no way affect interpretation of the Agreement.

25. **ADVERTISING OR PUBLICITY:** Contractor shall not use the name of County, its officers, directors, employees or agents, in advertising or publicity releases or otherwise without securing the prior written consent of County in each instance.
26. **MODIFICATION OF AGREEMENT:** This Agreement may be supplemented, amended or modified only by the mutual agreement of the parties. No supplement, amendment or modification of this Agreement shall be binding unless it is in writing and signed by authorized representatives of both parties.
27. **ASSURANCE OF PERFORMANCE:** If at any time County believes Contractor may not be adequately performing its obligations under this Agreement or that Contractor may fail to complete the Services as required by this Agreement, County may request from Contractor prompt written assurances of performance and a written plan acceptable to County, to correct the observed deficiencies in Contractor's performance. Contractor shall provide such written assurances and written plan within ten (10) calendar days of its receipt of County's request and shall thereafter diligently commence and fully perform such written plan. Contractor acknowledges and agrees that any failure to provide such written assurances and written plan within the required time is a material breach under this Agreement.
28. **SUBCONTRACTING/ASSIGNMENT:** Contractor shall not subcontract, assign or delegate any portion of this Agreement or any duties or obligations hereunder without the County's prior written approval.
  - a. Neither party shall, on the basis of this Agreement, contract on behalf of or in the name of the other party. Any agreement that violates this Section shall confer no rights on any party and shall be null and void.
  - b. Contractor shall use the subcontractors identified in Exhibit A and shall not substitute subcontractors without County's prior written approval.
  - c. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, including, without limitation, Exhibit C. Contractor shall verify subcontractor's compliance.
  - d. Contractor shall remain fully responsible for compliance by its subcontractors with all the terms of this Agreement, regardless of the terms of any agreement between Contractor and its subcontractors.
29. **SURVIVAL:** The obligations of this Agreement, which by their nature would continue beyond the termination on expiration of the Agreement, including without limitation, the obligations regarding Indemnification (Paragraph 2),

Ownership of Documents (Paragraph 11), and Conflict of Interest (Paragraph 12), shall survive termination or expiration.

30. SEVERABILITY: If a court of competent jurisdiction holds any provision of this Agreement to be illegal, unenforceable, or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of them, will not be affected, unless an essential purpose of this Agreement would be defeated by the loss of the illegal, unenforceable, or invalid provision.
31. PATENT AND COPYRIGHT INDEMNITY: Contractor represents that it knows of no allegations, claims, or threatened claims that the materials, services, hardware or software (“Contractor Products”) provided to County under this Agreement infringe any patent, copyright or other proprietary right. Contractor shall defend, indemnify and hold harmless County of, from and against all losses, claims, damages, liabilities, costs expenses and amounts (collectively, “Losses”) arising out of or in connection with an assertion that any Contractor Products or the use thereof, infringe any patent, copyright or other proprietary right of any third party. County will: (1) notify Contractor promptly of such claim, suit or assertion; (2) permit Contractor to defend, compromise, or settle the claim; and, (3) provide, on a reasonable basis, information to enable Contractor to do so. Contractor shall not agree without County’s prior written consent, to any settlement, which would require County to pay money or perform some affirmative act in order to continue using the Contractor Products.
  - a. If Contractor is obligated to defend County pursuant to this Section 33 and fails to do so after reasonable notice from County, County may defend itself and/or settle such proceeding, and Contractor shall pay to County any and all losses, damages and expenses (including attorney’s fees and costs) incurred in relationship with County’s defense and/or settlement of such proceeding.
  - b. In the case of any such claim of infringement, Contractor shall either, at its option, (1) procure for County the right to continue using the Contractor Products; or (2) replace or modify the Contractor Products so that that they become non-infringing, but equivalent in functionality and performance.
  - c. Notwithstanding this Section 33, County retains the right and ability to defend itself, at its own expense, against any claims that Contractor Products infringe any patent, copyright, or other intellectual property right.
32. OTHER AGENCIES: Other tax supported agencies within the State of California who have not contracted for their own requirements may desire to participate in this contract. The Contractor is requested to service these agencies and will be given the opportunity to accept or reject the additional requirements. If the

Contractor elects to supply other agencies, orders will be placed directly by the agency and payments made directly by the agency.

33. EXTENSION: This agreement may be extended for an additional year by mutual agreement of the County and the Contractor.
34. SIGNATORY: By signing this agreement, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

[END OF GENERAL TERMS AND CONDITIONS]

## EXHIBIT A

### DEFINITION OF SERVICES

1. Contractor shall provide duties based on the attached Scope of Work Services, Exhibit A-1. with the Deliverables/Reports set on this Exhibit A, consisting of the following:
  - Exhibit A-1 Scope of Work and LAUNCH Deliverables for Mental Health Consultant**
  - Exhibit A-2 Project LAUNCH Budget for 16-19**
  - Exhibit A-3 Model Elements for Mental Health Consultation & Services in Maternal/Child Home Visiting and Family Support Programs**
  - Exhibit A-4 Scope of Work and Request for Proposals**
  - Exhibit A-5 Contractors Response to Request for Proposals**
  - Exhibit A-6 Contractor's Resume**
- a. This Exhibit A-1 has been drafted to include the requirements contained in the Request for Proposal/Quotation in Exhibit A-4, including any addenda, specifically including the RFP/Q , the proposal response of Contractor (Response) in Exhibit A-5, and additional services that the County obtained through negotiations, if any. In the event of any conflict (direct or indirect) among any of the exhibits, the RFP/Q and the Response, the more stringent requirements providing the County with the broader scope of services shall have precedence, such that this Exhibit A including all attachments, the scope of work described in the RFP/Q and the scope of work described in Contractor's proposal shall be performed to the greatest extent feasible.
- b. The RFP/Q and Response may be relied upon to interpret this Contract and shall be applied in such a manner so that the obligations of the Contractor are to provide the County with the broadest scope of services for the best value.
2. Contractor project team will consist of the following Key Personnel and subcontractors, as applicable during the contract term:

DEBORRAH BREMOND

Contractor agrees that it shall not transfer or reassign the individuals identified above as Key Personnel or substitute subcontractors without the express written agreement of County, which agreement shall not be unreasonably withheld. Should such individual or individuals in the employ of Contractor no longer be employed by Contractor during the term of this Agreement, Contractor shall make a good faith

effort to present to County an individual with greater or equal qualifications as a replacement subject to County's approval, which approval shall not be unreasonably withheld.

3. The approval of County to a requested change shall not release Contractor from its obligations under this Agreement.



## **Project Launch Expansion Grant Mental Health in Home Visiting Consultant Scope of Work**

**The California's Title V agency, California Department of Public Health, Maternal Child and Adolescent Health (MCAH) program will serve as Project Lead for the Project LAUNCH grant, with the Chief of the California Home Visiting Program as the designated staff. WestEd will serve as the state lead and evaluator, utilizing the State Lead and Evaluator from the original grant, and First 5 Alameda county will serve as the original demonstration site along with Alameda County MPCAHA who will provide leadership and support to the implementation one of the core strategies, providing enhanced home visiting with a focus on social and emotional development. (This is a result of a success in our original grant; a mental health consultant funded through LAUNCH is now funded by MPCAHA and will inform technical assistance to our expansion counties.)**

The Maternal, Paternal, Child and Adolescent Health (MPCAHA) Unit in Alameda County Public Health Department (ACPHD) in collaboration with Behavioral Health Care Services (BHCS) has created a Mental Wellness Team (MWT) to provide clinical interventions and brief treatment to pregnant women and families with young children who receive home visiting and family support services in the unit.

Because of the success and development of the MWT, the California Department of Public Health encouraged Alameda County to participate in the Project LAUNCH Expansion Grant Application. The goal of the grant is to provide consultation, training, support and resources to replicate aspects of the Alameda County model in three counties within the state: San Francisco, Fresno and Nevada Butte.

ACPHD is seeking a Mental Health Consultant who can provide consultation in support of training and expansion efforts through the provision of the following services:

- Work with MCAH administration to develop a technical assistance plan to promote successful replication of a mental health consultation model in project counties.
- Assist with and create a Toolkit for distribution which will provide resources and program materials to outline various mental health integration strategies in home visiting including mental health consultation. This will involve reviewing existing program materials and supporting the creation of any additional materials to enhance the Alameda County service delivery model. This toolkit will document best practice approaches utilized by MWT; including:
  - detailed job qualifications of staff, job descriptions

- protocols describing the work of MWT staff,
  - supervision framework,
  - professional development approaches,
  - explore tools for evaluating the effectiveness of the model and any other relevant tools and resources recommended
- Collect information about other models, assess and present findings as needed in order to best advise project counties in the provision of their model.
- Meet regularly with lead agency administration and mental health manager for consultation and support regarding the direction of the grant, planning and support to PL sites
- Develop Mental Health Integration into Home Visiting Tool Kit- some of this is based on Blue Skies materials
- Participate in monthly Mental Health LAUNCH meetings with coordination group facilitated by Project LAUNCH Coordinator and includes the evaluator, First 5 staff and ACPHD staff.
- Participate in annual Project LAUNCH federal convening
- Travel to Project LAUNCH sites to provide site specific quarterly support and TA regarding approaches and elements of implementing mental health consultation and supports into home visiting
- Work directly with counties to support implementation of their mental health integration model through site visits, phone calls, webinars and other technical assistance vehicles, including working with county teams of public and private partners.
- Support designing a learning community featuring webinars and dissemination of materials to provide a forum to discuss lessons learned, successes, challenges, and an opportunity for problem solving.
- Facilitate or co-facilitate the convening of a Learning Community with county grantees to discuss and plan the replication of mental health integration into home visiting approaches and to provide consultation and technical assistance as needed as the implementation for each site.

**FY 2016-2017 PROJECT LAUNCH ACPHD/FIRST 5 BUDGET**

Alameda County Public Health Department			
Position	Name	FTE	Total Salary & Benefits
Health Care Program Admin II	Anna Gruver	0.1	\$ 16,864
Behavioral Health Clinical Supervisor	Rita Lang	0.1	\$ 15,797
<b>TOTAL PERSONNEL COSTS</b>			<b>\$ 32,661</b>
MH Consultant- 384 hours at \$140 per hour (32 hours/month x 12 months+ \$3000 for travel expenses)			\$ 56,760
Travel - Grantee Meetings			\$ 4,000
<b>TOTAL OPERATING COSTS</b>			<b>\$ 60,760</b>
<b>TOTAL DIRECT COSTS</b>			<b>\$ 93,421</b>
<b>TOTAL INDIRECT COSTS - 10.3965% of Direct Costs</b>			<b>\$ 9,713</b>
<b>TOTAL ACPHD BUDGET</b>			<b>\$ 103,133</b>

First 5 Alameda County			
Position	Name	FTE	Total Salary & Benefits
Senior Program Administrator	Carla Keener	0.1	\$ 16,871.44
Early Childhood Strategies Coordinator	Lisa Erickson		\$ -
<b>TOTAL PERSONNEL COSTS</b>			<b>16,871.44</b>
Parenting Café Subcontract			\$ 54,000
Media Subcontract for Website and outreach materials			7,000
<b>TOTAL OPERATING COSTS</b>			<b>\$ 61,000</b>
<b>TOTAL DIRECT COSTS</b>			<b>\$ 77,871</b>
<b>TOTAL INDIRECT COSTS - 6%</b>			<b>\$ 4,672</b>
<b>TOTAL FIRST 5 BUDGET</b>			<b>\$ 82,544</b>

First 5 and ACPHD Annual Budgets	
<b>TOTAL PERSONNEL COSTS</b>	<b>\$ 49,532.36</b>
<b>TOTAL OPERATING COSTS</b>	<b>\$ 121,760</b>
<b>TOTAL DIRECT COSTS</b>	<b>\$ 171,292</b>
<b>TOTAL INDIRECT COSTS</b>	<b>\$ 14,385</b>
<b>TOTAL ACPHD and FIRST 5 BUDGETs for 16-17</b>	<b>\$ 185,677</b>

**FY 2017-19 PROJECT LAUNCH ACPHD/FIRST 5 BUDGET**

Alameda County Public Health Department			
Position	Name	FTE	Total Salary & Benefits
Health Care Program Admin II	Anna Gruver	0.1	\$ 16,864
Behavioral Health Clinical Supervisor	Rita Lang	0.08	\$ 7,898
<b>TOTAL PERSONNEL COSTS</b>			<b>\$ 24,762</b>
MH Consultant- 384 hours at \$140 per hour (32 hours/month x 12 months+ \$3000 for travel expenses)			\$ 56,760
Travel - Grantee Meetings			\$ 4,000
<b>TOTAL OPERATING COSTS</b>			<b>\$ 60,760</b>
<b>TOTAL DIRECT COSTS</b>			<b>\$ 85,522</b>
<b>TOTAL INDIRECT COSTS - 10.3965% of Direct Costs</b>			<b>\$ 8,891</b>
<b>TOTAL ACPHD BUDGET</b>			<b>\$ 94,414</b>

First 5 Alameda County			
Position	Name	FTE	Total Salary & Benefits
Senior Program Administrator	Carla Keener	0.1	\$ 16,871.44
<b>TOTAL PERSONNEL COSTS</b>			<b>16,871.44</b>
Parenting Café Subcontract			\$ 46,500
Media Subcontract for Website and outreach materials			7,000
<b>TOTAL OPERATING COSTS</b>			<b>\$ 53,500</b>
<b>TOTAL DIRECT COSTS</b>			<b>\$ 70,371</b>
<b>TOTAL INDIRECT COSTS - 6%</b>			<b>\$ 4,222</b>
<b>TOTAL FIRST 5 BUDGET</b>			<b>\$ 74,594</b>



**Model Elements for  
Mental Health Consultation & Services in  
Maternal/Child Home Visiting and Family Support Programs**

The Mental Health Consultation and Services model focuses on the health and well-being of the child in the context of the dyadic relationship with the primary caregiver. This model takes into account a two-generation approach that focuses on the whole family. Clinicians will provide a range of consultative intervention strategies, training and supports to home visitors integrating a reflective practice approach. Some of the topics to be infused into the consultative approach are the impact of stress and trauma on families with young children, vicarious trauma for individuals and providers, brief interventions for clients in their homes, parent-child interaction and relationships and how to facilitate warm hand-offs for mental health services and supports. The following elements are components of the model.

1. On-going training for home visitors on identified and prioritized mental health topics that are provided by a variety of behavioral health professionals.
2. Monthly group case conferences with teams of home visitors and the mental health specialist to provide and enhance training and discuss relevant mental health topics and approaches to specific cases.
3. One-on-one case review opportunities, where the mental health specialist provides suggestions and support to home visitors around clients' complex mental health needs.
4. Improved screening and referral tools and protocols – including depression and developmental screening -- for identifying and linking clients to needed mental health supports and services.
5. Training and on-going support on vicarious trauma experienced by home visitors, and on self-care strategies.

6. Reflective supervision for home visitors that allows adequate time to address the mental health needs of clients and the secondary trauma needs of staff.
7. Brief treatment and clinical case management by licensed mental health clinicians who can provide direct services and pre-treatment interventions to clients
8. The model will work towards establishing positions for one or more licensed mental health specialists that have additional training in child development and/or early childhood mental health and who can work as part of the team within home visiting programs.

## **Scope of Work and LAUNCH Deliverables for Mental Health Consultant**

MH Consultant- 384 hours at \$140 per hour (32 hours/month x 12 months+ \$3000 for travel expenses for required state and federal meetings)

Mental Health Consultant (based on description in the Expansion Grant)

- Responsibility: Inform technical assistance materials development regarding mental health consultation and services in home visiting
- Facilitate TA and learning communities with three sites as identified in the grant: San Francisco, Fresno, and Nevada City
- Meet regularly with lead agency administration and mental health manager for consultation and support regarding the direction of the grant, planning and support to PL sites
- Develop Mental Health Integration into Home Visiting Tool Kit- some of this is based on Blue Skies materials
- Participate in monthly Mental Health LAUNCH meetings with coordination group facilitated by Project LAUNCH Coordinator and includes the evaluator, First 5 staff and ACPHD staff.
- Participate in annual Project LAUNCH federal convening
- Travel to Project LAUNCH sites to provide site specific quarterly support and TA regarding approaches and elements of implementing mental health consultation and supports into home visiting
- Develop TA definition and provide training based on the agencies needs and requests
  - Potential TA topics:
    - Attachment
    - Child Development
    - Perinatal Mood Disorders/Parental Depression
    - Importance of play
    - Reflective Supervision
    - Implementing multidisciplinary case conferences
    - Impact of trauma- on child development

Menu of Technical Assistance Activities:

1. Communicating the components of the model to be able to operationalize
2. Convene Community of Practice on a quarterly basis (4 annually)
3. Face to Face Site visits (2 annually)
4. Webinars/Podcasts (2 per year)
5. Develop A Tool Kit for the Project LAUNCH Project
6. Meet with Lead Agency for Planning/Coordination (Monthly)

## **Responses to Project LAUNCH Expansion Grant Mental Health Consultant**

1. Describe your professional experience in implementing mental health within an Early Childhood/Maternal Child health Home visiting System of Care.

My first formal experience of integrating mental health services (dyadic therapy) was in 1989 while working as a mental health clinician with the Neonatal Follow-up (NFU) nursing staff at Children's Hospital Oakland. The NFU program provided a multidisciplinary approach to neonatal follow up. The team consisted of nurses, nutritionist and developmental specialist. There was no mental health clinician on the team. The process of creating an intentional partnership between the various disciplines working with newly discharged babies and their parents was a complicated process.

Creating a multidisciplinary, integrated service delivery model to serve families with medically fragile babies challenged each and every person/discipline. The first stage was a "lone ranger" approach. The health care providers wanted to learn the red flags and then refer to the baby/family to the one mental health person. This was the non-partnering stage. Everyone sat at the same table each week, but we spoke different languages and did not collaborate on behalf of the family. After years of sitting together we began to understand the nuances of each other's disciplines and a common language began to emerge. We began doing joint home visiting and talking with families about being part of a team and the resources that families had access to as a family receiving care. More mental health staff was hired and reflective supervision was integrated into the ongoing service delivery model/approach. We began to consolidate the partnership by redefining our vision of health and the wellness components necessary to implement a collaborative structure.

For 11 years I was the Director of Family Support Services at First 5 in Alameda County. In that role I had the opportunity to seed integrated service delivery models in a variety of service systems (Public Health, Social Services Agency, Pediatric clinics/offices and Hospital Outreach). The one most relevant to the LAUNCH Expansion grant is the direct service supports that we provided to community home visiting programs. In 2001 we came together as a community of early childhood home visiting programs and defined a set of program tenets that all F5 funded home visiting programs committed to adhere to (very similar to the Strengthening Families model). First 5 created a Specialty Provider Team (SPT) that consisted of a Lactation Specialist, Mental Health clinicians, Substance Use counselors and a Developmental Specialist. We began by integrating the early childhood perspective into the home visiting programs from a contractual perspective.

Programs struggled to implement the tenets and that shifted our thinking about the needed supports. We created learning communities for reflective practice/supervision and had members from the Specialty Provider Team sit off site at home visiting program team meetings holding a particular disciplinary lens and contribute support from a particular perspective. In the early years F5 Alameda County funding focused on prevention and early intervention. There was a systems agenda to identify and help agencies to sustain funding for the services through the leveraging of F5 funds with state and federal funds. We were partially successful in getting each social safety net system to think about services from an integrated approach. Weaving together prevention and early intervention funding when most of the funding is for treatment and that often acted as a barrier to sustainable integrated service delivery model development.

2. **What would be your top priorities if you were chosen as the Mental Health Consultant for Project LAUNCH?**

My top priorities if I am selected as the Mental Health Consultant would be to make sure that I understand the nature of the collaborative from the perspective of each partner. Reading through the grant the governance structure has multiple layers at the state, the local co-leading agencies and the 3 county public health departments.

- My first task would be to build a relationship with each entity in order to understand how they plan to implement the grant in their community. Get to know all of the partners and their vision of the process.
- Each Public Health Department may or may not have a collaborative working relationship with their Behavioral Health Care program. **Readiness** to move into a project where the goal is to integrate behavioral health care into home visiting is ambitious. Comprehending the internal hierarchy of each county system is imperative. For instance in Alameda County Behavioral Health, Public Health and Environmental Health are under the administrative umbrella of Health Care Services Agency. Only social Services Agency sits outside of that and is independent answering directly to the Board of Supervisors. San Francisco is a City and County and the organization of their social safety net may look completely different.
- I would make sure that I understand each home visiting program/model that is operational in each community and the early childhood resources that are currently being leveraged by each site.
- Develop an understanding of how the integration model would be sustained at each site. Explore staffing patterns, funding and how services would be operationalized.

- Research other models of integrative approaches e.g. models of the integration of behavioral health into primary care or early childhood screening into pediatrics.
- Identify what the goals are for the Learning Community.

The grant treats each community equally from a funding perspective, but I believe even though each community grapples with similar issues (housing, substance use, mental health etc.), each county has different resources to manage the issues that they encounter through home visiting. How the move towards implementing an integrated approach will be governed by available resources.

**3. What do you foresee as the most challenging aspects of integrating mental health into home visiting?**

The most challenging aspects of integrating mental health into home visiting is holding the entire vision for integration while creating a foundation that is made up of the components that are held by different systems. Project LAUNCH is endeavoring to engage in a change process. There is a need to understand the challenges from multiple perspectives.

- At a systems level, bringing together the gatekeepers to understand how mental health can be integrated into home visiting. Defining a shared vision and language about health and wellness from a home visiting perspective.
- Workforce development is a key component of the integration and change process. How will workforce development be managed based on MIECHV models and resources?
- Sustainability of a mental health consultation model that is embedded in evidenced-based public health home visiting programs. How will each county define mental health consultation (e.g. preventative, early intervention or treatment)? Will diagnosis drive each county's approach?
- From a program perspective a clearly articulated and defined implementation plan that operationalizes the process.
- At the staff level there needs to be transparency, leadership and clearly delineated protocols for how mental health wellness is introduced into the home visiting models/programs.

The creation of a governance structure that supports ongoing problem solving and organizational empathy for the limitations experienced in each system is essential for the integration of mental health consultation into home visiting.

4. **What strategies have you found to be most successful in implementing mental health in home visiting?**

Currently, I utilize 2 frameworks for facilitating change and integration processes as strategies when supporting collaborative processes and relationship. The utilization of Implementation Science (Fixsen & Blasé, 2008) and its tenets of;

- **Exploration-** Assessing needs, examining fit and feasibility, defining the model and make decisions.
- **Installation-** Developing implementation supports and making necessary structural changes as needed.
- **Initial implementation-** Service delivery is initiated and data is used to drive decision making along with continuous improvement. There is a strong cycle of problem solving.
- **Full implementation-** A period of scaling up with a focus on organizational changes.

The cycle described above can take from 2-4 years.

An additional guiding framework is A Public Health Approach to Children's Mental Health: A conceptual Framework (Miles, J, Espiritu, R.C. et al, 2010). This framework provides guidance on the essential components of effective change. Focusing on

- Leadership
- Building coalition
- Developing a shared vision
- Developing and evaluating the plan
- Infrastructure
- Facilitation.

In my opinion the strategies I have found to be most successful is a clear road map, a shared vision and a common language across the two systems. I am also convinced that "organizational empathy" that I have defined as a shared understanding of the limitations/barriers that impede different systems in the their collaborative processes helps the integrating entities to build trust and compassion.

## **Deborrah Bremond, Ph.D., MPH**

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809 46<sup>th</sup> Street  
Oakland, CA. 94608

drbremond@comcast.net  
510 693-1400

### **EDUCATION**

Masters of Public Health/Maternal and Child Health <i>University of California, Berkeley</i>	1999
Doctor of Philosophy/Clinical Psychology <i>The Wright Institute</i>	1992
Masters of Arts/Clinical Psychology <i>John F. Kennedy University</i>	1987
Bachelor of Arts/Social Sciences <i>University of California, Berkeley</i>	1984

### **PROFESSIONAL EXPERIENCE: ADMINISTRATION**

<b>Program Director/Family Support Services</b> First 5 Alameda County, San Leandro, California	1999- 2011
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*Responsibilities: Develop and implement a countywide strategy for providing family support services to families with young children ranging in age from birth to five. Oversight of hospital outreach, postpartum home visiting programs and intensive family support services to targeted populations. Develop training support for multidisciplinary providers (public health nurses, social workers, community health outreach workers, infant and early childhood mental health providers and early care and education staff). Manage a budget and contracts totaling over \$10 million dollars. Supervise a division of 25 ethnically and professionally diverse staff.*

### **CLINICAL EXPERIENCE: PSYCHOTHERAPIST/SOCIAL WORKER**

Mental Health Specialist/Registered Psychologist Children's Hospital & Research Institute, Oakland, California	1988-1999
Psychological Assistant Kaiser Permanente Department of Psychiatry Santa Rosa, California	1994-1995
Infant Mental Health Specialist Infant Parent Project Richmond, CA	1987-1989
Social Worker Child Protective Services San Rafael, CA	1982-1987

*Responsibilities: Conduct clinical interviews and assessments of homeless children and their parents. Evaluate foster parent/foster child relationship functioning, interaction and quality of attachment. Provide developmental screening and assessment of premature and drug affected infants. Provide home based infant mental health intervention to parents with special needs infants. Facilitate monolingual (Spanish) support groups for parents with special needs infants.*

**ACADEMIC EXPERIENCE: ADJUNCT FACULTY**

New College San Francisco, CA	1991-1994
Merritt Community College Oakland, CA	1990-1993
The Wright Institute Berkeley, CA	1988-1990

*Responsibilities: Provide graduate level instruction in human development, the clinical application of child development, attachment theory and child and family treatment. Provide training to foster parents on the developmental needs of medically fragile infants.*

**LEADERSHIP/ CONSULTATION**

<b>UCSF Benioff Children's Hospital</b> Senior Mental Health Consultant/Trainer	2012 – Present
<b>California Safe and Healthy Families</b> State Department of Social Services Office of Child Abuse Prevention	1997-1999
<b>Tenderloin Neighborhood Development Corporation</b>	1996-present
<b>WestEd Child and Family Studies Program</b>	1996-present

**PUBLICATIONS**

**Bremond, D., Milder, T., Burger, J., and Hwang, C.** (2009) First 5 Alameda County Home Visitation Programs: A Multidisciplinary Approach. Written Testimony to the United States House of Representatives Ways and Means Committee. Subcommittee on Income Security and Family Support.

**Bremond, DA, Milder, T & Burger, J** (2006) *Sustaining Community Partnerships on Behalf of Young Children and Families*. Journal of Zero to Three: National Center for Infants, Toddlers and Families. Vol. 27, No 2

**Bremond, DA & Milder, T** (2003) *Every Child Counts: Creating a community holding environment for families with young children*. Journal of Zero to Three Vol. 23, No.6

**Bremond, DA & Heffron, MC** (2001) *Serving the Afghani Community in Alameda County, California*. Journal of Zero to Three Vol. 23, No.5

**Bremond, D** *Rushing a Vaccine*, New York Times Editorial (9/8/98)

**Bremond, DA, Piske, B. & Scott, B.** (1997) *Marin City Families First, Implementing a Program to Improve the Life of Families*. Child & Family Studies Program, WestEd. Sausalito, CA

**Bremond, DA** (1994). *Assessment Issues for Substance Exposed Children*. Cordelia Puttkammer (Ed.) In *Strategies that Work! A Handbook for Working with Substance Exposed Infants, Toddlers and Preschool Children*. Communication Skill Builders, Tucson, AZ

**Bremond, DA** (1993). *Assessment Issues for Substance Exposed Children*. In *Just Kids*. Training Manual for the State Department of Education, Child Development Programs, Shasta County Department of Education.

**Bremond, DA** (1992). *Family-centered Drug Treatment Services for Women and Infants: Differentiating between the treatment setting and intervention services provided within the milieu*. UCSF Newsletter of the Clearinghouse for Drug Exposed Children Vol. 3. No. 1

**Bremond, DA** (1992). Dissertation Title: *Developmental Outcomes for Substance Exposed Infants: Observations of Mother Infant Interaction during the First Year of Life*.

**PROFESSIONAL RECOGNITION**

<b>Leaders with a Heart: Building a Better World for Babies</b>	2003
<b>Zero to Three National Center for Infants Toddlers and Families Fellows Program</b>	2001-2003
<b>Community Service Awards</b>	2000
Tenderloin Neighborhood Development Corporation	
<b>United States Public Health Service Traineeship Fellowship</b>	1998-1999
<b>Alameda/Contra Costa Perinatal Network</b>	1993

***Invited Presentations***

*Creating a Community Holding Environment for Infants and Families. World Association of Infant Mental Health. Cape Town, Republic of South Africa, April 20, 2012.*

*Early Head Start Home Visiting Training WestEd Center for Children and Families Sausalito, CA February, 2011-May, 2011*

*Your Family Counts: A Multidisciplinary Community Approach to Maternal Mental Health Screening. Brighter Beginnings Conference. Los Angeles, CA March 2010.*

*Screening for Maternal Depression: A Community-wide Approach. Zero to Three National Training Institute. Los Angeles, CA December, 2008*

*Screening for Maternal Depression: A Community-wide Approach. Association of Maternal and Child Health Programs. Washington, DC March 2007*

*Identifying Child Development Concerns: A Community-wide Systems Approach. American Public Health Association Annual Meeting Washington, D.C. November, 2006*

*Meeting the Challenge of Addressing Delays in Social and Emotional Development. Early Start Advanced Practice Institute. WestEd San Francisco, CA June, 2006*

*Finding Common Ground: Another Road to Safety. Child Welfare League of America Western Regional Conference. Pasadena, CA June, 2005.*

*Where There's A Will There's A Way: Policy Change at the Local, State and National Level. Zero to Three National Training Institute. Sacramento, CA December 3, 2004*

*From Vision to Reality: Developing Early Childhood Mental Health Consultation in Child Care Settings. American Public Health Association, Annual Meeting. San Francisco, CA November., 2003*

*Creating an Infant Mental Health Service Delivery System: Lessons Learned Zero to Three 17 National Training Institute. San Diego, California. December, 2001*

*Implementing Family Support Services in the Context of Prop 10. Zero to Three 17<sup>th</sup> National Training Institute. San Diego California, December, 2001*

## EXHIBIT B

### PAYMENT TERMS

1. County will use its best efforts to make payment to Contractor upon successful completion and acceptance of the following services listed within thirty (30) days upon receipt and approval of invoice.

This will be charged to Project Launch with account information as:

610261-10000-350243-37857

2. Invoices will be reviewed for approval by the County, Anna Gruver, MPCAH Coordinator.
3. Total payment under the terms of this Agreement will not exceed the total amount of \$170,280 (One hundred seventy thousand, two hundred and eighty dollars only). This cost includes all taxes and all other charges.
4. Upon award of this Agreement by County, County and Contractor shall forthwith jointly create a schedule governing the timely performance of Contractor's services hereunder. The agreed upon schedule shall be incorporated into this Agreement upon its adoption by the parties and thereafter Contractor shall perform all services under this Agreement in conformance with the schedule.

**EXHIBIT C**  
**COUNTY OF ALAMEDA MINIMUM INSURANCE REQUIREMENTS**

Without limiting any other obligation or liability under this Agreement, the Contractor, at its sole cost and expense, shall secure and keep in force during the entire term of the Agreement or longer, as may be specified below, the following minimum insurance coverage, limits and endorsements:

TYPE OF INSURANCE COVERAGES		MINIMUM LIMITS
<b>A</b>	<b>Commercial General Liability</b> Premises Liability; Products and Completed Operations; Contractual Liability; Personal Injury and Advertising Liability, Abuse, Molestation, Sexual Actions, and Assault and Battery	\$1,000,000 per occurrence (CSL) Bodily Injury and Property Damage
<b>B</b>	<b>Commercial or Business Automobile Liability</b> All owned vehicles, hired or leased vehicles, non-owned, borrowed and permissive uses. Personal Automobile Liability is acceptable for individual contractors with no transportation or hauling related activities	\$1,000,000 per occurrence (CSL) Any Auto Bodily Injury and Property Damage
<b>C</b>	<b>Workers' Compensation (WC) and Employers Liability (EL)</b> Required for all contractors with employees	WC: Statutory Limits EL: \$100,000 per accident for bodily injury or disease
<b>D</b>	<b>Professional Liability/Errors and Omissions</b> Includes endorsements of contractual liability	\$1,000,000 per occurrence \$2,000,000 aggregate
<b>E</b>	<b>Directors and Officers Liability</b> Including Employment Practices Liability	\$1,000,000 per occurrence
<b>F</b>	<b>Employee Dishonesty (ED) and Crime (C)</b> (ED) Required only if a significant amount of funding is advanced to contractor. (C) Required only if contractor keeps significant sums of money at premises	(ED) Minimum of 75% of the Funding (C) Minimum daily amount kept on premises

**G** Endorsements and Conditions:

1. **ADDITIONAL INSURED:** All insurance required above with the exception of Commercial or Business Automobile Liability, Workers' Compensation and Employers Liability, and Professional Liability shall be endorsed to name as additional insured: County of Alameda, its Board of Supervisors, the individual members thereof, and all County officers, agents, employees, volunteers, and representatives. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13. Employee Dishonest and Crime Insurance Policy shall be endorsed to name as Loss Pay (as interest may arise): County of Alameda, its Board of Supervisors, the individual members thereof, and all County officers, agents, employees, volunteers, and representatives.
2. **DURATION OF COVERAGE:** All required insurance shall be maintained during the entire term of the Agreement. In addition, Insurance policies and coverage(s) written on a claims-made basis shall be maintained during the entire term of the Agreement and until 3 years following the later of termination of the Agreement and acceptance of all work provided under the Agreement, with the retroactive date of said insurance (as may be applicable) concurrent with the commencement of activities pursuant to this Agreement.
3. **REDUCTION OR LIMIT OF OBLIGATION:** All insurance policies, including excess and umbrella insurance policies, shall include an endorsement and be primary and non-contributory and will not seek contribution from any other insurance (or self-insurance) available to the County. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13. Pursuant to the provisions of this Agreement insurance effected or procured by the Contractor shall not reduce or limit Contractor's contractual obligation to indemnify and defend the Indemnified Parties.
4. **INSURER FINANCIAL RATING:** Insurance shall be maintained through an insurer with a A.M. Best Rating of no less than A:VII or equivalent, shall be admitted to the State of California unless otherwise waived by Risk Management, and with deductible amounts acceptable to the County. Acceptance of Contractor's insurance by County shall not relieve or decrease the liability of Contractor hereunder. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the Contractor.
5. **SUBCONTRACTORS:** Contractor shall include all subcontractors as an insured (covered party) under its policies or shall verify that the subcontractor, under its own policies and endorsements, has complied with the insurance requirements in this Agreement, including this Exhibit. The additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13.
6. **JOINT VENTURES:** If Contractor is an association, partnership or other joint business venture, required insurance shall be provided by one of the following methods:
  - Separate insurance policies issued for each individual entity, with each entity included as a "Named Insured" (covered party), or at minimum named as an "Additional Insured" on the other's policies. Coverage shall be at least as broad as in the ISO Forms named above.
  - Joint insurance program with the association, partnership or other joint business venture included as a "Named Insured".
7. **CANCELLATION OF INSURANCE:** All insurance shall be required to provide thirty (30) days advance written notice to the County of cancellation.
8. **CERTIFICATE OF INSURANCE:** Before commencing operations under this Agreement, Contractor shall provide Certificate(s) of Insurance and applicable insurance endorsements, in form and satisfactory to County, evidencing that all required insurance coverage is in effect. The County reserves the rights to require the Contractor to provide complete, certified copies of all required insurance policies. The required certificate(s) and endorsements must be sent as set forth in the Notices provision.

**County of Alameda**  
**Request for Insurance Waiver or Change**  
**(To be completed by the Contracting Department)**  
 Fax or QIC to: Risk Management Unit  
 Fax 272-6815 or 2-6815 / QIC 28505

Attn.: Contract Review: Sean Mullen  
 (Sr. Risk & Insurance Analyst)

Phone: 510-272-6045

<b>Fax Back to:</b>	Name: <u>Catherine Onyejekwe</u>	Dept.: <u>FHS/MPCAH</u>
	Phone: <u>510-618-2005</u>	QIC: <u>42101</u> Fax: <u>510-273-3984</u>

Date of Request: 8/17/2016 Amount of Contract: \$170,280 Term of Contract: 5/1/2016 - 9/30/2019  
 Name of Contractor: Deborrah Bremond

**1. What do you want to waive or change (W=waive and C=change)?**

- a) Coverage (s): General Liability  Auto Liability  Professional Liability  Workers' Comp   
 Other Required Coverages: \_\_\_\_\_
- b) Change in Limits: General Liability: From \$1,000,000 to \$\_\_\_\_\_ per occurrence  
 Auto Liability: From \$1,000,000 to \$Existing Policy Limits per occurrence  
 Professional Liability: From \$1,000,000 to \$\_\_\_\_\_ per claim  
 Other Coverage Limits: \_\_\_\_\_

c) Reason: Contractor will utilize personal auto insurance and per SOW, Professional Liability is not required.

2. Request for Time Waiver: Coverage(s) \_\_\_\_\_ List # of days requested \_\_\_\_\_  
 (This allows Contractor time to bind the insurance before the Contract term begins)

**3. For Workers' Compensation Waiver, please have Contractor sign this declaration:**

**Declaration:**

With respect to the above-mentioned business, I hereby warrant that the business has no employees other than the owners, officers, directors, partners or other principals who have elected to be exempt from Worker's Compensation coverage in accordance with California law.

I further warrant that I understand the requirements of Section 3700 et seq. of the California Labor Code with respect to providing Worker's Compensation coverage for any employees of the above mentioned business. I agree to comply with the code requirements and all other applicable laws and regulations regarding workers compensation, payroll taxes, FICA and tax withholding and similar employment issues. I further agree to hold the County of Alameda harmless from loss or liability which may arise from the failure of the above-mentioned business to comply with any such laws or regulations. I therefore request that the County of Alameda waive its requirement for evidence of Workers' Compensation insurance in connection with the above-referenced work.

**Signature** \_\_\_\_\_  
 Owner, Officer, Director, Partnership or other Principal Date \_\_\_\_\_  
 \_\_\_\_\_  
 Print/Type Name Title \_\_\_\_\_

**4. Please attach a copy of the Scope of Services.**

\*\*\*\*\*  
 This Section to be completed by Risk Management

Identify Risk to County: \_\_\_\_\_  
 Waiver: Granted  Denied  Change: Granted  Denied

**Considerations:** A Vendor/Contractor Insurance Program has been developed for contractors who do not have or cannot afford the required insurance. Please contact the Risk Management Unit for more information.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**County of Alameda**  
**Request for Insurance Waiver or Change**  
*(To be completed by the Contracting Department)*  
 Fax or O C to Risk Management Unit  
 Fax 272-6815 or 26815 OIC 28005

Attn: Contract Review Sean Rullien  
 Sr. Risk & Insurance Analyst

Page 510-272-6045

<b>Fax Back to</b>	<b>Name</b> Catherine Onyokwe	<b>Dept.</b> FHS/MP/CAH
	<b>Phone</b> 510-618-2005	<b>OIC</b> 42101
		<b>Fax</b> 510-272-3984

Date of Request: 8/17/2016 Amount of Contract: \$170,280 Term of Contract: 07/01/2015 - 07/30/2016  
 Name of Contractor: Deborah A. Bremond

1. **What do you want to waive or change (W=waive and C=change)?**
- a) Coverage is: General Liability  Auto Liability  Professional Liability  Workers Comp   
 Other Required Coverages
- b) Change in Limits: General Liability: From \$1,000,000 to \$ per occurrence  
 Auto Liability: From \$1,000,000 to \$ per occurrence  
 Professional Liability: From \$1,000,000 to \$ per claim  
 Other Coverage Limits

- c) Reason
2. Request for Time Waiver: Coverages: L.D.# of days requested  
 (This allows Contractor time to bind the insurance before the Contract term begins)

3. **For Workers' Compensation Waiver, please have Contractor sign this declaration:**

**Declaration:**

With respect to the above mentioned business, I hereby warrant that the business has no employees other than the owners, officers, directors, partners or other principals who have elected to be exempt from Worker's Compensation coverage in accordance with California Law.

I further warrant that I understand the requirements of Section 3700 et seq. of the California Labor Code with respect to providing Worker's Compensation coverage for any employees of the above mentioned business. I agree to comply with the code requirements and all other applicable laws and regulations regarding workers compensation, payroll taxes, FICA and tax withholding and similar employment issues. I further agree to hold the County of Alameda harmless from loss or liability which may arise from the failure of the above-mentioned business to comply with any such laws or regulations. I therefore request that the County of Alameda waive its requirement for evidence of Workers' Compensation insurance in connection with the above referenced work.

Signature: *Deborah A. Bremond* 8-18-16  
 Deborah A. Bremond 8-18-16

4. Please attach a copy of the Scope of Services

This Section to be completed by Risk Management!

Identify Risk to County: Waiver: Granted  Denied  Change: Granted  Denied

Considerations: A vendor's Corporate Insurance Program has been reviewed for compliance and it has been determined that the required insurance meets the Risk Management Unit's requirements.

Authorized Signature: *[Signature]* Date: 8/22/2016



**Commercial General Liability Declarations**

In return for the payment of the premium, and subject to all the terms of this Policy, we agree with you to provide the insurance as stated in this Policy.

Policy No.:	UDC-1801494-CGL-16	
Named Insured:	Deborah Bremond, PhD. MPH	
Address:	809 46th Street Oakland, CA 94608	
Policy period:	From: August 31, 2016	To: August 31, 2017

At 12:01 A.M. (Standard Time) at the address shown above.

Form of Business:	Individual/Sole Proprietor
Each Occurrence Limit:	\$ 1,000,000
Damage to Premises Rented to You Limit:	\$ 100,000 Any one premises
Medical Expense Limit:	\$ 5,000 Any one person
Personal & Advertising injury Limit:	\$ 1,000,000 Any one person or organization
General Aggregate Limit:	\$ 2,000,000
Products/Completed Operations Aggregate Limit:	Products-completed operations are subject to the General Aggregate Limit
Supplemental Business Personal Property Floater Coverage Limit:	\$0
Supplemental Business Personal Property Floater Coverage Deductible:	Not Applicable
All Premises You Own, Rent or Occupy	
Premises Number:	1
Address:	809 46th Street Oakland, CA 94608
Total Premium:	\$ 350.00
Attachments:	See attached Forms and Endorsements Schedule.



**HISCOX INSURANCE COMPANY INC. (A Stock Company)**  
104 South Michigan Avenue, Suite 600 Chicago Illinois 60603

IN WITNESS WHEREOF, the Insurer indicated above has caused this Policy to be signed by its President and Secretary, but this Policy shall not be effective unless also signed by the Insurer's duly authorized representative.

*Bigini Wat*

President

*William L. Apfel*

Secretary

*Carl Bue*

Authorized Representative



Tel: 1-800-841-3000

GOVERNMENT EMPLOYEES INSURANCE COMPANY  
 P.O. Box 509090  
 San Diego, CA 92150-9090

## Declarations Page

This is a description of your coverage.  
 Please retain for your records.

**Policy Number: 0762-17-82-00**

**Coverage Period:**

09-13-16 through 03-13-17

12:01 a.m. standard time at the address of the named insured.

Date Issued: July 31, 2016

RONALD W AND DEBORRAH A  
 BREMOND  
 PO BOX 4352  
 SAN RAFAEL CA 94913-4352

Email Address: drbremond@comcast.net

<u>Named Insured</u>	<u>Additional Drivers</u>
Ronald W Bremond	None
Deborah A Bremond	

<u>Vehicles</u>	<u>VIN</u>	<u>Vehicle Location</u>	<u>Finance Company/ Lienholder</u>
1 2003 Honda Element EX	5J6YH28513L036073	Larkspur CA 94939	
2 2010 M Benz GLK350	WDCGG8HB8AF265157	Larkspur CA 94939	Mercedes Benz Financial

<u>Coverages*</u>	<u>Limits and/or Deductibles</u>	<u>Vehicle 1</u>	<u>Vehicle 2</u>
Bodily Injury Liability			
Each Person/Each Occurrence	\$100,000/\$300,000	\$49.50	\$48.00
Property Damage Liability	\$100,000	\$73.80	\$76.60
Medical Payments	\$5,000	\$14.10	\$11.90
Uninsured & Underinsured Motorists			
Each Person/Each Occurrence	\$30,000/\$60,000	\$8.10	\$7.40
Comprehensive	\$250 Ded	\$21.90	\$43.90
Collision	\$250 Ded/Waiver	\$105.50	\$195.10
Emergency Road Service	Full	\$8.80	\$7.00
Rental Reimbursement	\$35 Per Day \$1050 Max	\$14.80	\$14.80
<b>Six Month Premium Per Vehicle</b>		<del>\$126.50</del>	<del>\$126.50</del>
<b>Total Six Month Premium</b>			<del>\$253.00</del>

\*Coverage applies where a premium or \$0.00 is shown for a vehicle.

If you elect to pay your premium in installments, you may be subject to an additional fee for each installment. The fee amount will be shown on your billing statements and is subject to change.

\*000801076217620004012002686\*



HEALTHCARE PROVIDERS SERVICE ORGANIZATION PURCHASING GROUP

Certificate of Insurance OCCURRENCE POLICY FORM



Print Date: 8/05/2016

Producer Branch Prefix Policy Number Policy Period
018098 970 HPG 0613670515 from 07/30/16 to 07/30/17 at 12:01 AM Standard Time

Named Insured and Address:
Deborrah A Bremond
809 46th St
Oakland, CA 94608-3415

Program Administered by:
Healthcare Providers Service Organization
159 E. County Line Road
Hatboro, PA 19040-1218
1-800-982-9491
www.hpso.com

Medical Specialty: Code: Insurance is provided by:
Marriage/Family Counselor 80723 American Casualty Company of Reading, Pennsylvania
Licensed Professional Counselor 80723 333 S. Wabash Avenue, Chicago, IL 60604

Professional Liability \$1,000,000 each claim \$ 5,000,000 aggregate

Your professional liability limits shown above include the following:

- \* Good Samaritan Liability \* Malplacement Liability \* Personal Injury Liability
\* Sexual Misconduct Included in the PL limit shown above subject to \$ 25,000 aggregate sublimit

Coverage Extensions

Table with 5 columns: Coverage Extension, Amount, Limit Type, Aggregate Limit, and Aggregate Type. Includes License Protection, Defendant Expense Benefit, Deposition Representation, Assault, Medical Payments, First Aid, Damage to Property of Others, and Information Privacy (HIPAA) Fines and Penalties.

Workplace Liability

Workplace Liability Included in Professional Liability Limit shown above
Fire & Water Legal Liability Included in the PL limit shown above subject to \$150,000 aggregate sublimit
Personal Liability \$1,000,000 aggregate

Total: \$ 100.00

Base Premium \$100.00

Premium reflects Employed , Part Time

Policy Forms & Endorsements(Please see attached list for a general description of many common policy forms and endorsements.)

Table with 6 columns of policy form numbers: G-121500-D, G-121503-C, G-121501-C1, G-145184-A, G-147292-A, GSL15563, etc.

Handwritten signature of Thomas F. Motamed

Chairman of the Board

Handwritten signature of John M. Walker

Secretary

Keep this document in a safe place. It and proof of payment are your proof of coverage. There is no coverage in force unless the premium is paid in full. In order to activate your coverage, please remit premium in full by the effective date of this Certificate of Insurance. Master Policy # 188711433

G-141241-B (03/2010)

Coverage Change Date:

Endorsement Change Date:

**EXHIBIT D**

**COUNTY OF ALAMEDA  
DEBARMENT AND SUSPENSION CERTIFICATION**

(Applicable to all agreements funded in part or whole with federal funds and contracts over \$25,000).

The contractor, under penalty of perjury, certifies that, except as noted below, contractor, its principals, and any named and unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Standard Services Agreement. Signing this Standard Services Agreement on the signature portion thereof shall also constitute signature of this Certification.

CONTRACTOR: DEBORRAH BREMOND

PRINCIPAL: \_\_\_\_\_ TITLE: Ph.D, MPH

SIGNATURE: Deborah Bremond DATE: 9/22/16

## EXHIBIT E

### COUNTY OF ALAMEDA CONTRACT COMPLIANCE REPORTING REQUIREMENTS

Upon receipt of signed contract documents, prime contractor shall immediately enter/assign subcontractors in the System, confirm payments received from the County within 5 business days in the System, immediately enter payments made to subcontractors and ensure that subcontractors confirm they received payments within 5 business days in the System. Subcontractors shall confirm their payments received from the prime contractor within 5 business days in the System.

Alameda County Contract Compliance System training and ongoing support are provided at no charge to contractors and participating sub-contractors awarded a contract as a result of this bid process for this project. Contractors having contracts with the County should schedule a representative from their office/company, along with each of their subcontractors, to attend training. The training schedule may be viewed online at [http://www.elationsys.com/elationsys/support\\_1.htm](http://www.elationsys.com/elationsys/support_1.htm) or call Elation Systems at (925) 924-0340. A special access code will be provided to contractors and subcontractors participating in this contract awarded to allow use of the System free of charge.

It is the Contractor's responsibility to ensure that they and their subcontractors are registered and trained as required to utilize the Alameda County Contract Compliance System. Training sessions are approximately one hour and will be held periodically in a number of locations throughout Alameda County.