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October 23, 2012

The Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Authorize the Auditor-Controller to pay retroactively on a direct claim for the California Institute for Mental Health (CiMH) in the amount of \$36,221.79

Dear Board Members:

RECOMMENDATIONS:

Authorize the Auditor-Controller to pay retroactively on a direct claim for the California Institute for Mental Health (CiMH) for outstanding invoices from 2010 in the amount of \$36,221.79

SUMMARY/DISCUSSION

Behavioral Health Care Services provides employees with the opportunity to participate in meetings and leadership trainings on mental health issues sponsored by CiMH. CiMH is a non-profit institution that represents 58 member counties and whose mission is to promote excellence in mental health services through training, technical assistance and policy development. CiMH recently submitted unpaid and late invoices from FY10-11 and FY11-12 for services provided in the amount of \$2,129 for meetings and \$34,092.79 for leadership trainings, totaling \$36,221.79. CiMH submitted the invoices late due to staff changes at their agency.

SELECTION CRITERIA

In May of 2007 GSA issued a "Finding of Non Competition" for the reason that CiMH is an exempt government entity under Exception V.G. "Procurement through a consortium of government officials operating under a nonprofit mutual benefit organization."

FINANCING

Funding for this payment is included in the BHCS FY 2012-13 budget. There is no increase in net county costs as a result of your approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Alex Briscoe', written over a horizontal line.

Alex Briscoe, Director
Health Care Services Agency

CC: County Administrator
Auditor-Controller

AB/ew