


Human Resource Services

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November 21, 2017

Honorable Board of Supervisors
 Administration Building
 Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

Adopt the following Salary Ordinance amendments:

- A. Establish a footnote for one position of Senior Project Manager, General Services Agency (GSA);
- B. Amend Section 3-21.24 to include the Departmental Facilities Manager and specify salary administration criteria for this position; and
- C. Amend Section 3-12.19 to include the Assistant Director, Health Care Services Agency, Community Health Services Coordinator, Adult System of Care Director and the Recruitment Specialist and specify salary administration criteria for these positions.

Discussion/Findings:

General Services Agency has requested that a five percent footnote be established for one position of Senior Project Manager, GSA, who in addition to their regular assignment, will be responsible for overseeing the development of pending medical facility construction activities that include Highland Hospital and related health care facilities, due to the recent resignation of the current Medical Facilities Development Program Manager.

While the department is in the process of evaluating its need to move forward with filling the vacant position on a permanent basis, there is a need for a person to continue overseeing all pending construction projects that are underway. Creation of this footnote will recognize this additional responsibility that is outside of the normal duties for the Senior Project Manager, GSA position.

We are also recommending amendment of Salary Ordinance Section 3-21.24 to include Job Code 0223SM Departmental Facilities Manager and Salary Ordinance Section 3-12.19 to include Job Code 5056EM, Assistant Director, HCSA; Job Code 5088PA, Community Health Services Coordinator; Job Code 5091SM, Adult System of Care Director and Job Code 6910PA, Recruitment Specialist, HCSA. This amendment is to specify that the above classes are "deep" class positions and to include salary administration criteria.

Financing:

Funds are available in the 2017-2018 budget appropriation to pay the cost resulting from these actions.

Very truly yours,

Joseph Angelo, Director
 Human Resource Services

JA:vb

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Cc: CAO
 Auditor-Controller
 County Counsel
 Director, General Services Agency
 Director, Health Care Services Agency

By Donna A. Ziegler

O-2017-57

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2017 - 2018
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 3, Section 3-11 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto of the following note to be effective on the date shown:

- 3-11.25 **Effective December 17, 2017**, not to exceed one person occupying a position under Job Code 9701PA, when assigned, in addition to the regular assignment, responsibility for supervising employees in the same job codes, and managing and overseeing the development of construction related activities in the medical facilities including the County Hospital and related healthcare facilities, shall be compensated an additional five percent compensation. This footnote shall sunset effective December 14, 2019.

SECTION II

Article 3, Subsection 3-21.24 and Subsection 3-12.19 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto of the following underlined language:

- 3-21.24 For persons occupying positions under Job Codes 0207SM, 0209PA, 0213PA, 0214PA, 0215PA, 0216SM, 0217MA, 0218PA, 0219PA, 0220SM, 0221MA, 0237PA, 0306PA, 0307SM, 0308SM, 0314SM, 0315SM, 0405PA, 0418PA, 0422PA, 0423PA, 0481PA, 1145SM, 1270PA, 3127SM (effective 5/2/10), 5686PA, 5783SM, 5786PA, ~~or~~ 6752PA, and 0223SM salary increases through the first 22 percent of the range which individually are no greater than 5 percent and which occur within the time limits set forth in Salary Ordinance Section 4-1, only require approval of the Department Head. Salary increases within the first 22 percent of the range which exceed 5 percent or do not conform to the time limits set forth in Salary Ordinance Section 4-1, and salary increases above the first 22 percent of the range require the approval of the Director of Human Resource Services, upon recommendation of the Department Head. Salary increases resulting from the annual adjustment require only the approval of the Department Head. (BOS approved 3127SM 4/27/10)
- 3-12.19 Persons occupying positions under Job Codes 0225EM (effective 11/14/10), 0302PA (effective 3/7/10), 0310PA, 0313SM, 5044EM, 5045EM (effective 5/26/13), 5047SM, 5049PA, 5065SM, 5067SM, 5069SM (effective 4/13/14), 5071PA, , 5075SM (effective 2/3/13), 5077SM, 5079SM, 5080SM, 5086SM (effective 01/25/09), 5096SM (effective 09/20/09), 5098SM (effective 3/21/10), 5391PA (effective 10/3/10), 5643PA, 5791SM (effective 09/23/07), 5801SM (effective 11/15/09) 6141PA, 6186SM, 6494SM, 6645SM, 6516SM (effective 4/4/10), 6517SM (effective 4/4/10), 6518PA (effective 11/14/10) and 6647SM (effective 01/25/09), 5061SM and 5062SM (effective 7/2/17), and Job Code 5789SM (effective 9/24/17) (BOS approved 9/12/17) and 5056EM, 5088PA, 5091SM and 6910PA may be compensated at any biweekly amount within the range of salaries shown for that classification, as determined by the Director of Health Care Services. (BOS approved 5049PA 03/11/08) (BOS approved 5086SM and 6647SM 01/27/09) (BOS approved 5096SM 09/15/09) (BOS approved 5801SM 11/10/09) (BOS approved 0302PA 2/9/10) (BOS approved 5098SM 3/16/10) (BOS approved 6516SM and 6517SM 3/30/10) (BOS approved 5391PA 9/28/10) (BOS approved 0302PA and 6518PA 11/2/10) (BOS approved 5075SM 1/29/13) (BOS approved 5045EM 5/21/13) (BOS approved 5069SM 4/18/14) (BOS approved 5095PA 12/16/13) (BOS approved 5693SM 1/27/15) and Job Code 0401SM Director of Interagency Children's Policy Council (effective 3/15/15) (BOS approved 3/10/15) and Job Code 5760SM (BOS approved 2/2/16) and Job Code 1500SM (effective 6/5/16) (BOS approved 5/24/16) and Job Code 5055SM (effective 06/17/16) (BOS approved 7/12/16) and Job Code 5782SM (effective 3/26/17) (BOS approved 3/21/17).

SECTION III

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

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THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 19th day of December, 2017, to wit:

AYES: Supervisors Miley, Valle & President Chan – 3

NOES: None

EXCUSED: Supervisor Carson & Haggerty – 2



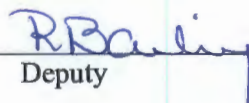
PRESIDENT, BOARD OF SUPERVISORS

File: 29986
Agenda No: 27
Document No: O-2017-57



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: 
Deputy