

# ALAMEDA COUNTY BOARD OF SUPERVISORS' SOCIAL SERVICES COMMITTEE

Monday, November 28, 2016

12:30 p.m.

Supervisor Nate Miley, Chair  
Supervisor Richard Valle

Location: Board of Supervisors' Chambers – Room 512 – 5th Floor  
County Administration Building  
1221 Oak Street, Oakland, CA 94612

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## Summary/Action Minutes

### I. Update on CALWORKs Public Service Trainee Program (CPSTP)

[Attachment](#)

Andrea Ford, Assistant Agency Director, Teri Donnelly, Division Director, and Aishah Bashir, CPSTP Coordinator, Workforce and Benefits Administration presented a PowerPoint presentation on the CalWORKs Public Service Trainee Program (CPSTP).

The CPSTP is a training program for CALWORKs recipients referred through Job Club for training, professional development, mentoring, supportive services, and networking opportunities. The CPSTP supports job seekers transition into permanent jobs with career advancement opportunities.

The program consists of a livable-wage as a temporary employee with 6-weeks of intensive training and 10-month paid job placement with monthly placement site visits, check-ins and professional development sessions. The program supports in navigating the Civil Service Exams process.

Participating County departments include County Administrators Office, Board of Supervisors Office of Keith Carson and Office of Nate Miley, Office of the County Counsel, Health Care Services Agency, Behavioral Health Care Services, Probation Department and the Social Services Agency.

#### Participant Highlights

- 1 permanent management position in SSA as a Program Specialist
- 1 permanent management position in SSA as an Administrative Specialist II
- 1 permanent job in the Assessor's Office as a Clerk
- 1 permanent position in SSA as an Eligibility Services Technician
- 1 permanent job as a Specialist Clerk 1 with BHCS
- 2 will start Eligibility Services Technicians Induction in January 2017
- 5 former Interns have jobs in the private sector
- 13 Interns are currently working in Alameda County through the Temporary Assistance Pool program

No participants have returned to cash aid assistance.

#### Purpose:

- Report progress  
 **Advocacy or Education**  
 Request Social Services Committee Recommendation or Position  
 Other:

This item was informational only and required no Committee action.

## II. Workforce Innovation and Opportunity Act (WIOA)

### [Attachment](#)

Patti Castro, Director, Workforce Development Board and Latoya Reed, Management Analyst, Workforce Development Board presented a PowerPoint presentation to update the Committee on the Workforce Innovation and Opportunity Act (WIOA).

The WIOA will be fully implemented by July 1, 2017, giving all Local Workforce Development Boards (LWDBs) further guidance and clarity on provisions of the WIOA.

The 4-year Regional and Local Plan will be a strategic road map for the Alameda County Workforce Development Board in creating a job-driven workforce system that is aligned and coordinated to support economic growth and access to training. In addition it allows access to workforce programs that lead to income mobility and opportunities for job seekers and individuals with barriers to employment.

The Regional and Local Plan will reflect the following seven State Unified Plan Policy Strategies:

1. Career Pathways
2. Sector Strategies
3. Utilizing Earn and Learn Strategies
4. Organizing Regionally
5. Providing Supportive Services
6. Building Cross-System Data Capacity
7. Integrating Services and Braiding Resources

In compliance with the State, the Board of Supervisors (BOS) are final approvers of both plans and are invited to attend a public input session hosted in early January 2017, to contribute/participate in the Local Plan's development. The Board of Supervisors will need to approve the final Local Plan and authorize the Chair of the Board of Supervisors to sign the Local Plan by August 1, 2017. The BOS will need to approve the Regional Plan by August 1, 2017. The State will notify the ACWD of deficiencies on May 15, 2017. The BOS should expect to see both the Region and Local Plan surface for approval and signature, at their regular meeting in June 2017.

#### **Purpose:**

- Report progress**  
 Advocacy or Education  
 Request Social Services Committee Recommendation or Position  
 Other:

This item was informational only and required no Committee action.

## III. General Services Agency's Space Plan and Timeline for Social Services Agency

### [Attachment](#)

Willie Hopkins, Jr., Director, General Services Agency, and Ann Ludwig, Facilities Manager, General Services Agency, presented a PowerPoint reported on the Agency's Space Plan and Timeline for the Social Service Agency.

#### *Summary of Space Requests*

Eden Area Multiservice Center, Hayward -Furniture reconfiguration to increase capacity by reducing workstation size – SSA approved scope in November in 2016, budget in development.  
Addition of information counters – SSA approved scope in November 2016, budget in development.

Edgewater, Oakland Request for additional off-site parking – GSA identified temporary solution in October 2016, no long term solution is available.

Eastmont, Oakland 3rd floor lobby renovation to office space – scope and budget in development, schedule TBD following SSA/GSA meeting in December 2016.

2000 San Pablo, Oakland - First floor conversion of group room – SSA requested hold.

Assessment Center, Hayward - Furniture replacement – scope and budget in development, scheduled TBD following GSA/SSA meeting in December.

675 Hegenberger, Oakland - Short term lease renewal – GSA negotiating lease renewal.

**Purpose:**

- Report progress**
- Advocacy or Education
- Request Social Services Committee Recommendation or Position
- Other:

**Recommendation from Social Services Committee:** The General Services Agency will report on progress of the Social Services Agency requests in approximately ninety (90) days.

**PUBLIC COMMENT**

None.

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