

Business License Renewal
Pesticide Use Reporting
Grower Operator ID-Restricted Materials Permit

BUSINESS LICENSE RENEWAL

All pest control businesses (Agriculture Pest Control Operators, Maintenance Gardeners, Pest Control Advisors, Pest Control Aircraft Pilots) must register each calendar year with the Alameda County Agricultural Commissioner before conducting any pest control work in the county. In-county businesses must register in person while out-of-county businesses may register by mail or in person. Our Hayward Office hours are 8:30 a.m. to 4:30 p.m. Monday through Friday and our Livermore Office hours are 8:00 – 9:00 a.m. and 3:30 – 4:30 p.m. Monday through Friday.

The following documents and fees are required to complete your registration and/or notification.

Agricultural Pest Control Operator

1. Copy of current Agricultural Pest Control Business License (paper license).
2. Current Qualified Applicator License (Brown Card).
For out-of-county businesses, Registration Application imprinted by the Home Base County.
3. Completed current Equipment List
4. Registration fee of \$60.00. Make check payable to Alameda County.

Maintenance Gardener

1. Copy of current Agricultural Pest Control Business License-Maintenance Gardener (paper license).
2. Current Qualified Applicator Certificate (Silver Card) or a Qualified Applicator License (Brown Card).
For out-of-county businesses, Registration Application imprinted by the Home Base County.
3. Completed current Equipment List.
4. Registration fee of \$25.00. Make check payable to Alameda County.

Structural Pest Control Business

To notify by mail or in person, please provide the following:

1. Completed Structural Notification Form.
2. Notification fee of \$10.00. Make check payable to Alameda County.

Pest Control Adviser

If you are a Pest Control Adviser and write recommendations, you must register in the counties in which you work. However, there is one exception. If you are employed by a government agency and make recommendations in the form of job orders, you are **NOT** required to be a licensed PCA. To register with the counties is optional.

REMINDER – Section 12031 of the California Food and Agriculture Code states: “Each agricultural pest control adviser who makes recommendations(s) for agricultural use shall register in person with the agricultural commissioner in the county listed in the adviser’s address on the license issued.”

This means that the address on your card is in your “home base county”. You must register **in person** in your home base county before working in any other county.

1. Pest Control Adviser License (green card).
2. Registration Fee of \$10.00 for in-county and \$5.00 for out-of-county. Make check payable to Alameda County.

JOURNEYMAN PILOTS

1. Pest Control Aircraft Pilot's License (white card) or Imprinted County Registration Form.
2. No Registration Fee.

APPRENTICE PILOTS

1. Pest Control Aircraft Pilot's License (white card) or Imprinted County Registration Form.
2. No Registration Fee.

As a reminder, each pest control aircraft pilot who wishes to register as an apprentice pilot in Alameda County shall include on the registration form the name of the journeyman pilot responsible for providing supervision of the pest control activities of such apprentice. **The journeyman pilot named on the apprentice pilot's county registration must be currently registered with Alameda County.**

PESTICIDE USE REPORTING REQUIREMENTS

For Agricultural work:

Pest Control Operators performing work for hire must submit monthly use reports by the 10th of the month following the month of application. Pesticides used on AGRICULTURAL COMMODITIES must be reported within 7 days (submit job sheet, Form 39-025 or 33-025).

Once registered, you must submit a use report every month. A NEGATIVE USE REPORT IS REQUIRED for those months during which no pest control work is performed. Pesticide use reports must be submitted in the same name under which you are registered. (This is the name on your paper business license.)

Notify our Office of any changes in address or business name. Contact a member of our staff at 510-670-5232 if you have any questions regarding registration and pesticide use reporting.

For structural work:

Once notification is completed, structural pest control operators shall submit a monthly pesticide use report by the 10th of the month following the month of application. A negative use report is required each month that no pest control is performed. Negative use reports do not require a Structural Pest Control Board Stamp.

Submit each pesticide use report in the same name you notified this office.

Contact a member of our staff at 510-670-5232 if you have questions regarding notification or pesticide use reporting.

Structural Fumigation Requirements

The Alameda County Agricultural Commissioner requires all structural pest control operators performing fumigations to notify this office at least 24 hours prior to commencement. The notice may be given by mail, telephone or facsimile. The notice shall include: the address of the property, the approximate volume, the date fumigation will commence, and the intended fumigant. An additional notice must be submitted when fumigation is rescheduled or cancelled.

GROWER OPERATOR ID-RESTRICTED MATERIALS PERMIT

Growers and/or pest control business representative must make an appointment to request or renew their operator ID or restricted materials permit.

Before applying any pesticides you must obtain a current Operator Identification Number. Please contact our office for an appointment.