

**ALAMEDA COUNTY**  
**LEAD POISONING PREVENTION PROGRAM**

*Serving the Cities of Alameda, Berkeley, Emeryville, and Oakland*

**2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282**

WWW.ACLPPP.ORG

DATE: April 3, 2008

TO: Directors and Alternates  
Alameda County Lead Poisoning Prevention Program

FROM: Mark Allen, Secretary  
Joint Powers Authority

SUBJECT: - **Administration and Finance Committee Meeting**

The next regular meeting of the Administration and Finance Committee of the Alameda County Lead Poisoning Prevention Program is scheduled for **Thursday, April 10, 2008. The meeting will begin at 10:00 a.m., or immediately after the Program Operations Committee meeting, at 1221 Oak St., Suite 220E, Oakland.** Attached please find the agenda packet for the meeting.

If you are not planning to attend please contact Mable Smith at (510) 567-8239.

Thank you.

Attachments

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM  
JOINT POWERS AUTHORITY

A G E N D A

**Administration and Finance Committee**

April 10, 2008  
10:00 a.m.

1221 Oak Street, Room 220E  
Oakland, California

NOTICE: All meetings of the Alameda County Lead Abatement Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)  
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Discussion)
- 3) **FPPC Conflict of Interest Code** (Discussion)  
Staff report on Fair Political Practices Committee's language to develop a conflict of interest code for the Joint Powers Authority for the Lead Abatement County Service Area.

Agendas are available on the Program's website at [www.aclppp.org](http://www.aclppp.org)

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

Staff Report

April 10, 2008

Administration & Finance Committee

**2008 Conflict of Interest Code – Joint Powers Authority Board of Directors, County Service Area LA-1991 (Lead Abatement)**

**BACKGROUND:**

The Political Reform Act of California requires every local governmental agency to review its conflict of interest code every two years to determine if it is accurate or must be amended. Under the California Political Reform Act, the Board of Supervisors is the Code Review Body for the County Service Area, and therefore must approve the proposed code.

**DISCUSSION:**

The Conflict of Interest Code for the Joint Powers Authority for the Lead Abatement County Service Area has been developed in keeping with the California Political Reform Act. The recommended language will bring the code into compliance with all requirements of Regulations 2, Cal. Code of Regs., Section 18730, as adopted by the Fair Political Practices Commission.

The Conflict of Interest Code draft (see below), includes the proposed language for the Conflict of Interest Code; the proposed Designated Positions and Employees who would be subject to the code's reporting requirements; and, the various Disclosure Categories that would apply.

**RECOMMENDATIONS:**

1. Approve the 2008 Conflict of Interest Codes for the Joint Powers Authority Board of Directors.
2. Direct the Secretary of the Board to take the necessary steps to secure Alameda County Board of Supervisors' approval of the 2008 Conflict of Interest Code.

**FINANCING:**

There are no costs associated with this action, and therefore, no financial impact.

**Proposed Language:**

**CONFLICT OF INTEREST CODE  
JOINT POWERS AUTHORITY BOARD OF DIRECTORS  
COUNTY SERVICE AREA LA-1991(Lead Abatement)**

This Conflict of Interest Code is promulgated under the authority of the Political Reform Act, Government Code, Section 81000, et seq., which requires all state and local government agencies to adopt and promulgate conflict interest codes defined in Regulation 2, Cal. Code of Regs., Section 18730, and as adopted by the Fair Political Practices Commission of the State of California.

Therefore, the terms of Regulation 2 Cal. Code of Regs., Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and along with the attached Appendix in which designated appointees and employees and disclosure categories are set forth, constitute the Conflict of Interest Code of the Joint Powers Authority of County Service Area LA-1991.

Designated appointees and employees shall file their statements of economic interests with the Alameda County Community Development Agency's Filing Officer, who will make the statements available for public inspection and reproduction as required by the Fair Political Practice Commission.

## Proposed Designated Positions, Employees, and Assigned Categories

<u>POSITION/CLASSIFICATION</u>	<u>ASSIGNED CATEGORY</u>
Agency Director	Category 1
Finance Director	Category 1
Member, Board of Directors	Category 4
Alternate, Board of Directors	Category 4
Deputy Director (Board Secretary)	Category 4
Assistant Deputy Director	Category 4
Community Development Specialist III	Category 4

### **Consultants\***

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Director, Community Development Agency may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Code. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

### **Proposed Disclosure Categories**

CATEGORY 1: All sources of income, interests in real property, investments and business positions in business entities located in or doing business in Alameda County.

CATEGORY 2: Investments and business positions in business entities and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by Alameda County.

CATEGORY 3: Investments and business positions in business entities and income from sources, which provide, supply, manufacture of service computer hardware or software of the type utilized by Alameda County.

CATEGORY 4: Investments and business positions in business entities and income from sources which provide services subject to the review and approval of the Community Development Agency and all interests in real property.