

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

Serving the Cities of Alameda, Berkeley, Emeryville, and Oakland

2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282

WWW.ACHHD.ORG

DATE: January 23, 2017

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Maricela Foster, Secretary
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, January 26, 2017. The meeting will begin at 10:15 a.m., or immediately following the Administration and Finance Committee Meeting at the Alameda County Administration Building, 1221 Oak Street, 2nd Floor, Room 220E, Oakland.**

Attached is the agenda packet for the meeting. If you have any questions, please contact Lidice De La Fuente at (510) 567-8291.

Thank you.

Attachments

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

A G E N D A

General Board Meeting

January 26, 2017

10:15 a.m. or immediately following the Administration and Finance Committee Meeting

Alameda County Administration Building
1221 Oak Street, 2nd Floor, Room 220E
Oakland, California

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Discussion)
- 3) **Approval of Minutes (December 15, 2016)** (Action) Pg. 1
- 4) **Program Operations Committee**
 - a) **Minutes (December 15, 2016)** (Information) Pg. 3
- 5) **Administration and Finance Committee**
 - a) **Minutes (December 15, 2016)** (Information) Pg. 5
- 6) **Announcements by Board Directors** (Information)

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

**JOINT POWERS AUTHORITY
MEETING MINUTES**

December 15, 2016

Attendance:

Voting Directors: Desley Brooks, Oakland; Susan Wengraf, Berkeley; Trish Herrera Spencer, Alameda; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Sarah Oddie, County of Alameda

Staff: Maricela Foster, Larry Brooks, Lidice De La Fuente, Dale Hagen, Julie Kurko, April Williamson, Ruben Briones

Others: Johanna Lavorando

Absent:

The meeting was called to order by Trish Herrera Spencer at 10:18 A.M.

1) **Open Forum**

No public comment.

2) **Director's Report**

Maricela Foster announced that Larry Brooks will serve as Board Officer for the California Code Enforcement Officers Association. As a Board Officer, Mr. Brooks will assist in ensuring that lead and healthy housing principles are included in the Code Enforcement Officer's curriculum.

Ruben Briones, Healthy Homes Community Development Specialist provided an update on the Group Living Facilities Initiative stating that the Department has received Measure A funding to provide 30 assessments of Group Living Facilities in the unincorporated area. Recently, the Department staff along with the Alameda County Fire Department and Code Enforcement jointly visited a facility which had a small fire. The Department's role will be to assist the property owner to improve the housing conditions in the facility.

Mr. Briones stated that the Department is working in collaboration with Alameda County Public Health Nursing to provide aging in place services to low income older adults under the Fixing to Stay Initiative. This collaboration expands the Department's Minor Home Repair program to go beyond providing accessibility home modifications, such as ramps and grab bars, to collaborating with case management services and providing a direct connection with health services. These services parallel system transformation from the Older Adults Conference that staff attended in early December 2016. In particular, one of the topics of the conference include the new Whole Person Care Pilot, which is a program that aims to help high utilizers of multiple systems to receive stable housing and additional supportive services. Both programs aim to improve health outcomes of older adults by aligning services from multiple systems.

- 3) **Meeting Schedule 2017**
Action: The Board approved the 2017 JPA Board meeting schedule.
Moved: Susan Wengraf **Seconded:** John J. Bauters **Ayes:** 4

- 4) **Approval of Minutes (November 17, 2016)**
Action: The Board approved the meeting minutes for the November 17, 2016 Board meeting.
Moved: Susan Wengraf **Seconded:** Desley Brooks **Abstain:** John J. Bauters **Ayes:** 3

- 5) **Program Operations Committee**
 - a) **Minutes (November 17, 2016)**
There were no questions or comments on the meeting minutes.

- 6) **Administration and Finance Committee**
 - a) **Minutes (November 17, 2016)**
There were no questions or comments on the meeting minutes.

- 7) **Announcements by Board Directors**
Director Gwen Hardy thanked the Department for their continued support and for attending PUEBLO's 27th Annual Dinner Celebration.

Meeting adjourned at 10:32 A.M.

PROGRAM OPERATIONS COMMITTEE
MEETING MINUTES

December 15, 2016

Attendance:

Voting Directors: Desley Brooks, Oakland; Susan Wengraf, Berkeley; Trish Herrera Spencer, Alameda; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Sarah Oddie, County of Alameda

Staff: Maricela Foster, Larry Brooks, Lidice De La Fuente, Dale Hagen, Julie Kurko, April Williamson, Ruben Briones

Others: Johanna Lavorando

Absent:

Director Trish Herrera Spencer chaired the meeting at 9:16 A.M.

1) **Open Forum**

Secretary to the Board, Maricela Foster, noted Director's Report will be the second item on the agenda.

2) **Director's Report**

Secretary to the Board, Maricela Foster, welcomed new JPA Director, John J. Bauters, Vice Mayor of City of Emeryville replacing retiring Director Ruth Atkin. Ms. Foster also announced that Berkeley Councilmember Susan Wengraf will serve as Director on the Board replacing retiring Director Max Anderson. Berkeley Councilmember Kriss Worthington will serve as Alternate for the City of Berkeley.

Director of Operations, Larry Brooks congratulated People United for a Better Life in Oakland (PUEBLO) for their 27th Annual Dinner Celebration held on December 3rd, 2017. Mr. Brooks acknowledged Director Gwen Hardy for her work at the event acknowledging PUEBLO was instrumental in the formation of the Lead Program. PUEBLO's Annual Program booklet was circulated during the meeting.

Mr. Brooks stated that in light of Ben Carson's appointment to the U.S. Department of Housing and Urban Development (HUD) and concern of a reduction of Lead Hazard Control funds, the National Center for Healthy Housing held the National Lead Summit in Washington D.C., on December 4th and 5th, 2016. The Summit was to outline strategies to help build continued momentum for the public and political will to end lead poisoning and prioritize Federal investment for lead poisoning prevention methods. Mr. Brooks stated that HUD reached out to the Department for the development of a Fact Sheet informing other Lead Hazard Control grantees of other sustainability methods such as the County Service Area Lead Abatement District service charge.

Dale Hagen, Lead Hazard Control Program Manager informed the Board of the Department's recruitment efforts for the two Lead Hazard Control programs. Mr. Hagen stated that marketing materials were being developed for reaching out to property owners for participation in the programs. Mr. Hagen asked Directors for their assistance in connecting the Department with key city personnel for the promotion of the Lead Hazard Control programs. Thus far, the Department has had success with the City of Oakland, which has agreed to promote

Department services on the Oakland Post Newspaper and their Facebook page. Mr. Brooks stated he anticipates that the City of Berkeley would follow.

3) **KRON 4 Special Series on Lead Poisoning**

Maricela Foster introduced the KRON 4 Special Series on Lead Poisoning by Charles Clifford and showed the three part series. Julie Kurko, Health Services Manager provided a status update on the lead poisoned child noting that the property had been cleared of lead hazards. Dale Hagen informed Board members of the Department's role in testing the property for lead hazards. Larry Brooks stated that the Department will continue to use the video to advance its cause for increasing awareness for getting children tested for lead, informing property owners of Lead Hazard Control grants and the importance of preserving affordable housing.

4) **Outreach and Education Monthly Report**

Assistant to the Director, Lidice De La Fuente reported on the outreach activities for the month of November 2016 highlighting outreach efforts to 55 medical providers at Children Hospital Oakland; U.S. Environmental Protection Agency's Renovate, Repair, Paint Initial Training and the "Be Lead Safe" article written by the Department staff and published by the East Bay Rental Housing Association in late November 2016.

5) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 10:05 A.M.

ADMINISTRATION AND FINANCE COMMITTEE
MEETING MINUTES

December 15, 2016

Attendance:

Voting Directors: Desley Brooks, Oakland; Susan Wengraf, Berkeley; Trish Herrera Spencer, Alameda; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Sarah Oddie, County of Alameda

Staff: Maricela Foster, Larry Brooks, Lidice De La Fuente, Dale Hagen, Julie Kurko, April Williamson, Ruben Briones

Others: Johanna Lavorando

Absent:

Director Trish Herrera Spencer chaired the meeting at 10:06 A.M.

1) **Open Forum**

No public comment.

2) **Director's Report**

Lidice De La Fuente stated that in an effort to streamline, improve processes and reduce cost to the Department, staff is conducting an assessment of its current systems. Ms. De La Fuente stated that staff is in the process of setting up a phone tree system with the intention of calls being routed and triaged to the appropriate staff in an efficient and timely matter for better customer service and to decrease the number of calls outside the Department's services and priority areas. Another area being assessed is whether it's cost effective for the Department to have assigned County vehicles for the Department's exclusive use or to use the County's vehicle pool programs available to County employees for County business. Ms. De La Fuente stated that the County has made significant efforts in offering better alternatives to ride sharing and travel methods for employees while conducting County business. Lastly, the Department staff is investigating other options for improving the current office alarm system.

April Williamson, Finance Manager informed Directors of conducting quality assurance visits completed under the Alameda County Asthma Pay for Success Project. Ms. Williamson stated that conducting these assessments has provided an opportunity for streamlining the process and implementing improvements. Thus far, some areas for improvement include using consistent language with the client, clarifying roles and responsibilities between the two partnering agencies and prompt communication between all parties when a problem arises.

Ms. Williamson also informed the Directors that on December 14, 2016, the Department staff participated in a webinar sponsored by HUD to discuss the rollout of their updated grant funds request system. One of the major changes in the system is the ability to record all funds requests for the quarter to eliminate double entry and decrease errors. The updated system is expected to be launched on January 2, 2017.

Dale Hagen stated the Department requested modifications from HUD for the financial offerings in an effort to increase interest by property owners to participate in the Department's Lead Hazard Control Programs. The financial offerings include an all grant approach and a

three-year commitment to make unit available to low income residents with no lien on the property. The Department expects this change in offerings will entice property owners to participate in the Lead Hazard Control Programs.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 10:17 A.M.