

**MINUTES**  
**ALAMEDA COUNTY PARKS, RECREATION AND HISTORICAL**  
**COMMISSION**

**Thursday, October 7, 2010**  
**East Bay Regional Park District,**  
**2950 Peralta Oaks Court, Oakland, CA**  
**(Approved November 4, 2010)**

**I. Call to Order – Roll Call**

The meeting was called to order at 3: p.m. by Commissioner, Chair.

Commissioners Present:

Al Minard  
MaryAnn McMillan  
James Loughran  
Stephen Sanger  
Tony Koep  
Audree Jones-Taylor  
Ellen Wyrick-Parkinson

Staff Present:

Angela Robinson-Piñon  
Nilma Singh

Commissioners Excused:

David Sadoff  
David Tam  
Samuel Kang

Commissioner Absent:

Marie Cronin  
Pilar Lorenzana-Campo  
Harry Francis  
Maryalice Faltings

**I. CALL TO ORDER - ROLL CALL**

**II. APPROVAL OF MINUTES** – *Commissioner McMillan, with a correction on page3 to replace the word ‘project’ with ‘phase’, made the motion to approve August 5<sup>th</sup> Minutes and Commissioner Loughran seconded. Motion carried unanimously.*

**III. OPEN PUBLIC FORUM** - Any member of the public may address the Commission on a matter not on the regular agenda. No discussion or action may be taken on these items. *None.*

**IV. CHAIR and STAFF REPORT(S):** *These items include information and discussion by the Commission:*

**A. CHAIR REPORT** – *None*

**B. STAFF REPORT** – Ms. Robinson- Piñon announced that she is putting information together for the Ordinance Subcommittee meeting using existing County resources. In response to the Chair regarding a time frame, she indicated that it would depend on locating a facilitator along with the additional administrative steps. In the interim, there is the demolition process. Commissioner Lorenzana-Campo has expressed her intention to resign from this Commission.

**V. OLD BUSINESS** – *All old business will include information, discussion and/or action by the Commission.*

- A. San Lorenzo Pioneer Cemetery-** *The Commission will hear an update on the project.*

Ms. Robinson-Piñon presented the staff report. The Chair thought that Commissioner McMillan could be the Commission liaison as she has attended all the meetings and lives in the area. *Commissioner Loughran concurred and made a motion and Commissioner Wyrick-Parkinson seconded. Motion carried unanimously.*

- B. 22243 & 22247 N. Sixth Street-** *The Commission will discuss the Cultural Resources portion of the Draft Mitigated Negative Declaration for the project.*

Ms. Robinson- Piñon presented the staff report. The Chair pointed out that the notice does not include this Commission's meeting and recommended that in future he would like to see an inclusion. In addition, if any archeological finds are discovered, he requested that this Commission be notified in writing as part of the mitigation measures, copies of the archeological studies be made available to this Commission and the name of Hayward Area Historical Society be corrected. In response to Commissioner McMillan, staff explained that if a burial site is located, per State law, notification will be made to the local Native American Heritage Group of the discovery and all work stops immediately. The Chair stressed the importance of having an archeologist on site during any ground disturbing work. Staff pointed out the open comment period and that this Commission will be able to review the comments and recommended changes in the draft before submission to the BOS. Commissioner Jones-Taylor recommended that this matter be re-referred to this Commission before submission to the BOS. A discussion followed regarding the hearing process, time frames and method of response, preferably through a letter. *Commissioner Sanger made a motion in support of the three actions discussed above--notification in writing of any archeological finds, availability of the archeological studies and the name correction of Hayward Area Historical Society, in addition to the mitigation measures already outlined in the Initial Study. Commissioner McMillan seconded. Motion carried unanimously.*

- VI. NEW BUSINESS** – *All new business will include information, discussion and/or action by the Commission.*

- VII. COMMISSIONER REPORTS** – *Commissioners will report on areas of concern and/or informational items concerning parks, recreation and historical preservation issues within the supervisory districts they serve.*

- A. District 1: Haggerty** – Commissioner Minard announced that there are scheduled upcoming holiday events at the historic houses, e.g. Paint Your Pumpkin at the Shinn House and the Conference of California Historical Society's annual conference, June 23-26, 2011 in Berkeley--nominations forms and additional information is available on line at [www.californiahistorian.com](http://www.californiahistorian.com).

- B. District 2: Steele** - Commissioner McMillan reported that she had attended the annual memorial service at the Children's Memorial Grove Cemetery located just below the old Nike site, San Leandro hills co-sponsored by Supervisor Steele and EBRPD -- held on the first Friday of October; next weekend is the San Lorenzo Library 100-year celebration, the first Alameda County library which opened on November 10, 1010 and she has written some history with Martin Eschen which will be submitted to the County.

Commissioner Koep announced the upcoming community gardens at the new Ohlone College campus in Newark, perhaps half an acre project with volunteers and some funding from the college; and Measure U (utility tax) is on the November ballot and if it passes, the senior center will be re-opened.

- C. **District 3: Lai-Bitker** - Commissioner Loughran announced that there are five candidates running for the City of San Leandro Mayor.
- D. **District 4: Miley** - Commissioner Jones-Taylor recommended that the next Commission meeting could be held at the Dunsmuir House including a tour. In response to Commissioner Wyrick-Parkinson regarding the parking issue, she said that the EBRPD allows the use of their parking spaces and there is a partnership with the owner of the front building for additional parking during big events with shuttle services. She also confirmed that this year, there will be the usual decorations by the local garden clubs. Woodminster Amphitheater has another concert this Sunday, October 10th; and December 3<sup>rd</sup> is the holiday tradition kick-off with teas, tours and festivities.
- E. **District 5: Carson** - Commissioner Wyrick-Parkinson reported the following: the train station project is at a standstill with funding issues and with the up-coming rainy season, leaky roof issues have also come up -- she suggested another field trip; the De Femery Park project is also facing funding issues; and the several historic buildings at the Army Base project is at a standstill. Commissioner Sanger added that there is a general consensus that the train station project is important but there are funding issues similar to other restoration projects.

## VII. ADMINISTRATIVE

- A. **Meeting Attendance** – A discussion followed regarding past attendance, the process, and reasonable/unreasonable excuses, especially for time-sensitive applications/lack of quorum issues. Commissioner McMillan suggested writing a letter followed by a discussion on the appropriate action, in reference to Commissioner Cronin. Staff will write on behalf of the Commission and provide a copy of the minutes to the Supervisor's Chief of Staff. Commissioner Loughran recommended a letter of notification after two absences and requested an attendance report at each meeting. Commissioner Sanger read the related section from the Commission By-Laws and Commissioner Wyrick-Parkins suggested perhaps lowering the quorum number.
  - B. **Agenda Items for future meetings** - The Chair requested that the next meeting should include the nominating Committee for the new Chair and Vice-Chair for 2011 and thanked staff for the inclusion of the By-Laws. Commissioner Sanger suggested agendaizing the Meeting Attendance and staff to include the attendance for September and October.
- X. **ADJOURNMENT:** There being no other business, Commissioner Sanger made the motion to adjourn and Commissioner McMillan seconded. Meeting was adjourned at 4:45 pm.