

**MINUTES**  
**ALAMEDA COUNTY PARKS, RECREATION AND HISTORICAL**  
**COMMISSION**

Thursday, November 4, 2010  
Dunsmuir-Hellman historic Estate  
2960 Peralta Oaks Court, Oakland, CA  
(Approved December 2, 2010)

**2:30 PM FIELD TRIP – Dunsmuir-Hellman Historic Estate**

**I. Call to Order – Roll Call**

The meeting was called to order at **3:50 p.m.** by Commissioner Minard, Chair.

Commissioners Present:

Al Minard  
David Tam  
James Loughran  
David Sadoff  
Harry Francis  
Ellen Wyrick-Parkinson  
Audree Jones-Taylor  
MaryAnn McMillan  
Samuel Kang  
Maryalice Faltings

Commissioners Excused:

Marie Cronin  
Stephen Sanger  
Pilar Lorenzana-Campo  
Tony Koep

Guests:

Staff Present:

Angela Robinson-Piñon  
Nilma Singh

**I. CALL TO ORDER - ROLL CALL**

**II. APPROVAL OF MINUTES** – Commissioner McMillan made a correction to her report under Commissioner Reports, (page 2) “co-sponsored by Supervisor Steele and EBRPD....”; San Lorenzo Library had opened on November 10, 1910 and provided the correct spelling of Martin Eschen. Commissioner Wyrick-Parkinson made the following corrections/clarifications to her report under District 5: there are several historic buildings at the Army Base and ‘flooding issues’ to be replaced by ‘leaking roof’. *Commissioner McMillan made the motion to approve the amended October 7<sup>th</sup> Minutes and Commissioner Jones-Taylor seconded. Motion carried with Commissioners Sadoff, Francis, Tam and Kang abstaining.*

**III. OPEN PUBLIC FORUM** - Any member of the public may address the Commission on a matter not on the regular agenda. No discussion or action may be taken on these items. *None*

**IV. CHAIR and STAFF REPORT(S):** *These items include information and discussion by the Commission:*

**A. CHAIR REPORT** – The Chair announced that a search for a moderator for future Preservation Ordinance hearings is on-going. He said that he has informed Sup. Haggerty’s office of the need for a facilitator, and urged the other Commissioners to contact their Supervisors also. Commissioner Sadoff added that he had spoken to Seth Kaplan in Supervisor Miley’s office of the matter and that he too is aware and also searching.

**B. STAFF REPORT – None**

**V. OLD BUSINESS** – *All old business will include information, discussion and/or action by the Commission. None.*

**VI. NEW BUSINESS** – *All new business will include information, discussion and/or action by the Commission.*

**A. Nominating Committee-** *The Commission will select members to serve on a committee that will be responsible for the nomination a new Chair and Vice Chair of the Commission.*

*Commissioner Sadoff made the motion to appoint Commissioners McMillan and Francis for the Nominating Committee. Commissioner Tam seconded and the motion carried unanimously.*

**B. Meeting Location for 2011**

Ms. Robinson-Piñon announced that the EBRPD Boardroom will not be available for PRHC meetings in 2011. Some alternative locations are the West Winton Complex, Castro Valley (CV) Library and perhaps City of Oakland. Parking and accessibility are the main factors followed by recording capabilities. Commissioner Jones-Taylor suggested the Dunsmuir House and the Garden Center at Lake Merritt. Commissioner Tam expressed transit accessibility concerns. Commissioner McMillan suggested the Senior Center on Wicks Boulevard, San Leandro. The Commission opted to have a permanent location and through a ranking selection. Staff tallied the votes and the CV Library and Dunsmuir House garnered the most votes. Commissioner McMillan suggested splitting between these two locations. *Motion for a split location died due to a lack of votes (1/9), motion for CV Library died 3/7, and the motion for Dunsmuir House moved 5/4 with Commissioner Sadoff abstaining as he did not have a preference.*

**VII. COMMISSIONER REPORTS** – *Commissioners will report on areas of concern and/or informational items concerning parks, recreation and historical preservation issues within the supervisory districts they serve.*

**A. District 1: Haggerty** - Commissioner Faltings announced that she has been re-elected to the Livermore Area, Parks & Recreation Board and that the Carnegie Library, currently undergoing a face lift, will be celebrating its 100<sup>th</sup> birthday in 2011.

The Chair reported that he had volunteered his services to The Candle Lighters, a non-profit organization in Fremont, which runs a Ghost Town and \$100,000 was raised, to be donated to other non-profit community organizations.

**B. District 2: Steele** - Commissioner Francis announced that he was re-elected to the Castro Valley Sanitary District Board of Directors.

Commissioner McMillan reported that San Lorenzo Library's 100<sup>th</sup> birthday celebration was well attended; and San Lorenzo Heritage will begin a plaque program for historic sites. Any guidelines on how to select plaques will be welcomed. Commissioner Faltings recommend that they use Department of the Interior's Standards and Guidelines.

**C. District 3: Lai-Bitker – *None***

**D. District 4: Miley** – Commissioner Jones-Taylor announced that December 3<sup>rd</sup> is the Christmas tree lighting ceremony at Dunsmuir House which will also serve to kick-off the holiday season festivities at the estate. She also provided an up-date on the DeFemery Recreation Facility – [Oakland] PWA did a temporary patch of the roof; however, the complete repair will cost \$118,000. Her office [the Oakland Office of Parks and Recreation] is seeking funds for this and other needed improvements at the site. Commissioner Jones-Taylor briefly commented on the West Oakland Train noting that different departments are trying to secure aid for the site.

**D. District 5: Carson** - Commissioner Tam provided some election results - Proposition 21 [Statewide] did not pass and Measure R [Berkeley] did.

Commissioner Wyrick-Parkinson recommended another visit to the train station and the Chair suggested April or May, 2011.

## VII. ADMINISTRATIVE

- A. Meeting Attendance** – Commissioner Jones-Taylor noted that she had started in March and not in April. Commissioner Wyrick-Parkinson also noted a discrepancy – the Attendance Sheet indicates an absence in March although she had been in attendance. Staff indicated that she would double-check Commissioners Jones-Taylor and Wyrick-Parkinson's attendance. In response to the Chair, she confirmed that the Attendance Sheet had been forwarded to the Supervisors' staff.
- B. Review of Bylaws** – No changes were recommended.
- C. Meeting Location for 2011**– At the request of the Chair, this item was moved under New Business.
- D. Agenda Items for Future Meetings** – Commissioner Sadoff recommended that the Historic Preservation Ordinance be a standing 'Old Business Item' to continue getting up-dates. Staff announced that next agenda will also include a Highland Hospital update.

## VIII. ADJOURNMENT

There being no other business, Commissioner Sadoff made the motion to adjourn and Commissioner McMillan seconded. Meeting was adjourned at 4:50 pm.