

UNATTENDED COLLECTION (DONATION) BOXES: STANDARD AND SPECIAL REQUIREMENTS FOR CONDITIONAL USE PERMIT APPLICATIONS

Required for All Conditional Use Permits

- Standard Application
- Application Supplement: *Conditional Use Permit* form.
- Filing Fee: \$1,500; make check payable to "Treasurer, County of Alameda"
- Written Statement: Approvals for Conditional Use Permit are based on meeting the following findings.

Please describe how your project meets these findings:

1. *The use is required by public need.*
 2. *The use will be properly related to other land uses, transportation and service facilities in the vicinity.*
 3. *The use, if permitted, under all the circumstances and conditions of the particular case, will not materially affect adversely the health or safety of persons residing or working in the vicinity, or be materially detrimental to the public welfare of injurious to property or improvements in the neighborhood.*
 4. *The use will not be contrary to the character or performance standards established for the District in which it is to be located.*
- Plot plan (20 copies): Minimum paper size is 8½ x 11 inches. Larger plans shall be folded to 8½ x 11 inches.

Special Application Requirements for Unattended Collection (Donation) Boxes

In addition to the items specified above, applicants shall provide the following:

1. The dimensions of the collection box. Per the Unattended Collection Box Ordinance, boxes shall be no more than eighty-two (82) inches high, fifty-six (56) inches wide and forty-nine (49) inches deep.
2. The material(s) used to construct the collection box.
3. The content and dimensions of all text and logos that are to appear on the collection box.
4. Photographs of the top and sides of the collection box.
5. Photographs of the proposed location of the collection box. (A minimum of 3)
6. Color photo reductions representing the colors to be used on the text and logos (4 copies).
7. A description of how the box will be maintained.
8. If the proposed location lacks lighting, please indicate where lighting would be placed on the required site plan. Also provide plans and specifications for any proposed lighting fixtures. For locations where lighting already exists, please identify its location on the site plan and provide specifications of any existing fixtures.
9. Applications for an unattended collection boxes may only be permitted on parcels that have an existing approved "community facility" as defined in Chapter 17.04-Definitions of the County's Zoning Ordinance. Please specify the permit for which approval was granted for the "community facility"