

HOW TO REGISTER VOTERS KIT

PLEASE READ:

- Please remember that as a representative of the Planning Council, you must stay non-partisan. This means that you cannot support or denounce any candidate or proposition. This also means that you must register any person who wishes to register to vote, regardless of his/her political party affiliation.
- Please follow the CHECKLIST FOR EACH VOTER for every voter you register.
- Please follow the CHECKLIST AT THE END OF THE DAY when the event is done.
- If you have any further questions that cannot be answered, you can refer people to:

County Elections Official
Bradley J. Clark, Registrar of Voters
1225 Fallon Street, Room G-1
Oakland, CA 94612
(510) 272-6973
(510) 272-6982 Fax
Hours 8:00am - 5:00pm

www.co.alameda.ca.us/rov/index.htm

<http://www.co.alameda.ca.us/rov/index.htm>

Outreach in Chinese: 208.9665 or 272.6964

Outreach in Spanish: 272.6975

MATERIALS

1. VOTER REGISTRATION FORMS (ENGLISH/SPANISH)
2. VOTER REGISTRATION INSTRUCTIONS FOR YOU
3. SIGN UP LIST FOR PEOPLE WHO WANT TO BE REMINDED
4. SIGNS AND TAPE
5. BLACK PENS
6. "I'M VOTING FOR KIDS" BUMPERSTICKERS

COMMON QUESTIONS IN FILLING OUT THE FORM

BOX 7: CALIFORNIA DRIVER'S LICENSE OR CALIFORNIA IDENTIFICATION CARD NUMBER. IF YOU DON'T HAVE EITHER, YOU MUST PROVIDE LAST 4 DIGITS OF SSN.

BOX 8: BOTH TELEPHONE AND EMAIL ARE OPTIONAL

BOX 9: CHOOSE THE POLITICAL PARTY WITH WHICH YOU WISH TO REGISTER. IF YOU DO NOT WISH TO REGISTER WITH A PARTY, CHOOSE "DECLINE TO STATE".

BOX 10: ONLY FILL OUT IF PREVIOUSLY REGISTERED UNDER A DIFFERENT ADDRESS

BOX 11: PERMANENT ABSENTEE VOTING. EXPLAIN WHAT THIS MEANS: YOU CAN VOTE BY MAIL

CHECKLIST FOR EACH VOTER

1. MAKE SURE HE/SHE IS A CITIZEN OF THE U.S. AND A RESIDENT OF CALIFORNIA
2. MAKE SURE HE/SHE WILL BE 18 BEFORE ELECTION DAY
3. MAKE SURE HE/SHE IS **NOT** CURRENTLY IMPRISONED **OR** ON PAROLE FOR A CONVICTION.
4. FILL OUT BOX 12 (D) AND (E) IF YOU HELPED THE PERSON FILL OUT THEIR FORM
5. FILL OUT & GIVE REGISTRATION FORM RECEIPT (BOTTOM OF FORM) AND EXPLAIN WHY TO HOLD ONTO IT (YOU ARE MAILING THEM ALL YOURSELF)
- 6.
7. CHECK TO SEE IF HE/SHE IS INTERESTED IN RECEIVING A REMINDER FROM US. IF SO, SIGN UP ON THE SEPARATE SHEET.
8. EXPLAIN:
 - a. YOU WILL RECEIVE NOTIFICATION FROM THE REGISTRAR OF VOTERS IN THE MAIL. THEN, BEFORE THE ELECTION, YOU'LL RECEIVE A SAMPLE BALLOT FROM THE REGISTRAR OF VOTERS TELLING YOU WHERE YOU GO TO VOTE AND WHAT THE BALLOT LOOKS LIKE.
 - b. IF THIS IS YOUR FIRST TIME VOTING, YOU WILL NEED TO BRING PHOTO ID.
 - c. IF THIS IS YOUR FIRST TIME VOTING **AND** YOU VOTE BY MAIL (ABSENTEE), YOU WILL NEED TO SUBMIT A COPY OF ONE OF THE FOLLOWING WITH YOUR ABSENTEE BALLOT:
 - CURRENT AND VALID PHOTO ID
 - CURRENT UTILITY BILL, BANK STATEMENT, GOV'T CHECK, PAYCHECK, OR OTHER GOV'T DOCUMENT THAT SHOWS YOUR NAME AND ADDRESS
9. GIVE THEM A "I'M VOTING FOR KIDS" BUMPERSTICKER

CHECKLIST AT END OF THE DAY

1. MAIL ALL VOTER REGISTRATION CARDS
2. SEND SIGN UP SHEET TO BE REMINDED BACK TO PLANNING COUNCIL
3. PAT YOURSELF ON THE BACK FOR IMPROVING OUR DEMOCRACY AND MAKING THE COUNTRY A BETTER PLACE FOR CHILDREN