



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, October 24, 2018, 4:00 P.M.

Lakeside Plaza Building
1401 Lakeside Drive, Room 201

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Dennis Handis
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF OCTOBER 10, 2018 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 2 - 4

V. COMMUNICATION(S) No Actions

VI. APPEALS (Non-Disciplinary Matters) No Actions

VII. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:
(Five cases)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

X. ADJOURNMENT

IV. CONSENT MATTERS

A. Hearing Calendar

1. Correspondence from Appellant, withdrawing request for appeal hearing for Case No. 2018-04; OAH Case No. 2018041089. Remove from hearing calendar.
2. Correspondence from IFPTE Local 21 Representative, Jeff Duritz, request for an appeal hearing for Case No. 2018-10. Set for hearing.

B. Comparable Transfer(s)

1. Joyce Jaramillo, Payroll Records Clerk to Specialist Clerk II,
Health Care Services Agency

C. Examination Actions – for CSC Meeting of October 24, 2018

Order on 10/9/18 promotional-assembled examination:

1. Lead Janitor LDF 11/2/18

Order on 10/10/18 promotional-assembled examination:

2. Senior Vector Control Biologist, LDF 11/5/18

Order on 10/3/18 open-assembled examination:

3. Retirement Benefit Specialist, LDF 10/29/18

Order on 10/4/18 open-assembled examination:

4. Auditor-Appraiser I, LDF 10/29/18

Order on 10/5/18 open-assembled examination:

5. Auto Parts Technician, LDF 10/29/18
6. Director, Public Health, LDF 10/29/18
7. Supervising Accountant, LDF 10/29/18

Order on 10/8/18 open-assembled examination:

8. Health Insurance Technician, LDF 11/5/18

Order on 10/12/18 open-assembled examination:

9. Economic Development Analyst II, LDF 11/5/18

Order on 10/16/18 open-assembled examination:

10. Public Works Technical Assistant II, LDF 11/9/18

Terminate eligible list:

11. Social Worker III (Homeless), #17-6720-01, effective 10/24/18

Reinstate eligible list:

12. Supervising Program Specialist, #17-0308-01, terminate 12/8/18

Extend eligible lists:

13. Behavioral Health Clinician II, #17-6510-01, terminate 5/21/19
14. Captain (Promotional), #17-8625-01, terminate 3/6/19

IV. CONSENT MATTERS

C. Examination Actions – for CSC Meeting of October 24, 2018 - continued

Miscellaneous:

15. Extend the last day for filing for Senior Planner, #18-2940-01, from 10/3/18 to 10/24/18
16. Extend the last day for filing for Public Works Inspector III (Construction), #18-2111-01, from 10/31/18 to 12/31/18.
17. Extend the last day for filing for Safety Technician II, Zone 7, #18-4935-01, from 10/11/18 to 10/25/18.

D. Eligible Lists

Create, approve and order promulgated:

1. Deputy Sheriff II (Lateral), #18-8604-01
2. Legal Process Clerk I, #18-1511-01
3. Senior Financial Services Specialist (Promotional), #18-0215-01
4. Senior Supervising Auditor, #18-0150-01
5. Supervising Appeals Officer (Promotional), #18-6739-01
6. Water Plant Operator II, Zone 7, #18-4943-01

E. Classification Recommendations

Department:	Re:
General Services Agency	<ol style="list-style-type: none"> 1. Reallocate one position of 9420, Auto Mechanic to 9405, Auto Service Worker (19-31881). 2. Reallocate one position of 9465, Heavy Equipment Mechanic to 9420, Auto Mechanic (19-31940).
Health Care Services Agency	<ol style="list-style-type: none"> 3. Reallocate one position of 6646, Senior Clinical Case Manager, Center for Health Schools and Communities to 6525, Behavioral Health Clinical Supervisor (19-31884).
Probation	<ol style="list-style-type: none"> 4. Reallocate one position of 6115, Deputy Probation Officer III to 8588, Investigator, Probation Department (19-32053). 5. Reallocate one position of 6115, Deputy Probation Officer III to 8588, Investigator, Probation Department (19-32054).
Retirement	<ol style="list-style-type: none"> 6. Reallocate one position of 1356, Retirement Assistant Benefits Manager to 1355, Retirement Benefits Manager (19-31927).

IV. CONSENT MATTERS	
F. <u>Specialty Designations</u>	
Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove the specialty designation for one position #401031, job code 6510, Behavioral Health Clinician II, (Consumer/Family Specialty), effective 11/4/18. 2. Approve the specialty designation for one position #402628, job code 6071P, Community Outreach Worker (Project), (Spanish Speaking Specialty), 11/4/18.
G. <u>Classification Specifications</u>	
	<ol style="list-style-type: none"> 1. Recommend that the Board of Supervisors establish the classification of 6037, Probation Chief of Research and Evaluation and adopt the classification specification. 2. Recommend that the Board of Supervisors establish the classification of 6032, Probation Community Behavioral Health Liaison and adopt the classification specification. 3. Adopt the revised classification specification for 6499, Youth and Family Services Lead Therapist. 4. Revise and retitle 6498, Youth and Family Services Therapist II to 6498, Youth and Family Services Therapist and adopt the classification specification. 5. Recommend that the Board of Supervisors establish the classification of 5696, Scientific Program Manager and adopt the classification specification.