



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, April 13, 2016, 4:00 P.M.

Lakeside Plaza Building

1401 Lakeside Drive, Room 201

Commissioner Ben Tate, President
Commissioner Arlene Lum, Vice-President
Commissioner Stephen Booth
Commissioner Dan Chang
Commissioner Barbara Luna

Kathy Mount, Secretary to
Civil Service Commission
Andrea Weddle, County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF MARCH 30, 2016 AS MAILED.

III. APPROVE CONSENT MATTERS - Pages 2 - 3

IV. COMMUNICATION(S) No Actions

V. APPEALS (Non-Disciplinary Matters) No Actions

VI. CLOSED SESSION

1. Public Employment pursuant to Government Code §54957: Civil Service Rule 1488 job code 6215, Juvenile Institutional Officer II, Probation Department
2. Public Employment pursuant to Government Code §54957: Civil Service Rule 1824 job code 6776, Welfare Investigator II, Social Services Agency
3. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Three cases)
4. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

VIII. PUBLIC COMMENTS:

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

X. ADJOURNMENT

III. CONSENT MATTERS

A. Hearing Calendar

1. Correspondence from David Garcia of Goyette and Associated requesting an appeal for Case No. 2016-07. Set for hearing.
2. Correspondence from Steve Welty of Mastagni Holstedt, APC requesting an appeal for Case No. 2016-08. Set for hearing.

B. Examination Actions – for CSC Meeting of April 13, 2016

Order on 4/6/16 promotional-assembled examination:

1. Human Resource Technician, LDF 5/2/16

Order on 3/23/16 open-assembled examination:

2. Information Systems Analyst, LDF 4/18/16

Order on 3/25/16 open-assembled examination:

3. Assessor's Technician I, LDF 4/19/16

Order on 3/28/16 open-assembled examination:

4. Health Insurance Technician, LDF 4/22/16

Reinstate eligible lists:

5. Physician III (Psychiatric Option), #15-5139-01, terminate on 4/4/17
6. Public Health Investigator, #14-5770-01, terminate on 6/23/16
7. Designate Youth and Family Services Manager #15-6502-01 as an alternate list for Youth and Family Services Supervisor.
8. Designate Deputy Director, CDA (Agricultural Weights/Measures), #15-2952-01 as an alternate list for Assistant Deputy Director, CDA (Agricultural Weights/Measures).

C. Eligible Lists

Create, approve and order promulgated:

1. Agricultural and Standards Aide Services-As-Needed, #16-8202N-01
2. Auditor-Appraiser I, #15-2705-01
3. Child Support Assistant I (Promotional), #15-1165-01
4. Clerk-Recorder's Supervisor I, #16-1525-01
5. Clerk-Recorder's Supervisor II, #16-1526-01
6. Financial Analyst, Social Services Agency, #15-0209-01
7. Fire Dispatcher, #15-8220-01
8. Library Clerk I, #15-1103-01
9. Management Analyst, #15-0206-02
10. Retirement Assistant Benefits Manager, #15-1356-01
11. Social Services Ombudsman (Promotional), #15-6752-01

III. CONSENT MATTERS	
D. <u>Classification Recommendations</u>	
Department:	Re:
Social Services Agency	<ol style="list-style-type: none"> 1. Reallocate one position of 1471, Eligibility Technician II to 1573, Eligibility Services Technician IV (16-25930). 2. Reallocate one position of 1472, Eligibility Technician III to 1139, Supervising Clerk II (16-25937). 3. Reallocate one position of 1142, Administrative Assistant to 0132, Accountant (16-25938).
E. <u>Specialty Designations</u>	
Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove the specialty designation for one position #311114, job code 0305, Program Specialist, (AIDS Specialty Option), effective 4/23/16. 2. Approve the specialty designation for one position #311114, job code 0305, Program Specialist, (Communicable Disease Specialty), effective 4/24/16. 3. Approve the specialty designation for one position #310090, job code 0305P, Program Specialist (Project), (STD Specialty), effective 4/24/16.