## AGENDA

**ALAMEDA COUNTY CIVIL SERVICE COMMISSION**

**Wednesday, May 15, 2013, 4:00 P.M.**

_Lakeside Plaza Building_

_1401 Lakeside Drive, Room 222_

| Commissioner Ben Tate, President |
| Commissioner Arlene Lum, Vice-President |
| Commissioner Stephen Booth |
| Commissioner Dan Chang |
| Commissioner Barbara Luna |

| Stephen Amano, Interim Secretary to Civil Service Commission |
| Andrea Weddle, County Counsel |

### I. CALL TO ORDER

### II. APPROVE THE MINUTES OF MAY 1, 2013 AS MAILED.

### III. APPROVE CONSENT MATTERS - Pages 2 - 5

### IV. COMMUNICATION(S)  No Actions

### V. APPEALS (Non-Disciplinary Matters)  No Actions.

### VI. CLOSED SESSION


2. Public Employment pursuant to Government Code §54957: job code 7510, Food Service Worker, Probation

3. Public Employment pursuant to Government Code §54957: job code 7510, Food Service Worker, Probation

4. Public Employment pursuant to Government Code §54957: job code 6214, Juvenile Institutional Officer I, Probation

5. Public Employment pursuant to Government Code §54957: job code 6214, Juvenile Institutional Officer I, Probation

6. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Seven cases)

7. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

### VII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

### VIII. PUBLIC COMMENTS:
<table>
<thead>
<tr>
<th>IX. CIVIL SERVICE COMMISSION’S OR DIRECTOR’S REMARKS:</th>
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<td>X. ADJOURNMENT</td>
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III. CONSENT MATTERS

A. Hearing Calendar

1. From County Counsel and Appellant advising of a settlement agreement for Case No. 2012-18; OAH No. 2012110255. Remove from Hearing Calendar.

2. Correspondence from Brett Sherman, Goyette & Associates requesting an appeal hearing for Case No. 2013-03. Set for Hearing.

3. Correspondence from Adrian Barnes of Beeson, Tayer & Bodine requesting an appeal hearing for Case No. 2013-04. Set for Hearing.

B. Reinstatement Request(s)

Lauren Tucker, Deputy Sheriff II, Sheriff’s Office

C. Examination Actions – for CSC Meeting of May 15, 2013

Order on 4/25/13 promotional-assembled examination:
   Associate Director, Public Health Nursing, LDF 5/20/13

Order on 5/8/13 promotional-assembled examination:
   Treasurer Tax Collector Supervisor, LDF 6/3/13
   Supervising Legal Clerk, LDF 6/3/13

Order on 5/10/13 open assembled examinations:
   Emergency Services Dispatcher I, LDF 6/5/13
   Emergency Services Dispatcher II, LDF 6/5/13

Order 5/27/13 open assembled examination:
   Conditional Release and Criminal Justice Services Director, LDF 6/21/13

Reopen on 5/1/13 continuous examination:
   Systems Analyst LDF 5/15/13

Reopen 5/2/13 continuous examination:
   Deputy Division Director, Public Health (Emergency Medical Services), LDF 5/24/13

Suspend continuous examination:
   Microbiologist, #13-5605-01, effective 5/7/13

Extend the eligible list:
   Supervising Eligibility Technician (Promotional), #11-1473-01, terminate on 8/2/13

Miscellaneous:
   Change Deputy Division Director, Public Health (Emergency Medical Services) exam #13-5083-01 from an assembled exam to a continuous exam, effective 3/29/13.
III. CONSENT MATTERS

D. Eligible Lists
Create, approve and order promulgated:
- Adult Protective Services Supervisor, #13-6770-01
- Appraiser III, #13-2620-01
- Auditor, #13-0143-01
- Business Analyst (Promotional), #13-0268-01
- Fire Department Fleet Services Manager, #13-8132-01
- Fire Engineer (Promotional), #13-8143-01
- Juvenile Justice Health Services Director, #12-5075-02
- Sergeant (Promotional), #12-8617-01
- Technical Support Analyst, #12-0418-01

E. Classification Recommendations

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<tr>
<th>Department</th>
<th>Re:</th>
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<tbody>
<tr>
<td>Health Care Services Agency</td>
<td>1. Allocate one additional position of 5655, Senior Hazardous Material Specialist (13-00995).</td>
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<td>2. Reallocate one position of 0305P, Program specialist (Project) (MCAH Option) to 0305, Program Specialist (MCAH Option) (13-01816).</td>
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<td>3. Reallocate one position of 6527, Behavioral Health Clinical Manager to 5075, Juvenile Justice Health Services Director (13-01878).</td>
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<td>Probation Department</td>
<td>4. Reallocate one position of 1128, Specialist clerk I to 1129, Specialist Clerk II (13-01411).</td>
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<td>Retirement</td>
<td>5. Reallocate one position of 1142, Administrative Assistant to 1349, Senior Investment Officer, ACERA (13-00935).</td>
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<td>6. Reallocate one position of 1128, Specialist Clerk I to 1344, Retirement Support Specialist (13-01554).</td>
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<td>7. Allocate two additional positions of 1344, Retirement Support Specialist (13-01769).</td>
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### III. CONSENT MATTERS

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<th>G. Classification Specifications</th>
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<tr>
<td>1. Adopt the revised classification specification for 1485, Health Insurance Technician.</td>
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CSA 5-15