



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, May 23, 2018, 4:00 P.M.

Lakeside Plaza Building - 1401 Lakeside Drive, Room 201

Remote Location: 9 Brookside Avenue, Berkeley, CA

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Stephen Booth
Commissioner Dan Chang
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF MAY 9, 2018 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 2 - 4

V. COMMUNICATION(S) No Actions

VI. APPEALS (Non-Disciplinary Matters) No Actions

VII. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:
(Three cases)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

X. ADJOURNMENT

IV. CONSENT MATTERS

A. Hearing Calendar

1. Correspondence from Anthony Tucci, Attorney with Weinberg, Roger & Rosenfeld, requesting an appeal hearing for Case No. 2018-05. Set for hearing.

B. Reinstatement Request(s)

1. Oliver Heitkamp, Public Health Investigator, Health Care Services Agency
2. Susan Loustau, Specialist Clerk I, Community Development Agency
3. Eun Young Santos, Registered Nurse II, Health Care Services Agency

C. Examination Actions – for CSC Meeting of May 23, 2018

Order on 5/9/18 promotional-assembled examination:

1. Vector Control Biologist Supervisor, LDF 6/4/18

Order on 5/14/18 promotional-assembled examination:

2. Supervising Clerk I, LDF 6/7/18

Order on 5/9/18 open-assembled examination:

3. Housing and Community Development Manager (Housing Project Coordinator), LDF 6/4/18
4. Public Information Specialist, LDF 6/4/18
5. Senior Risk and Insurance Analyst, LDF 6/4/18

Order on 5/11/18 open-assembled examination:

6. Information Systems Analyst, LDF 6/5/18
7. Physician IV (Communicable Disease Specialty), LDF 6/4/18

Order on 5/14/18 open-assembled examination:

8. Stationary Engineer, LDF 6/8/18

Order on 5/18/18 open-assembled examination:

9. Temporary Assignment Pool (TAP) Program Manager, LDF 6/12/18

Terminate eligible lists:

10. Chief Technology Officer, #17-1847-01, effective 5/23/18
11. Energy Project Manager, #17-9696-01, effective 5/6/18

Reinstate eligible lists:

12. Deputy Public Defender, #16-3125-01, terminate on 8/4/18
13. Social Worker I, #16-6710-01, terminate on 10/4/18
14. Supervising Welfare Investigator, #17-6778-01, terminate on 5/8/19

IV. CONSENT MATTERS

D. Eligible Lists

Create, approve and order promulgated:

1. Accounting Supervisor (Hayward Area Recreation and Park District), #18-1195H-01
2. Child Welfare Worker II, #18-6745-01
3. Deputy Probation Officer I, #18-6108-01
4. Fire Code Compliance Officer, #18-8135-01
5. Supervising Criminalist, #18-8526-01

E. Classification Recommendations

Department:	Re:
Community Development Agency	<ol style="list-style-type: none"> 1. Allocate two additional positions of 2973, Housing & Community Development Technician II (18-30754). 2. Allocate five additional positions of 2966, Housing & Community Development Specialist III (Housing Development Project Coordinator Specialty) (18-30755). 3. Allocate two additional positions of 2960, Housing & Community Development Manager (Housing Development Project Coordinator Specialty) (18-30756).
Health Care Services Agency	<ol style="list-style-type: none"> 4. Reallocate one position of 0219, Administrative Specialist II to 1145, Administrative Support Manager (18-31178).
Information Technology Department	<ol style="list-style-type: none"> 5. Reallocate one position of 1830, Infrastructure Services Analyst to 1832, Senior Infrastructure Services Analyst (18-31203).

F. Specialty Designations

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove the specialty designation for one position #310514, job code 6510, Behavioral Health Clinician II, (Forensic Specialty), effective 6/3/18. 2. Remove the specialty designation for one position #310516, job code 6510, Behavioral Health Clinician II, (Spanish-Speaking Specialty), effective 6/3/18.

IV. CONSENT MATTERS	
F. <u>Specialty Designations</u> - continued	
Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 3. Remove the specialty designation for one position #401111, job code 6510, Behavioral Health Clinician II, (Forensic Specialty), effective 6/3/18. 4. Approve the specialty designation for one position #309989, job code 6927, Program Services Coordinator, (Equity and Social Justice Specialty), effective 6/3/18. 5. Approve the specialty designation for one position #310294, job code 5141, Physician IV, (Communicable Disease Specialty), effective 6/3/18.
Probation Department	<ol style="list-style-type: none"> 6. Approve the specialty designation for one position #302176, job code 1138, Supervising Clerk I, (Payroll Specialty), effective 6/3/18.
G. <u>Classification Specifications</u>	
	<ol style="list-style-type: none"> 1. Recommend that the Board of Supervisors establish the classification of 6507, Associate Youth and Family Services Therapist and adopt the classification specification. 2. Adopt the revised classification specification, 1601, Treasurer-Tax Collector's Specialist I. 3. Adopt the revised classification specification, 1602, Treasurer-Tax Collector's Specialist II. 4. Adopt the revised classification specification, 1603, Treasurer-Tax Collector's Specialist III.