# Agenda

**Alameda County Civil Service Commission**

**Wednesday, August 7, 2013, 4:00 P.M.**

Lakeside Plaza Building  
1401 Lakeside Drive, Room 222

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**Commissioner Ben Tate, President**  
**Commissioner Arlene Lum, Vice-President**  
**Commissioner Stephen Booth**  
**Commissioner Dan Chang**  
**Commissioner Barbara Luna**  

**Stephen Amano, Interim Secretary to Civil Service Commission**  
**Andrea Weddle, County Counsel**

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I. **CALL TO ORDER**

II. **APPROVE THE MINUTES OF JULY 24, 2013 AS MAILED.**

III. **APPROVE CONSENT MATTERS** - see Pages 2-4

IV. **COMMUNICATION(S)**  
   - No Actions

V. **APPEALS** (Non-Disciplinary Matters)  
   - No Actions

VI. **CLOSED SESSION**

   1. Public Employment pursuant to Government Code §54957: job code 6776, Social Services Agency
   2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957. (one case)

   **Conference with Legal Counsel – Potential Litigation**
   Significant exposure to litigation pursuant to Subdivision (B) of Government Code 54956.9

VII. **COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:**

VIII. **PUBLIC COMMENTS:**

IX. **CIVIL SERVICE COMMISSION’S OR DIRECTOR’S REMARKS:**

X. **ADJOURNMENT**
### III. CONSENT MATTERS

**A. Hearing Calendar**

Correspondence from Goyette & Associates requesting an appeal hearing, Case No. 2013-06. Set for hearing.

**B. Reinstatement Request(s)**

Van To, Clerk Intermittent I, Registrar of Voters

**C. Examination Actions – for CSC Meeting of August 7, 2013**

Order on 7/8/13 open-assembled examination:
- Fire Dispatch Supervisor, LDF 8/5/13

Order on 7/17/13 open-assembled examination:
- Senior Program Specialist (Juvenile Justice), LDF 8/12/13

Order on 7/29/13 open-assembled examination:
- Clinical Review Specialist, LDF 8/23/13

**D. Eligible Lists**

Create, approve and order promulgated:
- Administrative Assistant, #13-1142-02
- Administrative Specialist II, #13-0219-01
- Auditor Associate I, #13-1527-01
- Child Support Program Manager, #13-1410-01
- Departmental Personnel Officer Trainee, #13-0459-02
- Facilities Manager, #13-9690-01
- Fire Dispatcher Trainee, #13-8209-01
- Fire Emergency Preparedness, #13-8134-01
- Program Specialist (AIDS Option), #13-0305-05
- Real Estate Project Manager, #13-9695-01
- Retirement Specialist I, #13-1351-01
- Senior Food Service Worker, #13-7512-01
- Supervising Auditor-Appraiser II, #12-2720-01
- Transportation Worker, #13-9701-01
- Truck Driver, #13-9320-01
### III. CONSENT MATTERS - Continued

#### E. Classification Recommendations

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<tr>
<th>Department</th>
<th>Re:</th>
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<tbody>
<tr>
<td>General Services Agency</td>
<td>1. Reallocate one position of 9280, Telecommunications Technician to 9267, Electronic System Technician (14-00039).</td>
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<tr>
<td>Health Care Services Agency</td>
<td>2. Reallocate one position of 6316, Clinical Psychologist to 0215, Senior Financial Services Specialist (14-00147).</td>
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<td>3. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (14-00149).</td>
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<tr>
<td>Social Services Agency</td>
<td>6. Reallocate one position of 6745, Child Welfare Worker II (Project) to 0310, Fund Development and Grant Specialist (14-00162).</td>
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### III. CONSENT MATTERS - Continued

#### F. Classification Specifications

1. Revise and retitle 7547, Food Service Manager to 7547, Food and Support Services Manager and adopt the revised classification specification.

2. Adopt the revised classification specification for 6490, Mental Health Specialist I.

3. Adopt the revised classification specification for 6491, Mental Health Specialist II.

4. Revise and retitle 6126, Program Manager, Probation to 6126, Division Director and adopt the revised classification specification.

5. Revise and retitle 6498, Youth and Family Services Therapist to 6498, Youth and Family Services Therapist II and adopt the revised classification specification.

6. Revise and retitle 6501, Youth and Family Services Intern to 6501, Youth and Family Services Therapist I and adopt the revised classification specification.