

COUNTY OF ALAMEDA HUMAN RESOURCE SERVICES DEPARTMENT
Lakeside Plaza Building, 1405 Lakeside Drive, Oakland, CA 94612

BUILDING EQUIPMENT MAINTENANCE WORKER

BI-WEEKLY SALARY RANGE: \$2077.60 - \$2188.00

APPROXIMATE MONTHLY SALARY RANGE: \$4500.96 - \$4740.81

LAST DAY FOR FILING

Open Continuous – Apply Immediately
Exam May Close At Any Time

DATE OF EXAMINATION

Examination Will Be Held By
Appointment With Applicant

Applications must be in the possession of the Human Resource Services Department by 4:30 p.m. on the Last Day for Filing. Postmarks are not accepted.

SPECIAL REQUIREMENT

In order to be accepted into this examination, candidates must possess a Class I and II Chloro-Fluorocarbon Certificate, mandated by the Environmental Protection Agency for technicians servicing all types of refrigeration and air conditioning equipment. Copies of certificates must be attached to the application for this examination at the time it is filed. Applications not accompanied by certificates will not be accepted. Applications will not be accepted from individuals who do not possess the required certificate.

THE POSITION(S): Building Equipment Maintenance Workers are located in the Building Maintenance Department of the General Services Agency. Incumbents perform semi-skilled independent maintenance and repair work on plumbing, boilers, heating, ventilating, air-conditioning, refrigeration, electrical/electronic and related equipment.

THE REQUIREMENTS: These are entrance requirements for admission to the examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. A candidate's performance in the examination will be judged in comparison with the performance of other candidates.

EITHER I

EXPERIENCE: The equivalent of one year in the class of Boiler Room Operator in the Alameda County classified service (non-classified includes District Attorney's Office, Hospital Authority, and the Consolidated Courts) or the equivalent of two years full-time experience in the class of Building Maintenance Laborer in the Alameda County classified service (non-classified includes District Attorney's Office, Hospital Authority, and the Consolidated Courts) assisting Stationary Engineers, Building Equipment Maintenance Workers, Electricians or Plumbers in the maintenance of electrical and mechanical equipment.

OR II

EXPERIENCE: The equivalent of two years of recent, full-time paid experience in the maintenance of electrical and mechanical equipment.

CERTIFICATE: Must possess a Class I and II CFC (Chloro-Fluoro-Carbon) Certificate, mandated by the Environmental Protection Agency for technicians servicing all types of refrigeration and air-conditioning equipment.

LICENSE: All candidates must possess a valid California Motor Vehicle Operator's license.

PHYSICAL CHARACTERISTICS: May require heavy lifting, working from ladders or scaffolding and working in confined areas.

THE EXAMINATION: THIS IS A REOPENING OF AN EXISTING EXAMINATION. The names of qualified candidates in this examination will be merged onto the existing list according to examination score. This list may be canceled at any time without notice to candidates.

The examination may include but may not be limited to: KNOWLEDGE OF common tools, materials, equipment and methods used in repair work in the plumbing trade and in electrical, heating, ventilating and refrigeration equipment maintenance and repair and general knowledge of electrical systems, plumbing, and basic welding techniques. ABILITY TO diagnose and repair problems with pumps; repair HVAC equipment; perform welding and other general machine shop work; perform boiler, condensate, and cooling tower water testing; fabricate, using materials such as sheet metal, round stock, angle and flat iron, pipe, expanded metal, screen, etc.; use a variety of basic hand tools; (e.g., wrenches, screwdrivers, drills, grinders, pliers, test equipment, sheet metal, metal fabricating tools and other machine shop equipment; follow general and detailed verbal and written instructions; establish and maintain cooperative working relations with employees and the general public; and supervise and/or instruct inmates and/or other maintenance personnel as required.

THE EXAMINATION WILL CONSIST OF the following three steps: A review of candidates' applications to verify possession of minimum requirements. Those candidates who possess the minimum requirements for the class will move on to the next step in the examination process, a written test which will be qualifying only. Those candidates scoring highest on the written test will move on to the next step in the examination process, which is an oral interview weighted as 100% of the candidate's final examination score. The oral interview may contain situational exercises. CANDIDATES MUST ATTAIN A QUALIFYING RATING ON EACH PORTION OF THIS EXAMINATION. WE RESERVE THE RIGHT TO MAKE CHANGES TO ANNOUNCED EXAMINATION STEPS.

TO APPLY: Applications may be obtained at the Alameda County Human Resource Services Department, Lakeside Plaza Building, 1405 Lakeside Drive, Oakland, CA 94612; Dublin Library, 200 Civic Plaza, Dublin, CA 94568; Fremont Main Library, 2400 Stevenson Blvd., Fremont, CA 94538; or the Union City Library, 34007 Alvarado-Niles Road, Union City, CA 94587. Applications can only be filed at the Alameda County Human Resource Services Department, Lakeside Plaza Building, 1405 Lakeside Drive, Oakland, CA 94612. The application form is also available on our web site: **www.acgov.org**.