



## MEDICAL WASTE PROGRAM TEMPORARY OFFSITE EVENT NOTIFICATION FORM

TEMPORARY OFFSITE EVENT INFORMATION	
<b>Event Name:</b> _____	
<b>Address:</b> _____	
<b>City:</b> _____ <b>State:</b> _____ <b>Zip Code:</b> _____	
<b>Phone:</b> _____ <b>Email Address:</b> _____	
<b>Contact Person:</b> _____ <input type="checkbox"/> Event Organizer <input type="checkbox"/> MW Generator	
<b>Event Type:</b> <input type="checkbox"/> Vaccination Clinic <input type="checkbox"/> Blood Drive <input type="checkbox"/> Stand Down Event <input type="checkbox"/> Health Fair <input type="checkbox"/> Other: Specify if Other: _____	
<b>Event Date(s):</b> _____	
PARTICIPATING MEDICAL WASTE (MW) GENERATOR FACILITY INFORMATION (NOTE: If greater than one facility, please use a separate form for each MW generator)	
<b>FA#</b> _____	<b>PR#</b> _____
<b>MW Generator Facility Name:</b> _____	
<b>Address:</b> _____	
<b>City:</b> _____ <b>State:</b> _____ <b>Zip Code:</b> _____	
<b>Phone:</b> _____ <b>Email Address:</b> _____	
<b>Contact Person:</b> _____	
Temporary Event Offsite Event Filing Fee Information	
Please submit \$174.00 notification filing fee along with the completed Temporary Off-Site Event Notification Form to Alameda County Department of Environmental Health (DEH). <b>NOTE: Applications and payments received less than 5 business days before the event will be charged a 50% penalty fee.</b>	
Signature	
<input type="checkbox"/> Self-Declaration: I certify that the above information is complete & correct to the best of my knowledge.	
<b>Signature:</b> _____ <b>Date:</b> _____	



## Instructions for the applicant:

- Complete the Medical Waste Program Temporary Offsite Event Notification Form.
- Mail or submit in person the completed form to:  

Alameda County Department of Environmental Health  
Office of Solid/Medical Waste Management  
1131 Harbor Bay Parkway  
Alameda, CA 94502
- Submit payment along with your completed application. **Applications and payments received less than 5 business days before the event will be charged a 50% penalty fee.**  
**NOTE:** Small and Large Quantity Generators already registered and/or permitted with Alameda County DEH are not required to pay additional temporary offsite event registration and/or permit fees, but are required to submit the Temporary Offsite Event Notification Form.
- Keep a copy of the completed notification form(s) for your records and make them available for review by regulatory personnel during your facility's inspections.
- For assistance in completing your notification form, contact a Medical Waste Program staff person at (510) 567-6890.