



**OFFICE OF ASSESSOR
COUNTY OF ALAMEDA**

1221 Oak St., County Administration Building
Oakland, California 94612-4288
(510) 272-3787 / FAX (510) 272-3803

**RON THOMSEN
ASSESSOR**

Property Characteristic Change Form – Owner Requested

I hereby request the property characteristics be updated as follows for the parcel indicated. I understand that the Assessor’s Office may make a visit to the property to verify this data.

APN: _____ **Property Address** _____

Property Characteristics:

Units:	From: _____	To: _____	Buildings:	From: _____	To: _____
Bedrooms:	From: _____	To: _____	Stories:	From: _____	To: _____
Baths:	From: _____	To: _____	Kitchens:	From: _____	To: _____
Rooms:	From: _____	To: _____	_____	From: _____	To: _____
Square Footage:	From: _____	To: _____	_____	From: _____	To: _____

Other Information:

Owner Name: _____ **Daytime Phone:** _____
(print)

I am the owner of the above referenced property and I swear, under penalty of perjury, that the above facts are true and correct.

Owner Signature: _____ **Date:** _____

===== **Do not write below this line - for Assessor’s Use Only** =====

Date: _____

To: Principal Appraiser

From: Assessee Services

Subject: Request for Use or Property Characteristic Correction

Action Taken: No Change Change Appraiser _____

Reason: _____

Date Changed to Main Data Base: _____ **Date Changed to PCS Data Base:** _____