



## **Board/Commission Detail Form**

Date: \_\_\_\_\_

Board/Commission Name: \_\_\_\_\_

Type of Board: ☐ Regular ☐ Outside (Non-Alameda County)

Board Objective: \_\_\_\_\_

Date Established: \_\_\_\_\_

Authority Created by (i.e. ordinance, resolution government code, etc.): \_\_\_\_\_

Agency/Department Staffed by : \_\_\_\_\_

Contact Person: \_\_\_\_\_

Staff Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

QIC : \_\_\_\_\_ Email Address: \_\_\_\_\_

Work No: \_\_\_\_\_ Cell Phone No.: \_\_\_\_\_ FAX No: \_\_\_\_\_

Appointment Term: \_\_\_\_\_

Meeting Schedule: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

Qualifications Necessary for Appointment: \_\_\_\_\_

Appointments (list appointing authorities, seat type and number seats each authority is authorized to appoint):

\_\_\_\_\_

\_\_\_\_\_