COUNTY OF ALAMEDA - UNINCORPORATED AREAS
HOTEL AND LODGING TAX EXEMPTION REPORT

Use this form to report guest exempt from hotel and lodging tax.

Hotel Name:_________________________ Reporting period: Month:______ Year:_______

<u>Exemptions listed here are subject to audit</u>

Room No.	Guest Name	Exempt Codes * G-F-L	Number of Days Exempt	Daily/ Weekly $ Rates	Total Dollar Exempt	Original Check In Date	Check Out Date	Exempt Dates This Month	
								Start	End
				Total Exempt Amount:					

Operator: Attach this form and all supporting documents to the Hotel and Lodging Tax Monthly Remittance Report

<u>* Exempt Codes</u>

G = Federal or Sate Governmental Employee
F = Foreign Government Employee
L = Long-term over (30 days) tenant

Alameda County
Office of Treasurer-Tax Collector
Business License Tax Unit
224 W.Winton Avenue, Room 169
Hayward, CA 94544
Phone: (510) 670-6400

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