

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
REGULAR MEETING

November 18, 2010

1. Call to Order and Pledge of Allegiance

Chair Foulkes called the meeting to order at 4:32 p.m. The Pledge of Allegiance was recited.

2. Roll Call.

Roll was called. A quorum was present of the following commissioners:

City Members: Marshall Kamena

County Members: Gail Steele and Nate Miley

Special District Members: Katy Foulkes and Ayn Wieskamp

Public Members: Sblend Sblendorio and alternate David Haubert

Excused: City members Jennifer Hosterman and alternate Anthony Santos; alternate County member Scott Haggerty; and alternate special district member Louis Andrade

Staff present: Mona Palacios, Executive Officer; Andrew Massey, Legal Counsel; Ineda Adesanya, Planner; and Sandy Hou, Clerk

3. Public Comment

Commission Chair Foulkes invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There were no comments from the public.

4. Approval/Correction of Minutes

Upon motion by Commissioner Kamena and second by Commissioner Sblendorio, the minutes of September 9, 2010 were approved. (Commissioner Wieskamp abstained.)

5. Appreciation to Commissioner Gail Steele

Commission Chair Foulkes presented Commissioner Steele with a plaque to recognize her 18 years of service on the Commission, and Executive Officer Palacios presented her with some flowers. Several Commissioners offered their personal words of praise for Commissioner Steele's commitment and efforts. Commissioner Steele thanked the Commission and expressed that she had enjoyed her years on the Commission because of the importance of the Commission's work and even more so because of the commitment of her fellow Commissioners.

6. City of Hayward Out-of-Area Service Agreement – Fairview Avenue (Hallmark Community Services)

Upon motion by Commissioner Kamena and second by Commissioner Wieskamp, the Commission approved the out-of-area service agreement.

7. Proposed Sphere of Influence (SOI) Update/Municipal Service Review (MSR) 2nd Cycle Work Plan

Staff gave a summary of the written report. Upon motion by Commissioner Kamena and second by Commissioner Sblendorio, the Commission approved the proposed work plan.

8. Discussion of Municipal Service Review (MSR) Issues to Consider

Staff provided a summary and highlights of the written report and pointed out that copies of a letter from Nelson Fialho, City Manager of Pleasanton, relating to this topic were provided to the Commissioners at their meeting today. She noted the letter, written on behalf of water and wastewater utility providers in the Tri-Valley Area; namely, Zone 7, Dublin San Ramon Services District (DSRSD), and the cities of Dublin, Livermore, Pleasanton and San Ramon, indicated that those agencies were meeting and discussing the initiation of a feasibility study to look at the possibility of consolidation of services.

Bert Michalczyk, General Manager of DSRSD, addressed the Commission about the efforts mentioned in the letter and noted that the agencies actually appreciated the impetus from LAFCo to look how water/wastewater service provision could improve in the Tri-Valley.

Commissioner Kamena expressed his wish that the Commission would honor the recommendation in the letter (expressed in the last paragraph of first page) to withhold evaluation of any consolidation of water/wastewater services in the Tri-Valley Area until the service providers have had the opportunity to meet and discuss more thoroughly.

Following a discussion of the matter by the Commission, Commissioner Kamena motioned that the Commission approve of Staff's and the Ad Hoc Committee's recommendations of issues to look at in the 2nd review cycle as expressed in the Staff Report, with the understanding that no recommendation would be made for consolidation of the water/wastewater services in the Tri-Valley Area until such time as the involved agencies have had time to review and discuss the matter. And further, the Commission directed Staff to offer support to the involved agencies as they look at this matter, meeting with them as appropriate to answer questions as needed. Commissioner Wieskamp seconded the motion. Motion unanimously passed.

9. Matters Initiated by Members of the Commission

Commissioner Wieskamp provided copies of the current activity calendar from the East Bay Regional Park District.

10. Informational Items – Discussion, if any, is noted after the item.

a. 2010 CALAFCO Annual Conference

Oral reports were provided by Commissioners Foulkes and Sblendorio and Executive Officer Palacios, each noting the various topics of sessions that they had attended. Commissioner Andrade also attended the conference, but was not present at the meeting today.

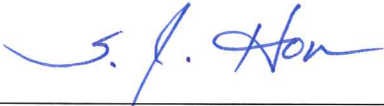
Commissioner Foulkes reported that a session on “Best Practices” had her wanting to recommend that the Commission provide a written performance evaluation for the Executive Officer, as other Commissions were doing. The Commission agreed with that recommendation.

Commissioner Miley suggested that the Commission take time to look at the Best Practices document that was used at the CALAFCO conference and see what this Commission might want to implement. The Commission agreed and directed staff to bring this back as an agenda item at a future meeting.

- b. Application Update
- c. Legislative Update
- d. Newspaper Articles

- 11. **Adjournment of Regular Meeting** – The meeting was adjourned at 5:05 p.m.
- 12. **Next Regular Meeting of the Commission – Thursday, January 13, 2011 at 4:30 p.m.**

Respectfully submitted,



Sandy Hou, LAFCo Clerk

These minutes were approved by the Commission on January 13, 2011.

Attest:



Mona Palacios, Executive Officer