

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**REGULAR MEETING**

**September 13, 2007**

**1. Call to Order and Roll Call**

Chair Lockhart called the meeting to order at 4:31 p.m.

Roll was called. A quorum was present of the following Commissioners:

City Members: Janet Lockhart, Marshall Kamena and alternate Anthony Santos

County Members: Gail Steele, Nate Miley and alternate Scott Haggerty

Special District Members: Jocelyn Combs, Katy Foulkes

Public Members: Sblend Sblendorio

Commissioners absent: Linda Sheehan (Public alternate)

Note: There is currently no Special District Alternate Member.

Staff present: Crystal Hishida Graff, Executive Officer; Brian Washington, Legal Counsel; Mona Palacios, Analyst; and Sandy Hou, Clerk

**2. Commissioner Jocelyn Combs re-elected to the CALAFCO Board of Directors**

Commissioner Lockhart, on behalf of the Commission, congratulated Commissioner Combs on her recent re-election to the CALAFCO Board of Directors. Commissioner Combs thanked the Commission for their nomination and support.

**3. Approval/Correction of Minutes**

Upon motion by Commissioner Combs and second by Commissioner Sblendorio, the minutes for the July 12, 2007 regular meeting were approved.

**4. Oro Loma Sanitary District 2007-1 (Donald B. Wallace) – Annexation and Sphere Amendment**

Staff presented information about this proposal to provide sanitary sewer services for a proposed single family home in the Fairview area of unincorporated Alameda County.

Commissioner Santos remarked that outdated information appeared on page 17 of the Fairview Area Specific Plan (an attachment to Staff's letter regarding this proposal) – namely that Pacific Bell and TCI Cable Television are no longer in operation.

Executive Officer Graff said that Staff would follow up with the Community Development Agency to point out the now outdated information.

Commissioner Foulkes motioned to approve this application; Commissioner Miley seconded.

Motion carried:

Ayes: 6 (Commissioners Combs, Foulkes, Lockhart, Sblendorio, Miley and Steele)  
Excused: 1 (Commissioner Kamena)

**5. Annexation of a Portion of the East Bay Regional Park District's Dry Creek Pioneer Regional Park into the Alameda County Water District**

Staff presented background information on this proposal by East Bay Regional Park District (EBRPD) to annex 62.9 acres to the Alameda County Water District (ACWD) in order to provide a reliable water source for the cottage and garden area of the Dry Creek Pioneer Regional Park, located in Union City.

Commissioner Combs stated that she had received a letter from a constituent expressing some concerns about this proposal, primarily concerns about the project possibly creating drainage problems.

Glenn Gilchrist, representing the applicant, assured the Commission that nothing they are doing in this proposal would create any drainage problems.

Staff requested the letter from Commissioner Combs so that copies could be shared with the other Commissioners and EBRPD staff, and a reply be sent to the constituent, with copies of that response letter also going to the Commissioners and EBRPD.

Mr. Gilchrist responded to questions from Commissioner Sblendorio and Commissioner Combs about the future plans of this project, such as eventually annexing the entire park into ACWD. He clarified that although there has been some consideration of annexing the entire park into ACWD, no environmental studies have yet been conducted. He indicated that the property is currently using a sewer line that connects to a holding tank which is pumped once a week. EBRPD is looking at alternatives, but for now there are no plans for requesting sewer services.

Upon motion by Commissioner Foulkes and second by Commissioner Sblendorio, the Commission unanimously approved the annexation.

**6. Alameda LAFCo's E-GIS-Mapping Efforts**

Staff provided an update to the Commission on the status of staff efforts to improve mapping capacity via the Alameda County Enterprise Geographic Information System (E-GIS).

There was a brief discussion following staff's update. Commissioner Combs inquired about the synchronicity between this effort and the Association of Bay Area Governments' (ABAG's) Blueprint Plans. Staff responded that that would be looked into and reported back. Also, Staff noted that the County's IT department has been in communication with ABAG.

Commissioner Foulkes requested additional information about potential applicant fees related to E-GIS. Staff responded that more precise estimates of potential fees could be provided to the Commissioner after presentation to the Ad Hoc Finance Subcommittee. Commissioner Foulkes recommended that in the future staff present such alternatives to Subcommittees prior to the Commission meeting. That way staff could include ad hoc committee recommendations as part of the proposal.

Upon motion by Commissioner Sblendorio and second by Commissioner Kamena, the Commission unanimously approved Staff's recommendation to enter into agreements with Weston Solutions, Inc, and the Alameda County Community Development Agency to provide E-GIS related services.

**7. 2008 Commission Meeting Schedule**

Staff pointed out that the proposed schedule of Commission meetings for 2008 was in the agenda packets provided to each Commissioner. All regular meetings continue to be held on the second Thursday of each odd month and are again scheduled to be held at the Dublin San Ramon Services District Board Room in Dublin. Staff also noted that, if approved, all cities and special districts would be informed of the schedule, and it would be posted to the website as well.

Upon motion by Commissioner Sblendorio and second by Commissioner Kamena, the Commission unanimously approved the schedule of Commission meetings for 2008.

**8. Matters Initiated by Members of the Commission - There were none.**

**9. Public Comment – There was none**

**10. Informational Items**

- a. Update on Ad Hoc Committees: Policies and Procedures Committee; Finance Committee; MSR Committee
- b. Update by LAFCo Legal Counsel regarding urban growth limits and whether city or county limits have precedence
- c. Status of fiscal years 2003-04 & 2004-05 audits
- d. Update on Special District Alternate Member recruitment efforts
- e. Alameda County Administrative Analyst recruitment
- f. Article about Herbert Crowle, former Alameda LAFCo Commissioner
- g. Information on potential annexation of unincorporated area to the City of San Leandro
- h. Recent email correspondence from landowner regarding City of Livermore Hilliker annexation effort
- i. Report out – CALAFCO Annual Meeting (including conference materials)

Written information on the above items was provided to the Commissioners in their agenda packet. Additional comments on some of the above (or related) items occurred as noted below:

- Item d: Staff reported that it is anticipated that there will be five nominees for Special District Alternate Member. Since the election will be on November 7<sup>th</sup>, it is possible that the newly elected alternate member will attend the November 8<sup>th</sup> LAFCo meeting, so staff will provide the newly elected member information about LAFCo on the same day as the election.
- Staff provided an update on preparation of the request for proposal (RFP) for a LAFCo Planner.
- Item i. – CALAFCO Annual Meeting – Commissioners Combs and Sblendorio and LAFCo Executive Officer Graff attended the conference and reported back on those aspects that they found especially interesting.

**11. Adjournment of Regular Meeting**

The meeting was adjourned at 5:05 p.m.

**12. Next Regular Meeting of the Commission**

**- Thursday, November 8, 2007 at 4:30 p.m.**

Note: The above minutes are a summary of actions. A taped recording of this meeting serves as the official record and is available upon request from the LAFCo office.

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