

DISTRICT ATTORNEY

Function & Organization Chart - FY 2003 - 2004



MISSION STATEMENT:

To prosecute all criminal violations within the County on behalf of the people of the State of California.

Budget Unit #	Budgeted Positions
230100	311.72
240100	1.25
340100	28.06
Total	341.03



Acts in the absence of the department head.

DISTRICT ATTORNEY DEPARTMENT

Public prosecutor and chief law enforcement officer in and for the County of Alameda

1 - DISTRICT ATTORNEY

1 - Adm. Svcs. Officer

1 - CHIEF ASST. DISTRICT ATTORNEY

Investigative Division (230100)

- Investigative support service
- Original and supplemental criminal investigations
- Trial preparation and witness coordination

1 - Manager, Property & Salvage Div.
 38.82 - Inspector II
 Inspector II P
 9 - Inspector III
 5 - Lieutenant of Inspectors
 3 - Investigative Assistant
 3 - Captain of Inspectors
 1 - Chief of Inspectors

Legal Division (230100)

- Case review-charge/rejection
- Misdemeanor prosecution
- Felony preliminary examination
- Citation hearings
- Legal assistance to local law enforcement agencies
- Felony Arraignment, pretrial hearings, case processing, trial, disposition, and post-conviction proceedings
- Misdemeanor & felony prosecution of juvenile offenders

99.92 - Deputy District Attorney
 2 - Deputy District Attorney
 32.83 Asst. D.A. I - Sr. Deputy D.A. I
 6 - Asst. D.A. II - Senior Deputy D.A. II

Welfare Fraud Division (340100)

- Investigates and prosecutes allegations of welfare fraud (G.A., food stamps, A.F.D.C., and homeless grants)

.5 - Information Systems Specialist
 1 - Specialist Clerk
 1 - Supervising Clerk II
 Legal Stenographer
 5 - Legal Secretary
 4 - Deputy District Attorney
 1 - Asst. D.A. I/Senior Deputy D.A. I
 13.32 - Inspector II
 1.16 - Inspector III
 .08 - Lieutenant of Inspectors
 1 - Captain of Inspectors

Grand Jury (240100)

- Legal counsel to the Grand Jury
- Secretarial support services

.25 - Asst. D.A. I/Sr. Deputy D.A. I
 1-Secretary II

Administrative Division (230100)

- Clerical, secretarial, and technical support services
- Fiscal management and accounting
- Office automation systems

1 - Financial Services Specialist II
 1 - Administrative Specialist I
 2 - Administrative Services Assistant
 1 - Staff Services Assistant
 1 - Human Resources Technician
 2 - Program Specialist
 1 - Senior Program Specialist
 Senior Program Specialist
 1 - Program Administrator II
 Information Systems Tech II
 Information Systems Specialist
 1 - Management Specialist
 1 - Data Processing Systems Specialist
 1.32 - Clerk II
 1 - Payroll Records Clerk
 0.16 - Specialist Clerk
 5 - Data Input Clerk
 1 - Eligibility Support Clerk
 7 - Supervising Clerk I
 5 - Supervising Clerk II
 4 - Supervising Clerk III
 Stenographer II
 1 - Transcriptionist
 23.58 - Legal Stenographer
 Secretary I
 1 - Supervising Secretary I
 14.75 - Legal Secretary
 Account Clerk I
 1 - Account Clerk II
 Accounting Specialist
 1 - Accounting Technician
 1 - Child Support Caseworker III
 5 - Collection Enforcement Deputy II
 1 - Financial Hearing Officer
 1 - Collection Supervisor II
 1 - Court Exhibits Technician
 3.84 - Legal Assistant
 Data Entry Supervisor
 Graphic Artist
 5 - Mental Health Specialist III
 7 - Rehabilitation Counselor I
 1 - Program Services Coordinator
 1 - Director of Victim Witness
 1 - Audio Visual Technician
 1 - Audio Visual Specialist

Note: Does not include two unfunded positions assigned to ADA. Funding is reflected in Budget unit # 206. Budgeted positions (FTEs) indicated do not necessarily reflect actual authorized staffing levels. Does not include two unfunded positions assigned to GA Fraud.