

REGISTRAR OF VOTERS

Function & Organization Chart - FY 2003 - 2004



MISSION STATEMENT:

To provide services to ensure that all eligible residents of Alameda County are able to exercise their right to vote; to conduct elections in a fair, accurate and efficient manner; to provide information and the best possible service to the public media; and to provide outreach services and advocate for changes in legislation that will increase voter participation.

Budget Unit # - 155

Budgeted Positions - 41.69

REGISTRAR OF VOTERS DEPARTMENT (155)

- Registers Voters
- Conducts Elections
- Provides Outreach Services
- Verifies Petitions

1-REGISTRAR OF VOTERS

SECRETARIAL SERVICES

1-Secretary II

1-ASSISTANT REGISTRAR OF VOTERS

ELECTION SERVICES

1 - Supervising Reg./Election Tech.

VOTER SERVICES

1 - Supervising Reg./Election Tech.

DATA SERVICES

1-Information Systems Analyst
1-Information Systems Technician II
1-Clerk Intermittent

ADMINISTRATION SERVICES

1 - Administrative Specialist II
1 - Accounting Specialist
0.25 - Clerk II

Polls/Warehouse

1 - Supervising Clerk I
3 - Election Technician
2 - Clerk Intermittent

Recruiting

1 - Supervising Clerk I
3 - Election Technician
2 - Clerk Intermittent

Mapping

1 - Mapping Technician III

Absent Voting

1 - Election Technician
1 - Clerk II
2 - Clerk Intermittents

Outreach

2 - Specialist Clerk

Registration/ Candidate Services

1 - Supervising Clerk I
1 - Lead Clerk
3.75 - Clerk II
5 - Clerk Intermittent