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# **ALAMEDA COUNTY PROBATION DEPARTMENT**

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## **Alameda County Probation Department Data Dashboard Instructions**

The Alameda County Probation Department publishes data dashboards that contain infographics to describe the population it serves. These dashboards are updated quarterly and can be accessed on the Department's website. This document describes how to use and navigate through the dashboards so that you can get the most out of the information presented.

The dashboards show point in time population information for the clients served by the Department at the end of each quarter. The information presented includes a breakdown of the number of clients under each type of supervision as well as demographic information such as age range, gender, race, and city of residence.<sup>1</sup>

When you open the dashboards:

1. On the bottom left-hand side of the screen, you will see three tabs for the three divisions of the Department: Adult Field Services, Juvenile Field Services, and Juvenile Facilities. Select a tab to see the dashboard associated with that division.
2. On the top left-hand side of the selected dashboard, select a quarter under "Active clients at end of" by clicking on the box next to the quarter desired. This will adjust the contents of the dashboard to show the population numbers that correspond with the end of the quarter selected.
3. Once you have the quarter selected, you can navigate through the dashboard to see more details by doing any of the following:

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<sup>1</sup> To ensure confidentiality and to protect the identities of individuals on probation, the ages of some individuals in the dataset have been withheld. This is done to avoid possible re-identification through the available demographic information, or stigmatization of a group when they make a substantial percent of a designated population.

- a. Hover over any piece of data in a chart, table, map, or graph and a pop-up box will appear showing the data element selected and the associated data.
- b. Click on any piece of data in a chart, table, map, or graph (such as a bar in a bar chart or a segment of a pie chart) and all of the charts, tables, maps, and graphs in the dashboard will adjust to only show that subset of the population selected. The selected subset will be darker in the chart where you selected it. For example, if you want to know more about 18-24 year old males in the Adult Field Services Division, click on the red part of the 18-24 bar in the “Adult Probationers by Age and Race” bar chart in the Adult Field Services dashboard. This will then be highlighted and all of the other graphics on the screen will show information only for 18-24 year old males.
  - i. To clear the selection, click on the white space in the chart where the selection was made.