

Community Advisory Board – CAB

SPECIAL MEETING MINUTES

Date: October 5, 2021

Scheduled Time: 6:10 p.m. to 6:15 p.m.

Meeting Facilitator: Alexandra Kay, CAB Chair

Meeting called to order at 6:10 p.m.

CAB Members

- | | | | |
|--------------------|--------------------|-------------------|---------------------------|
| 1. Kamarlo Spooner | 4. Raymond Banks | 7. Tim Smith | 10. Damon (Shuja) Johnson |
| 2. Alexandra Kay | 5. Jasmine Quinn | 8. Jason Toro | 11. Karen Roye |
| 3. Louis Rigali | 6. Tanasha Stevens | 9. James Gonzales | 12. Succatti Shaw |

CAB Members Absent

1. Gaylon Logan
2. Lee Taqwaa Bonner
3. James Rucker
4. Succatti Shaw

CAB Agenda Items:

1. Public Comment – None
2. Adoption of the Board of Supervisor’s decision to accept the recommendation from the Health Care Services Agency Director to continue practicing social distancing measures for Board and Board Committee meetings. A hybrid stance is not an option; either there is a finding of an emergency and imminent harm or not. Jason Toro moved to adopt the Board of Supervisors decision to accept the HCSA Director’s recommendation; Karen Roy seconded. In favor: Louis Rigali, Jason Toro, Tanasha Stevens, Karen Roye, Damon Johnson, Jasmin Quinn, Kamarlo Spooner, James Gonzales. Raymond Banks; Abstentions: Tim Smith, Alexandra Kay. **Motion Passed.**
3. Next Meeting – Today, October 5, 2021 at 6:15 p.m.
4. Meeting adjourned at 6:30 p.m.

REGULAR MINUTES

Date: October 5, 2021

Scheduled Time: 6:15 p.m. to 8:15 p.m.

Meeting Facilitator: Alexandra Kay, CAB Chair

CAB Members

- | | | | | |
|--------------------|------------------|--------------------|---------------|---------------------------|
| 1. Kamarlo Spooner | 4. Louis Rigali | 7. Tanasha Stevens | 9. Jason Toro | 11. Damon (Shuja) Johnson |
| 2. Alexandra Kay | 5. Raymond Banks | 8. James Gonzales | 10. Tim Smith | 12. Karen Roye |
| 3. Succatti Shaw | 6. Jasmine Quinn | | | |

CAB Members Absent

5. Gaylon Logan
6. Lee Taqwaa Bonner
7. James Rucker

Link to Meeting Recording (recording includes Special and Regular meeting):

https://us06web.zoom.us/rec/share/LfXm1DsftswclZhrdz_qy72nWioragbpFQyCnKtAI6qN9D4hcAs9Cb2T00M389M.TblgfFrBg_9jsevm

Access Passcode: 1UE+sAvVPlease

Note: Access to meeting recording will expire at 11:59 p.m. on November 5, 2021

CAB Agenda Items:

1. Meeting called to order at 6:30 pm.
2. Meeting Minutes. Jason moved to approve the minutes from the September 7, 2021 as written and the Special Meeting on September 16, 2021 with the addition to Agenda Item #9 that the Chairs write their Subcommittee report; Tanasha seconded. **Motion Unanimously Approved.**
3. CAB Announcements. Jason Toro announced that he will recuse himself from the November meeting while a discussion and action on an item that directly affects his employer is being discussed. Alexandra Kay asked that the book of available services Probation clients receive be shared with the CAB.
4. CBO Announcements. **None.**
5. CCPEC Announcements. CCPEC approved Family Reunification and Career Technical Education contract extensions. New Member CAB Training was provided, another training will be held if members are interested, please contact Janene Grigsby.
6. Housing Progress/ADU Subcommittee: Jason, Succatti, Kamarlo, Jasmine, Tim, and Ray. **Report Tabled.**
7. Voting Member of CCPEC Subcommittee: Jason, Kamarlo, Ray, Tim, Jasmine and Succatti. **Report Tabled.**
8. CAB Retreat Subcommittee: Alex Kay and Karen Roye. **Report Tabled**
9. Due Process and Protocol for CAB Members: Raymond Banks. **Report Tabled.**
10. Voting Off CAB Members. Alex Kay. Discussed was removal of this item along with #9 off the Agenda by Kamarlo and Jason. Item #9 and #10 generated from email exchange between Vice-Chair, Raymond Banks and Chair, Alexandra Kay. Raymond and Alexandra have differences on how an exchange of emails commenced. This topic was introduced by Chair Alexandra Kay to make known the following:

The CAB has Operating Guidelines that only discuss the relationship of CAB in Alameda County for the obligation to CCPEC and the Board of Supervisors within the County and the Community. Article 3 and Section 6 discusses removal of a CAB member, but NOT ANY CAB Codes of Conduct or bylaws. The voting off of CAB members as well as other responsibilities of the CAB internally should be elaborated on or referenced in another article. Examples: email protocol, personal conduct in County and CAB mutual respect and not limited to responsibilities of the Chair, Vice-Chair, Secretary and Subcommittees that we should stay committed too like a task force. It seems that there should be an elaboration on how the CAB is to conduct themselves, not only towards the community, but also towards one another. The Chair would like in the future that no CAB member shall have to deal with such issues in the way made public and exercised in emails from August – September of 2021. Bylaws and further modification for conduct and obligations to community and each other need to be discussed.
11. Computer Generated List of Active Cases in Alameda County. Alex Kay. **Report Tabled.**
12. Early Discharge for Five-Year Felony Probation. Raymond Banks. **Report Tabled.**
13. Felony Arrest Disparities. **Report Tabled.**
14. Proposed AIR Form Revision. Process and Evaluation Workgroup Rodney Brooks. Update of the Agenda Item Request Form for CCPEC. Within form words written in 'black' are Vendor responses. Those written in 'blue' are Probation responses.

Following are some statements to give context of the topics discussed surrounding the document: Tim stated good document for keeping score. Jason recommends background on organizations mention if a 501C3 or for profit. Ray asked to include if Probation is funding similar sources as they qualify. Mr. Rodney Brooks from the Public Defender's office on behalf of Probation will address these questions in form. He mentioned the question presented by Chair Kay about advertising should be part of the form. Jasmine Quinn mentioned success rates should be added. Tim mentioned retention numbers, surveys at end and employment aggregated data. Brooks stated he would include enrollment, intake and transitioned, back in jail, probation, natural discharge and types of housing should be included on the form. Succatti mentioned pay meeting standards beyond as well as levels of expectations. James mentioned realignment, children, college and programs that work along with a better salary.

The form will come back around to the CAB for their review prior to being placed on the CCPEC's agenda.

Motion to approve the updated AIR form with suggested changes from today's meetings, Fiscal and Procurement Workgroup and the CAB. In favor: Louis Rigali, Jason Toro, Tanasha Stevens, Tim Smith, Damon Johnson, Jasmin Quinn, James Gonzales, Alexandra Kay; Abstentions: Kamarlo Spooner, Raymond Banks, Succatti Shaw. **Motion Approved.**

15. CCP Annual Report. CAB will add one sentence to the Civic/Community Engagement Subcommittee Report list of priorities: an action item regarding eliminating institutional racism within AB 109 structures. Subcommittee created: Raymond Banks, Tim Smith, Tanasha Stevens and Jason Toro. Motion by Jason Toro to approve the report with the understanding that the subcommittee will meet to develop a peace around institutional racism to be added to the report before it is submitted on the 15th, motion seconded by Alexandra Kay. In favor: Kamarlo Spooner, Tim Smith, Tanasha Stevens, Louis Rigali, James Gonzales, Raymond Banks, Alexandra Kay, Jason Toro. **Motion Approved.**
16. Public Comment. The addition to CCP Subcommittee Report must be received prior to October 15th as the report must be published by October 15th, preferable would be the 12th or the 13th.
17. Agenda Building. **Tabled items and TBD items will be included in future agenda.**
18. Meeting adjourned at 9:25 p.m.