

**ALAMEDA COUNTY PROBATION DEPARTMENT**  
**COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Monday, November 21, 2022· 1:00 PM – 5:00 PM  
via “Microsoft Teams”

**MEETING MINUTES**

**CCPEC Members Present:**

Marcus Dawal, Chief Probation Officer (Chair)  
Richard T. Lucia, Undersheriff, Designee

Judge Charles Smiley, Superior Court  
Dr. Karyn Tribble, Health Care Services Agency

**CCPEC Members Not Present:**

Nancy O’Malley, District Attorney (Co-Chair)  
Gina Anderson, Newark Police

Brendon Woods, Public Defender

**Attendees:**

Ahmadi, Atiqullah	Conner, Shauna	Lampi, Katie	Smith, Shadeequa	Zatcoff, Tyler
Anderson, Deborah	Eddy, Charlie	Lee, Corrine	Stevens, Tanasha	Additional Guests: 1
Barua, Francesca	Forsythe, Linnea	Matthews, Caleb	Temporal, Gina	
Cao, Binh	French, Nancy	Matthews, George	Tuck, Lonnie	
Chavez, Laura	Hardamon, Bob	Motley, Ocean	Wilson, Jenica	
Chen, Howard	Lacy, Shahidah	Sjöberg, Jason	Young, Alexa	

1. **Call to Order and Introductions** – The meeting was called to order at 1:05 PM
2. **Determination of Ongoing Need for Virtual Meetings Under AB 361** – Continuation of virtually held meetings for 30 days approved
3. **Public Comment on Any Item Listed Below for "Discussion Only"**
4. **Review and Adoption of Meeting Minutes from [September 19, 2022](#)** – Minutes reviewed and adopted as written
5. **[Allocation Spreadsheet](#) Overview – Shauna Conner for Janene Grigsby**
  - a. As of the November 1, 2022 Fiscal and Procurement Workgroup meeting:
    - i Total Remaining Unallocated CBO Balance (as of this meeting) = \$3,302,707 (pg.2, line 76, column M)
    - ii Unused Previously Allocated Funds Available for Reinvestment = \$668,326 (pg. 2, line 76, column N)
    - iii Total AB 109 Funding Available for Allocation = \$3,971, 033 (pg. 2, line 78, column N)
6. **Funding Request:**
  - a. **[Fresh Start Academy](#) – Genesis Worship Center**
    - i This recommendation is for \$36,000 to pay additional staff to provide 24-hour security monitoring for Genesis Worship Center Fresh Start Academy; a budget modification was approved requesting \$67,000 for high tech security system in March 2021 because they did not budget and request enough money to cover the security monitoring in their initial budget
    - ii The current contract term is 12/1/2020 – 11/30/2023 and total contract amount is \$2,005,858 (original contract amount was \$1,119,321); fiscal impact would be \$32,185 (unallocated contract amount = \$4,215)
    - iii **Discussion:**
      - a. *Is the \$36,400 to have someone physically present on site to monitor the system, or is this something that can be done remotely? Are we paying more to have someone physically present, or can we build into his request a cap of \$36,000 with an expectation that the organization will explore ways to minimize that cost if possible?* **Response:** That was our assumption due to the sophisticated system. However, to be contract compliant, 24/7 onsite presence is required

- b. *Is this program specifically for men?* Response: Yes, it is for men, but we are looking to expand additional housing for women and children at other sites that we have
- c. *Motion was made to approve the requested \$36,400 for security at the Genesis Worship Center; motion seconded*
- d. *In the last slide there is a delta, meaning you are able to cover some of the cost, just not the entirety, is that accurate?* Response: The request is for \$36,400, but the fiscal impact will only be \$32,185 because there are already allocations attributed to it
- e. **Motion passed by majority vote** [Aye: Dawal, Smiley, Tribble, Lucia]

7. **Workgroup Updates:**

a. **Fiscal and Procurement – Shauna Conner for Marcus Dawal**

The Fiscal and Procurement Workgroup was held on November 1 and two funding items were reviewed: Genesis (just voted on) and Just Cities, which did not move forward for various reasons.

A revised Allocation Spreadsheet was introduced at the meeting, which will be the new format going forward, and includes the following new updates: (1) Allocations that were heard at Fiscal and Procurement, designating them by which ones were approved and which ones were not; (2) Total allocations by fiscal year, separating the base and the CBO allocations, and; (3) A legend

i. **Contracts Update – Gina Temporal**

- a. The Reentry Housing Vendor Pool Round 6 posted in November and bids are due December 5, 2022
- b. The Center of Reentry Excellence (CORE) posted in November and bids are due December 8, 2022
- c. The Pre-Release Request for Proposal (RFP) was scheduled to be posted in November and the scope of work has been fully developed; however, a third party is working with Contracts and looking at it to make some recommendations on how to best integrate the RFP with the current workflows that are happening, and the RFP is expected to go out in December

ii. **AB-109 CBO Designation Account Update – Howard Chen**

- a. There is one update for this meeting:
  - i. FY 22/23: \$75,000 for Early Intervention Court was moved from Commitments to Actuals (pg. 4, line 9)

b. **Process and Evaluation – Rodney Brooks**

- i. No report provided

c. **Programs and Services Workgroup Update – Shauna Conner for Janene Grigsby**

- i. The Programs and Services Workgroup was held on October 20, where they discussed Women Services; the focus of the conversation was about creating spaces in which women can support other women
- ii. The next meeting will be January 26, 2023 (the November and December 2022 meetings have been cancelled due to the holidays)

d. **Data and Information Workgroup Update – Shauna Conner for Nancy O’Malley**

- i. The workgroup has not met since the last CCPEC meeting; Veronica Rios Reddick was appointed to the Alameda County Superior Court bench, and the District Attorney has appointed Jason Sjöberg to chair the Data and Information Workgroup; Jason introduced himself to everyone
- ii. The next meeting will be on December 12
- iii. Probation’s Research and Evaluation team produced the [Data-Overview-Q3-2022](#) for Fiscal Year Quarter 1; questions can be submitted to [Probationdatarequest@acgov.org](mailto:Probationdatarequest@acgov.org) or [Probationcommunityprograms@acgov.org](mailto:Probationcommunityprograms@acgov.org)

8. **Announcements:**

a. **Current CAB Vacancies: District 1: (0), District 2: (2), District 3: (1), District 4: (1), and District 5: (0) – Chief Dawal**

- i The CAB held elections on November 1 and have new leadership: Tanasha Stevens is the new CAB Chair, Louis Rigali is the new CAB Vice Chair, and Succatti Shaw will continue as the CAB Secretary
- ii Chief Dawal congratulated Chairwoman Tanasha Stevens, who was present, and introduced her to everyone; Tanasha said she looks forward to working with the CCPEC and for CAB to become a better platform for the community

b. **Next Meeting**

- i January 23, 2022, 1:00 PM – 5:00 PM (Special Meeting due to holiday)

9. **Public Comment**

10. **Meeting Adjourned at 1:46 PM**