

ALAMEDA COUNTY PROBATION DEPARTMENT
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE (CCPEC)

Hybrid Meeting

Monday, May 15, 2023· 1:00 PM – 5:00 PM

MEETING MINUTES

CCPEC Members Present:

Marcus Dawal, Chief Probation Officer (Chair)
Judge Charles Smiley, Superior Court
Chief Gina Anderson, Newark Police
Oscar Perez, Sheriff's Department, Designee

CCPEC Members Not Present:

Pamela Price, District Attorney
Brendon Woods, Public Defender
Dr. Karyn Tribble, Health Care Services Agency

Attendees:

Almondsmith, Sherry	Chambers, Adrienne	Khan, Shereen	Smith, Shadeequa	Williams, Jenica
Barua, Francesca	Clanon, Kathleen	Lee, Corrine	Stevens, Tanasha	Zatcoff, Tyler
Belowich, Steven	Cruz, Ayana	Lucia, Rich	Taizan, Juan	Additional Guests: 0
Berdin, Marjorie	French, Nancy	Miley, Christopher	Temporal, Gina	
Brooks, Rodney	Grigsby, Janene	Roberts, Royle	Williams, Hollis	

1. **Call to Order and Introductions** – The meeting was called to order at 1:10 PM
2. **Public Comment on Any Item Listed Below for "Discussion Only"** – No public comments
3. **Review and Adoption of Meeting Minutes from [March 17, 2023](#)** – Minutes reviewed and adopted as written
4. **Workgroup Updates:**

A. **Fiscal and Procurement – Janene Grigsby for Marcus Dawal and Pamela Price**

i **[Allocation Spreadsheet Overview](#) – Janene Grigsby**

- Current Year: Fiscal Year (FY) 22/23 Remaining Unallocated CBO = \$1,207,285 (line 79, column M)
- Funds Previously Allocated But Unused and Available To Reinvest = \$668,326 (line 79, column O)
- Next Year: FY 23/24 Remaining Unallocated CBO Funds = \$8,169,560 (line 77, column N)
- Total Available: AB 109 Funding For Realignment Clients = \$10,045,171 (line 81, column O)

(1) **Contingency Funding**

The potential funding that will be needed for three upcoming programs = \$5,500,000:

- a. Cognitive Behavior Interventions = \$500,000
- b. Employment = \$3,000,000
- c. Pre-Release Services = 2,000,000

Total Available AB 109 Funding For Realignment Clients (if contingency funding needed) = \$4,545,471

Discussion:

- (1) ***It sounds like we have roughly \$10 million (M) that is still available for the upcoming FY 23/24. But then what you just described in looking ahead and based on utilization is that we may need an additional \$5.5 M out of that \$10 M. So, ballpark is about \$4.5 M that is still available for allocation?*** Response: Yes, that is correct.
- (2) ***I don't believe there is a process for deciding what to do with money that is not spent, and it just gets rolled over. I don't know if there is an appetite to develop some sort of structure about how that money will be used in the future.*** Response: When Karen Baker was still with Probation, we did address it and she talked about if we were to specifically designate that money towards one item or hold it separate and apart from the overall total allocation, it takes a lot of work on our Fiscal team on the backend. Therefore, the easiest thing to do is add it to the bottom-line and then know that it's available to reallocate versus targeting these specific funds for specific things.

Are you looking for something more concrete like should we have a process in place for recommendation to this body for that money?

That was kind of my question. Would we develop some sort of criteria for the types of things we would use the unspent money on? Response: One part of our concern is that if we have, say \$5 M, and we come up with multiple recommendations to address that \$5 M, we all know that process is labor and time intensive. Part of what we've seen over the last couple of years is that the utilization for some of the contracts currently in place has exceeded the amount of the initial contract, and there's been a need for additional funding. I want to remind us there was one matter that Judge Smiley brought up at the last meeting for domestic violence programs; that's something on a smaller scale that may be reasonable for us to address, and perhaps can be addressed at Fiscal and Procurement as far as specifically for domestic violence.

(2) **Fourth Quarter 2022 and First Quarter 2023 Data**

Discussion:

- (1) ***In the documents, it shows the utilization rates have taken a swift jump and I was curious as to why.*** Response: Part of the work of the Reentry team is doing outreach and they've been doing a lot more internal outreach to the Deputy Probation Officers so they better understand the programs, so that could be the reason for the increase you're looking at.

i **Contracts Update** – Gina Temporal

(1) There are four updates for this month:

- a. CORE & Client Resource Forums – The new Center of Reentry Excellence with Rubicon opened its doors on May 1, and they will also be responsible for the new Client Resource Forums that will start in a couple of months; the model for CORE has been redone as a resource hub and a grand opening will take place later this summer
- b. Cognitive Behavioral Interventions (CBI) – A new program contracted with Five Keys that will offer incentives
- c. Early Intervention Court Program – Bids are currently being evaluated and will go to the Board of Supervisors (BOS) next month for approval with a new contract starting in July
- d. The ACPD Housing Pool – Round 7 will be released soon

ii **AB 109 CBO Designation Account Update** – Howard Chen

(1) There are three updates this month:

- a. FY 16/17 – FY 18/19:
 - (1) \$77,440 moved from Commitments to Actuals for Client Resource Forums: PACT Service Collaborations; Board Letter approved 4/4/23 (pg. 1, line 5)
 - (2) \$497,560.27 moved from Commitments to Actuals for Cognitive Behavior Interventions and Incentives; Board Letter approved 4/4/23 (pg. 1, line 7)
- b. FY 22/23: \$3,922,560 moved from Commitments to Actuals for CORE formerly TDRC (Transitional Day Reporting Center); Board Letter approved on 4/4 23 (pg. 5, line 10)

B. Process and Evaluation – Rodney Brooks, Designee for Brendon Woods

- i The workgroup has been working on the development of a Quality-of-Life survey, and Probation has picked up a lot of the material to incorporate into upcoming contracts; the workgroup has also been reviving the discussion about expanding eligibility criteria for people to receive AB 109 services and members of the Justice Reinvestment Coalition are developing a proposal of what that would look like

C. Programs and Services Workgroup Update – Janene Grigsby

- i The next meeting will be on June 22 and the workgroup wants to start looking at how programming has been restructured in the County to see what is working, and share with everyone what the workgroup's focus is and what they have been doing

D. **Data and Information Workgroup Update – Royl Roberts, Designee for Pamela Price**

- i The group met on May 12 and have been meeting regularly

5. **Community Corrections Partnership Updates – Janene Grigsby**

- A. The Community Corrections Partnership (CCP) existed before AB 109, but AB 109 gave the CCP the additional responsibility of developing Alameda County’s Realignment Plan, which advises the BOS on the changes needed to help the reentry community and increase public safety; the State now wants it updated annually, so the CCP is currently working on the next annual report which focuses on the goals and objectives the subcommittees accomplished during the last fiscal year, and what the CCP wants to accomplish over the next fiscal year
- B. Submissions are due August 18 from all CCP subcommittees and agencies that receive AB 109 funding, which includes Alameda County Behavioral Health Care Services, Office of Collaborative Court Services, the District Attorney’s Office, Alameda County Probation Department, the Public Defender’s Office, and the Sheriff’s Department
- C. Google Sheets will be utilized again for everyone to submit their goals and objectives; the link will be sent out towards the end of the fiscal year and will stay open through August 26 to allow for any changes and adjustments; information from the California Board of State and Community Corrections (BSCC) detailing what they are looking for in the submissions will also be included

6. **Announcements:**

A. **Current CAB Vacancies: District 1: (2), District 2: (2), District 3: (2), District 4: (1), and District 5: (1) – Tanasha Stevens**

- i Chairwoman Tanasha Stevens expressed concern that the CAB has not been able to keep a full board; she has met with Supervisor Keith Carson to discuss her concerns and asked that all CAB members reach out to their respective District Supervisors for support on filling the board vacancies. She is also open to speaking to any groups or organizations about the Community Advisory Board

Discussion:

- (1) ***What are the requirements?*** Response: They need to live or work in the respective supervisor district. The application is available on the Probation website: <https://probation.acgov.org/adult-field-services/community-advisory-board/application.page>. ***Can a person currently active to probation or parole apply?*** Response: Yes. ***I’m wondering if Rodney Brooks thinks the Essie Justice Group would be interested in learning about CAB vacancies.*** Rodney Brooks Response: That’s a great idea. I’m not the person in our office who is the liaison to them, but I can check around to see if there is some interest.

B. **Next Meeting – July 17, 2023, 1:00 PM to 5:00 PM**

C. **The New Center of Reentry Excellence (CORE) Program Opened May 1, 2023**

- i The new CORE with Rubicon Programs as the vendor has opened at two sites: 100 Hegenberger Road, Oakland and a satellite location at 24100 Amador Street, 3rd Floor, Hayward; for questions or more information, reach out to Pat Mims, Director, Reentry Success Centers at Rubicon Programs (patm@rubiconprograms.org) or Corrine Lee, Reentry Service Coordinator at Alameda County Probation (corrlee@acgov.org)

Discussion:

- (1) ***Can T4Cs (Thinking for a Change) be held at CORE?*** Response: Absolutely. Thinking for a Change is a CBI program and Joey Mason and Estial Lett from Probation have already facilitated two cohorts. We do see the CORE as a space where more of these workshops happen.

7. **Public Comment – No public comments**

8. **Meeting Adjourned at 1:54 PM**