

ALAMEDA COUNTY PROBATION DEPARTMENT
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE (CCPEC)

Hybrid Meeting

Monday, September 18, 2023 6:00 PM – 8:00 PM

MEETING MINUTES

CCPEC Members Present:

Marcus Dawal, Chief Probation Officer (Chair)
Chief Gina Anderson, Newark Police
Assistant Sheriff Colby Staysa, Sheriff's Office Designee
Dr. Karyn Tribble, Health Care Services Agency
Brendon Woods, Public Defender

CCPEC Members Not Present:

Pamela Price, District Attorney
Judge Charles Smiley, Superior Court (virtual)

Attendees:

| | | | | |
|--------------------|-----------------|--------------------|------------------|--------------|
| Belardes, Adam | Eddy, Charles | Lewis, Clyde | Smith, Shadeequa | Young, Alexa |
| Belowich, Steven | Grigsby, Janene | McCoy, Rhody | Taizon, Juan | |
| Blue, Donté | Jacobs, Earl | McKinney, Mildred | Taylor, Angela | |
| Chambers, Adrienne | Khine, Meemee | Richardson, Denise | Temporal, Gina | |
| Chen, Howard | Lee, Corrine | Sjöberg, Jason | Wilson, Jenica | |

1. **Call to Order and Introductions** – The meeting was called to order at 6:01 PM
2. **Public Comment on Any Item Listed Below for "Discussion Only"** – No public comments
3. **Review and Adoption of Special Meeting Minutes from [July 17, 2023](#)** – Minutes reviewed and adopted as written
4. **Workgroup Updates:**

A. **Fiscal and Procurement – Adrienne Chambers, Designee for Marcus Dawal**

i **[Allocation Spreadsheet](#) Overview – Janene Grigsby**

- Fiscal Year (FY) 22/23 Remaining Unallocated CBO Funds = \$1,689,265 (line 79, column M)
- FY 23/24 Remaining Unallocated CBO Funds = \$7,038,653 (line 77, column N)
- Funds Previously Allocated But Unused and Available To Reinvest = \$668,326 (line 79, column O)
- Total Available: AB 109 Funding For Realignment Clients = \$9,396,244 (line 81, column O)

(1) **Potential Future Funding Requests – Janene Grigsby**

- a. There are programs that may need additional funding in the future to keep them going.

- (1) Domestic Violence = \$1,000,000
- (2) *Employment = \$3,000,000 (today's funding request)*
- (3) Pre-Release Services = \$2,000,000
- (4) Cognitive Behavior Interventions = \$500,000
- (5) AB 109 Funded Program Evaluation = \$500,000
- (6) Transportation = \$2,000,000

- b. Total Requests = \$6,000,000

- c. Total Remaining After Potential and Proposed Funding Requests = \$1,746,244

(2) **Discussion:**

- a. ***Over what period of time are those amounts for? Is that for one year or multiple years?*** Response:
We usually do an annual fiscal year request and anticipate needing that funding before the next fiscal year in March.

ii **AB 109 Funding Requests:**

- (1) **Open Gate Reentry Education Program – Mildred McKinney and Denise Richardson**

- a. This recommendation is for \$150,000 for Open Gate to pay their volunteer staff, and to cover hot meals for the students; [Open Gate](#) is an evidence-based nonprofit program out of Oakland that assists the realignment population leaving Santa Rita Jail (SRJ) with their educational goals and has a 3% recidivism rate
- b. Students can obtain their GED, receive technical training, and get support for any needs that have prevented them from achieving their educational goals, such as learning disabilities, substance use, and unemployment; the program covers students' educational expenses and other barriers in order to support their success
- c. Open Gate also utilizes men with 20 or more years lived experience in the jail or prison system, known as OG Macs, to guide and support current students
- d. Discussion:
 - (1) Probation reminded Executive Members about the procurement process for AB 109 funding requests as found in the CCPEC Bylaws ([Rule 15: PROCUREMENT PROCESS FOR AB 109 FUNDING, INCLUDING RFP PROCESS, TO SERVICE PROVIDERS FOR THE PROVISION OF PROGRAMS AND SERVICES TO THE CRIMINAL JUSTICE POPULATION](#)), pointing out that there is a competitive process the CCPEC can initiate, but also a stipulation that the Executive Committee can make a decision if they deem it necessary to fund a program on an emergency basis. Probation also pointed out that this is a direct request made by Open Gate and that Probation would be taking it directly to the Board of Supervisors on behalf of the CCPEC asking to waive the competitive process should the CCPEC deem it necessary as an emergency.
 - (2) ***It appears you are serving a big population (the reentry population), and the CCPEC is tasked with making recommendations to the Board of Supervisors (BOS) regarding AB 109 funding, which is a subset of the reentry population. Are you serving a population greater than the AB 109 population? And if so, have you ever worked with staff at Probation to determine how many clients you've been working with who would fall under the definition of the AB 109 population?*** Response: Yes, we work with everybody. We work closely with Sgt. Murphy at Santa Rita to get the AB 109 individuals. They also give us the people who will be coming out within the next 3-6 months, and we can target those individuals. Most of our students come out of Santa Rita and are AB 109.
 - (3) ***How are you able to do this work for \$150,000 a year?*** Response: We have a solid team and lots of volunteers.
 - (4) ***Can you tell us the number of students you serve per year?*** Response: We enrolled 160 students at Laney College during the contract. We normally enroll 60 students each semester.
 - (5) ***And are you still providing services at Santa Rita?*** Response: Yes.
 - (6) ***I see the definition for an emergency – “An emergency is an event or series of events not reasonably foreseen, planned for or anticipated.” Is there any more context about that? And could one look at the numbers of incarcerated individuals that are increasing as something potentially unforeseen? Can you say more about our ability to consider this as a request?*** Response: At one point we had an employment contract that was terminating, and we did not have the new contract in place, so based on an emergency to continue services, we approved an allocation for the new contract. Right underneath number 2 (in the Bylaws), there is a sentence that says, “Notwithstanding the aforementioned rules and procedures, ultimately the CCPEC retains the authority to distribute AB 109 funds at its discretion.” Ultimately, we could consider making this recommendation to the BOS and prior to that, see if we can get a sole source approved, but there's no guarantee the General Services Agency (GSA) would approve a sole source for this program. The reason Open Gate is asking right now is because the new Sheriff wants to get them in there. They have a classroom for them and there are no classes for reentry in SRJ right now, so they've asked Open Gate to come in there and expand.

(7) **Do you currently have a contract with the Sheriff or have you previously?** Response: No, we have never had a contract and we have never been paid by them, but they provide us with \$250,000 worth of deputy time every year.

(8) Probation provided more context for reasons why it's an emergency: On the allocation spreadsheet, there is one for Education (line item #24 for \$2,000,000) and one for Career Technical Education (line item #16 for \$2,000,000). Probation's intent is to combine those allocations to build out a program, and it is still in development. It will be for similar services. However, we are at least a year away from getting it up and running. We also have an allocation for Higher Education. Those contracts are coming to an end this year, so as of January 1st, there would not be any education programs funded.

The Sheriff's Office added that lives are being lost every day due to overdoses and violent crimes because of the takeover of fentanyl and unregistered guns, and the only way to intervene on this continuous pathway is by providing education to those most at risk. The best tool they have found to do that is through education; lives are in jeopardy if they don't receive this level of care.

If this request is approved, would Probation still need to get sole source approval from GSA, correct? Response: We would explore a sole source through GSA under their education exception that they do. However, there is no guarantee that they will approve it. If GSA denies it, with the CCPEC's approval, we could still go forward to the BOS and ask them to waive it. We're still asking the BOS to waive it, regardless of whether the sole source is approved.

(9) **Is there a way we can consider this a sole source and an emergency to tap into it from two angles instead of just one?** Response: Your vote needs to state that it's an emergency so we can explore it as a sole source.

(10) **I want to make sure I'm understanding correctly. The entire budget for the program is for \$150,000?** Response: Yes.

If this funding does not exist, how does the program continue? Response: We will worry about that tomorrow. We've made it work so far. We would just like to expand and to start paying our OG Macs, that is what we would like to do. And all our employees are formerly incarcerated, every single one.

(11) **I'm trying to understand the flow of how it works. There are workshops currently at SRJ?** Response: Yes.

And then how do you intersect with ROC and RISE? Do you make those connections? Response: We started the RISE program in 2016. We work with the students in the jail, and when they're released, our OGs meet them on campus and physically walk with them to ROC, to RISE, to [Underground Scholars](#), to [Street Scholars](#) at Merritt, and we follow them. They are Open Gate students the whole time – housing, translation services, and Special Educational Services (SES) – they're with us the whole time.

(12) **In one of the handouts you have, it gave demographics and age. In the age portion, about 82% are over 31 and 32. How can we get the younger groups to attend?** Response: That's what we're talking about with the Sheriffs. We believe the key to that is to take our guys into SRJ and start the connections in there, and then they will be their mentors as they are released. We have an upcoming meeting to talk about all the clearances so they can start going in there with us.

(13) **Motion made to consider this as an emergency funding opportunity, potentially explore and tap into the educational funds, and move it forward; motion seconded**

Judge Smiley supports the program but raised the question of the emergency and asked for a stronger statement of how the CCPEC gets to the emergency. To address Judge Smiley's question, additional information was added to "mitigate any questions: In January, we will have no programs that do this type of work. We currently have two sets of unspent funds totaling \$4,000,000 that we've yet to utilize. And we're also seeing some community

conditions that mean the sooner the better for us to begin to tap into this. So, that helped me mitigate that for me. If it were an emergency we couldn't define, I would be more concerned.

(14) **Understanding this question about an emergency, has the possibility of having them piggyback onto another already competitively bid contract been considered as a way of expediting this process?** Response: We have Higher Education contracts. And as a part of Laney's contract, they were named. We did get confirmation from Laney as of May or June that they did stop their contracting services for some of the outreach they were doing for them. And as previously stated, Laney's contract for higher education services will expire at the end of this year. Laney said they were on good terms with Open Gate, but they were just not continuing services anymore. We were partially paying a part of their invoices through our AB 109 higher education. I don't see another contract that we could attach this to; we could possibly throw it into an RFP that we're going to do, but that is still six months from now and that would be the CRSP.

(15) Comments were made in support of Open Gate and that there should be more discussion about scaling it out to all 7 community colleges should this recommendation be passed.

(16) **Motion passed by majority vote** [Yes: Dawal, Woods, Tribble, Anderson, Staysa]

(2) **Employment Services – Gina Temporal**

- a. This recommendation is for \$1,500,000 for the [Employment Vendor Pool](#) and an extension of services for six months through April 30, 2024; the current contract is from April 1, 2020 to October 31, 2023 and has a pool of 6 vendors for a Pay for Service model
- b. A new Employment Services contract will start in February or March and has been remodeled to work in coordination with the new Center of Reentry Excellence (CORE) and the Coordinated Reentry Services program (CRSP, formerly known as Pre-Release); this six-month extension will provide a two to three-month overlap between programs to allow current clients and new referrals to transition to the new employment program without a lapse in service
- c. *Motion made to approve the recommendation for \$1,500,000 and a six-month extension; motion seconded; **motion passed by majority vote*** [Yes: Dawal, Woods, Tribble, Anderson, Staysa]

iii **Contracts Update – Gina Temporal**

- (1) There are three updates for this month:
 - a. [Reentry Housing Vendor Pool](#) – Round 7 bids are being evaluated; this will be the last round
 - b. [CRSP \(formerly Pre-Release\)](#) – The Request for Proposal (RFP) for Coordinated Reentry Services Program (CRSP) is being finalized and will be released this month
 - c. [Employment Services](#) – The RFP is being finalized and will be released in the next 30 daysCRSP and Employment Services are both scheduled to be released in September

iv **AB 109 CBO Designation Account Update – Howard Chen**

- (1) There are three updates this month:
 - a. FY 21/22:
 - (1) \$4,483,534 moved from Commitments to Actuals for Alameda County Behavioral Health's (ACBH) Annual Substance Use and Mental Health Services; Year-End Fund Transfer to ACBH
 - (2) \$686,843 moved from Commitments to Actuals for AB109 Support Unit SEB @ 50% (Trust); True-Up FY2023 Actual Amount
 - b. FY 23/24:
 - (1) \$10,000,000 moved from Commitments to Actuals for Probation's Annual Housing Allocation; Board Letter approved on 8/1/23
 - (2) \$2,665,188 moved from Commitments to Actuals for Community Development Agency's (CDA) Annual Housing Allocation; Board Letter approved on 8/1/23
 - (3) \$1,130,907 added to Commitments for AB109 Support Unit SEB @ 50% (Trust); annual estimate added to budget

- B. **Process and Evaluation Update – Rodney Brooks, Designee for Brendon Woods**
 - i The workgroup has been looking at the original rules and objectives for the workgroup with the goal of bringing an updated version to the CCPEC for approval
 - ii They have also been working on creating some data sets the workgroup can receive regularly to better evaluate the way contract work is being done
 - iii The Probation staff that’s been attending the meetings were thanked for their assistance with the above work
- C. **Programs and Services Workgroup Update – Janene Grigsby, Designee for Marcus Dawal**
 - i The next meeting is Thursday, September 28 from 10 AM to 12 PM, and the workgroup will be looking at transportation options
- D. **Data and Information Workgroup Update – Janene Grigsby**
 - i The workgroup has been doing a deep dive into all of the housing program data as well as looking at the possibility of building out a software platform that all of the providers and partners can use for entering and retrieving data in order to better serve the clients
- 5. **Community Advisory Board Update – Tanasha Stevens**

No report out.

 - A. **Current CAB Vacancies**
 - i **District 1: 3 Vacancies**
 - ii **District 2: 2 Vacancies**
 - iii **District 3: 2 Vacancies**
 - iv **District 4: 1 Vacancy**
 - v **District 5: 1 Vacancy**
- 6. **Community Corrections Partnership Update – Janene Grigsby**
 - A. Most of the agencies have submitted their sections for the Annual Report and Janene is currently working on building it out; the final version will be ready for review at the next CCP and CCPEC meetings
- 7. **Announcements:**
 - A. **Combining the Community Corrections Partnership and Executive Committee Meetings in 2024**
 - i There has been some discussion about returning to the combined CCP and CCPEC meetings; it will be added to the agenda for discussion and action at the next CCPEC meeting
 - B. **Next Meeting** – September 18, 2023, 6:00 PM to 8:00 PM
 - C. **Special Joint CCP and CCPEC Meeting to Approve the CCP’s Annual Report: November 6, 2:00 PM to 4:00 PM**
- 8. **Public Comment** – No public comments
- 9. **Meeting Adjourned at 7:40 PM**