

**ALAMEDA COUNTY PROBATION DEPARTMENT**  
**COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Monday, September 19, 2022· 5:30 PM – 9:30 PM  
via “Microsoft Teams”

**MEETING MINUTES**

**Present:**

Marcus Dawal, Interim Chief Probation Officer (Chair)  
Nancy O’Malley, District Attorney (Co-Chair)  
Brendon Woods, Public Defender

Richard T. Lucia, Undersheriff, Designee  
Judge Charles Smiley, Superior Court  
Dr. Karyn Tribble, Health Care Services Agency

**Attendees:**

Barnes, Kimi	Conner, Shauna	Hardamon, Bob	Smith, Tim	Wilson, Jenica
Blue, Donté	Eddy, Charlie	Lampi, Catherine	Stevens, Tanasha	Young, Alexa
Brooks, Rodney	Frazier, Donald	Lee, Corrine	Stewart, Darryl	Zatcoff, Tyler
Chavez, Laura	French, Nancy	O’Neill, Gavin	Temporal, Gina	Additional Guests: 1
Chen, Howard	Grigsby, Janene	Smith, Shadeequa	Turner, Charles	

1. **Call to Order and Introductions** – The meeting was called to order at 5:31 PM
2. **Determination of Ongoing Need for Virtual Meetings Under AB 361** – Continuation of virtually held meetings for 30 days approved by the CCPEC
3. **Public Comment on Any Item Listed Below for "Discussion Only"**
4. **Review and Adoption of Meeting Minutes from [July 18, 2022](#)** – Judge Smiley’s department email stricken from the minutes; minutes approved with the change
5. **Community Corrections Partnership Annual Report Update – Shauna Conner**
  - a. Submissions were due from the justice partners and subcommittee chairs on August 16
  - b. A draft of the current report will be shared with all of the members of the Community Corrections Partnership (CCP) and the Community Corrections Partnership Executive Committee (CCPEC)
  - c. The report will be reviewed and voted on at the October 5 CCP meeting, and a Special CCPEC meeting is scheduled for October 26 to decide whether to forward the report to the Board of Supervisors (BOS)
  - d. The goal is to have the report reviewed and approved at the November 22 BOS meeting; reach out to Shauna Conner or Janene Grigsby with any questions
  - e. The Chief will follow-up on those reports not received yet
6. **Funding Recommendations: [The Returning Home Career Grant](#) – Better Careers Design Group**
  - a. Presented by the Better Careers Design Group (a collaboration between public and nonprofit entities), this recommendation is for \$438,000 to help fund the remaining 10 months of the Returning Home Career Grant program, which provides a mentor and monthly cash grants of \$1500 to 20 participants for up to 18 months to support their career goal; seed money was received from the James Irvine Foundation (for the planning process) along with other leveraged resources, covering over 60% of the project, but current funding will only last until January 2023
  - b. This pilot program began in May with a focus on ways income alone can positively impact recidivism and includes data collection and an overall analysis that will be done after the program ends; participant referrals came from six AB-109 Community Based Organizations (CBO) that are also providing the mentorship, and anyone recently or soon to be released from jail or prison could participate
  - c. This recommendation was presented at the May CCPEC meeting and has been redesigned based on feedback

received from previous presentations, including cutting the administrative costs by almost 50% to ensure most of the funding goes directly to the stipends and data collection

- d. Discussion: A robust discussion took place after the presentation, which included the following:
- (a) *Is the focus of the research solely on income alone and its impact on recidivism?* Response: Yes, but the hope is to see the impact of employment and more, along with the unofficial metrics of how it also impacts those around the participants – how does this impact the person's quality of life, but also the life of those around them?
  - (b) *Since research has shown providing wraparound services produces the greatest impact on recidivism, will the monthly grants alone have much of an impact?* Response: The six CBOs will provide mentorship and additional services needed if they offer it, and participants can be referred to other service providers who can offer additional wraparound services and support
  - (c) *How will people be picked in order to get the best applicants and data?* Response: The program is in its fourth month and there was a weighted randomization process where providers identified individuals they already had a working relationship with who had a career plan or goal and whom the providers believed would benefit from this program
  - (d) *What is the sustainability of the program since the number of participants is so small (what do they hope to achieve ultimately)?* Response: This is a pilot program designed to look at results in phases (6 months, 12 months, 18 months) and the information can be given to the county after the program's 18 months have ended
  - (e) *Is there a comprehensive plan for each individual?* Response: The program's focus is career goals and milestones; mentors assist in finding other wraparound services and support as barriers come up
- e. *Motion made to approve the recommendation for \$438,000 for the remaining 10 months; motion seconded; motion passed by majority vote*

## 7. Workgroup Updates:

### a. Fiscal and Procurement – Marcus Dawal/Nancy O'Malley

#### i. Contracts Update – Gina Temporal

- A. There are no new Requests For Proposals (RFP); Contracts has been working with General Services Agency (GSA) on some procurement changes that affect the RFP process and GSA should have it resolved in the next couple of weeks, allowing Contracts to post more RFPs at the end of the month

#### ii. AB-109 CBO Designation Account Update – Howard Chen

The following items were updated:

- A. FY 16/17 – FY 18/19: \$1,000,000 for Employment moved from Commitments to Actual (pg. 1, line 11)
- B. FY 20/21: \$60,688 moved from FY 2021-22 tab to FY 2020-21 for AB-109 Support Unit SEB @ 50% (Actual) (pg. 4, line 17)
- C. FY 21/22: \$25,000 moved from Commitments to Actual for a PO for Early Intervention Court to avoid service gap (pg. 5, line 8); and \$570,419 was added for AB-109 Support Unit SEB @ 50% (Actual) (pg. 5, line 17)
- D. FY 22-23: \$1,250,000 was moved from Commitments to Actuals for Employment (extension) (pg. 6, line 10); and \$1,168,824 was added for AB-109 Support Unit SEB @ 50% (Trust) (pg. 6, line 17)
- E. Discussion: There was a brief discussion on whether the allocation has been outspent; Probation responded that they do not allow themselves to go into the negative, so the rolling over of fiscal money to the next fiscal year occurs before adding it to the allocation and is incident to the next fiscal year's budget; however, there will be internal conversations around the current remaining allocation being low for the first time in a long time

**b. Process and Evaluation – Rodney Brooks**

- i The workgroup has been discussing for the last few months the idea of increasing AB-109 eligibility:
  - A. Advocates for expanding eligibility are interested in Contra Costa County’s (CCC) tiered system, which has people who are the traditional AB-109 recipients at the top then goes down to different groups (others also eligible in CCC are people on informal probation, people who have left an incarcerated facility in less than three years, and people on parole)
  - B. More information is needed before the workgroup can decide whether to bring it to the CCP or the BOS, so they will try to survey providers on any interest in serving a larger number of individuals
- ii The next meeting will be spent planning for the December evening meeting

**c. Programs and Services Workgroup Update – Janene Grigsby**

- i The Life Skills Program, which helps address some of the barriers to achieving permanent housing, was discussed at the last meeting
- ii At the next meeting, the workgroup will revisit our discussion on the kinds of realignment programs that can be stood up to best serve women in the realignment population
- iii [Quarter 2 Data Document](#) is available for review

**d. Data and Information Workgroup Update – Shauna Conner for Nancy O’Malley**

- i The workgroup reconvened on September 8 and another meeting is scheduled for October 13; Probation will work with the District Attorney’s office to increase meeting awareness and attendance
- ii There is substantial data now available from the 3-year Alameda County Justice Restoration Project and it will be brought to the workgroup to help inform them on other decisions and programs they may want to give focus to

**8. Announcements:**

**a. Current CAB Vacancies: District 1: (0), District 2: (2), District 3: (2), District 4: (1), and District 5: (0) – Tim Smith**

- i The CAB is currently accepting applications; please let community members know

**b. Next Meeting**

- i October 26, 2022, 2:30 PM – 5:00 PM (Special Meeting to review the Annual Report)
- ii November 21, 2022, 1:00 PM – 5:00 PM

**9. Public Comment**

- a. Cal State East Bay has initiated their Project Rebound program as of July 1, 2022; this is an important program to support justice-involved students, their retention, and successful completion of their post-secondary goals; there will be a celebration event Thursday, September 22, from 1:00-6:00 on campus

**10. Meeting Adjourned at 7:31 PM**