**ALAMEDA COUNTY PROBATION DEPARTMENT**

**COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Monday, May 18, 2020 1:04 p.m. – 2:15 p.m.  
via “Microsoft Teams”

**MEETING MINUTES**

**Present:**

Wendy Still, Chief Probation Officer (Chair)

Eric von Geldern (designee for Nancy O'Malley)

Rodney Brooks (designee for Brendon Woods)

Rich Lucia, Alameda County Undersheriff

Judge Charles Smiley, Superior Court

Jeff Tudor, San Leandro Chief of Police

Dr. Karyn Tribble (designee for Colleen Chawla)

**Guests:**

Abernathy, Lisa

Aboelata, Noha

Anderson, Deborah

Anunne, Bede

Bituin, Maria Eleonor

Crosby, Neola

Felton, Robin

Grigsby, Janene

Guillory, Stacey

Heintz, Lisa

Hellums, Melissa

Henzi, Christy

Lacy, Shahidah

Lim, Diane

Lopez, Carlos

Mason, Joey

McGrath, Kathy

Mitchell, Kelly

O'Neill, Gavin

Ortiz, Robin

Penn, Curtis

Rodriguez, Jeannette

Saelee, Linda

Sophia, Lai

Tabernik, Tim

Temporal, Gina

Wiggins, Matthew

Winter, Kelly

Additional Guests: 11

**OLD BUSINESS**

Minutes from April 6, 2020 were reviewed and approved as written.

**NEW BUSINESS**

**Community Advisory Board (CAB) Update**

Neola reported on the current CAB vacancies, as follows: District 1: (2); District 2: (1); District 3: (2); District 4: (1); and District 5: (0). Also, the next CAB meeting is June 2, 2020 at 6:15 p.m.

**Santa Rita Jail Testing** **– Undersheriff Rich Lucia**

Undersheriff Lucia acknowledged that anyone retained for more than 24 hours, regardless of symptoms, will be tested for COVID-19 and everyone is quarantined for 14 days.

**Voter Registration – Natasha Middleton**

Natasha will present at the next meeting.

**Behavioral Health Services and CORE Update – Felton and Roots Partnership**

Chief Still acknowledged Dr. Tribble for her leadership in building out the community continuum of care relative to linking all the Behavioral Health services together for our reentry population.

* **CORE (The Center of Reentry and Excellence) – Curtis Penn:** CORE is the **n**ew one-stop reentry hub located at 400 Broadway that provideswrap-around services for AB 109 clients.
  + During the shelter-in-place, CORE is supporting clients in the following ways: (1) via phone and telehealth; (2) supplying food (delivery is available); (3) face-to face support depending on client's level of acuity; and (4) crises will be handled on a case-by-case basis.
  + CORE also offers: (1) linkages to benefits, such as: general assistance, CAL Fresh, SSI, SSDI; (2) service navigation – housing and shelter assistance; and (3) vocational training and employment.
  + CORE is looking into providing clients with coping strategies during this pandemic to help build resilience, problem solve, etc.
  + CORE has been providing clients with the following: hygiene supplies, food, clothing, transportation vouchers and clipper cards.
  + Current staffing: 1 bilingual clinical case manager, 1 re-entry case manager and an administrative assistant. CORE plans to bring on a clinical director, program director and part-time psychiatrist. CORE subcontracted with Roots, who is bringing on three additional case managers, two peer counselors, and one additional clinical case manager.
  + CORE staff are communicating with DPO's through case conferencing, secure email, and phone calls. DPO's refer approximately 10 clients per week through the Tyler system. CORE currently has over 100 referrals. Release of Information and Risk/Need Assessments are provided through the Tyler system are extremely helpful in determining how CORE can meet client’s needs.
  + CORE Modalities/Levels of Entry: (1) Re-entry Model; and (2) Behavioral Health Model (Mild-to- Moderate program should be up and running by the end of the month).
  + Post COVID-19, individuals will not need to be referred; they can simply walk into the facility. CORE will serve breakfast or lunch on a regular basis and hot meals on occasion. CORE will offer classes on parenting, financial literacy, conflict resolution, wrap-around services, and hold client-focused group feedback sessions.
  + CORE location: In addition to the 400 Broadway location, there will be a second location in San Leandro offering a mild-to-moderate program.
* **Felton Institute and Roots Partnership – Dr. Noha Aboelata (Roots) and Dr. Robin Ortiz (Felton)**
  + CORE is a partnership between Felton Institute and Roots. They will provide mild-to-moderate reentry case management in North, South Central and East Alameda County.
  + Felton is working to increase the stock of PPE to be available to clients in need. The Probation Department has purchased masks from the California Prison Industry Authority (CALPIA); Probation will provide Felton with two washable masks for each client.
  + The partnership will take all referrals and determine eligibility on the backend; AB 109 clients will be able to receive all wrap-around services the partnership provides.
* **Coordination of Services – Wendy Still**
  + The Board of Supervisors has approved the move to the Arena Center (new One Stop location)
  + The café on site can be used for the CTE programs and to provide hot meals
  + CCPEC approved an additional shift (hours) for the mobile services unit at Santa Rita Jail, which can make referrals and connect to the Arena center.
  + Housing across the freeway from the Arena Center at 8055 Collins, will also provide services.
  + Additional Seventh Step Housing is scheduled to open today in the unincorporated area of Hayward.
* **CORE Referral Process**
  + Currently, DPO's make referrals through an electronic referral system directly to Felton. Felton’s case managers work will work with the DPO to ensure that the release of information is online.
  + Those involved in the Collaborative Court process are eligible for CORE services (felony probation, pretrial, PRCS). A method will be developed to allow Collaborative Courts to make direct referrals.
  + CORE would like multiple avenues of intake.

**Workgroup Updates**

1. **Fiscal and Procurement – Wendy Still / Nancy O'Malley**

Chief Still noted that previously approved and contracted AB109 allocations have been a tremendous help in dealing with early jail and prison releases. She reviewed the following recommendation:

* 1. **Approve $3,375,000 for housing and $250,000 for Probation Client Support, total $3,625,000 for FY20/21**
  + $250,000 Probation client support is funding for concrete services: additional food, utilities, clothing, etc. More money will likely be needed due to COVID. Once the client informs the DPO of the need, then the money is distributed to the individual in the form of a gift card (i.e., food, clothing) or money is sent directly to the creditor (i.e., landlord, utilities). There also must be evidence that the individual will be able to afford their expenses moving forward; we will not fund individuals in perpetuity. Some contracts provide for limited support dollars that allow providers to issue funds on behalf of the client without going through the DPO.
  + $3,375,000 for Housing: Temporary vouchers, shelter and moving clients to permanency. Chief Still noted that this amount has been the same allocation to CDA for the last four years; however, the need this year is unprecedented. To date, 100% of FY 19/20 housing funding is expected to be spent.

**MOTION: Eric von Geldern moved to approve** **$3,375,000 for housing and $250,000 for Probation Client Support - total $3,625,000 for FY20/21. Karyn Tribble seconded. The motion was unanimously approval.**

* 1. **COVID-19 Impact to Overall Realignment Budget**

Chief Still noted that the AB 109 Realignment budget is partially based on sales tax revenue. The Governor's budget includes a 15% reduction in AB109 funding because of reduced sales tax revenue due to the pandemic. The 50% funds for CBOs are based on the prior year’s base allocation. Therefore, an analysis needs to be conducted to determine if there will be enough funds to satisfy the Board’s 50% amount with the expected 15% reduction. A full report will be given at the next meeting.

Chief Still further noted that CCPEC members will need to identify budget priorities for FY 20/21. A survey will be provided to members to help with this process.

* 1. **Contract Updates – Karen Baker**
* Seventh Step: Entering a COVID-19 phased opening; they are capped at 16 participants to ensure social distancing. They currently have 14 referrals.
* The Adult Residential Multi-Service Center on Collins Drive: Scope of work will be submitted to GSA this week; the Request for Proposal (RFP) should be published by June or early July.
* Cognitive Behavioral Therapy and Incentives: Scope of work has been submitted to GSA; RFP is being drafted.
* Client Resource Meetings: Scope of work has been submitted to GSA; RFP is being drafted.
* Leadership and Entrepreneurship: Multiple listening sessions were held; a scope of work is now being drafted.
* Faith Based Local Community Partnerships: Listening session was held on May 27, 2020.

Chief Still noted that there is a concern with workload; no additional funding has been allocated to Probation to hire additional contract staff. The current staff is responsible for SB678 and Juvenile Block Grants in addition to AB109. Additional staff is needed; Probation is hitting critical mass.

1. **Process and Evaluation – Rodney Brooks**

The Process and Evaluation Workgroup met on May 5, 2020. RDA provided a presentation reflecting the intersection between recidivism rates and AB109 services. Key finding: Individuals who received services were less likely to recidivate and they recidivated at a slower rate.

Chris Miley from Supervisor Valle's office has been working with the Workgroup on a long-standing issue - formerly incarcerated people who work for organizations with contracts with the County being able to enter Santa Rita Jail. The Sheriff has agreed to explore making another change to their form that will flag people who are working with these organizations. A thank you to Rich Lucia and his staff for always being willing to work on finding a solution to all concerns brought to his attention.

1. **Programs and Services – Neola Crosby**

The April Meeting was cancelled; the next meeting will be May 28, 2020 at 10 a.m. All contracted partners, along with clients have been invited to the May meeting to give an update on how services are functioning during the pandemic. Approximately 10 partners and a several clients have agreed to participate. Also, Felton will provide a presentation on CORE services.

1. **Data and Information Management – Eric von Geldern**

A data meeting is needed with RDA to cross-check RDA’s data with the DA’s data. Eric noted that Alameda County is exceptional and cannot be compared with other Counties.

Chief Still noted that RDA will be making a full presentation to the CCPEC before the end of the year. Additionally, the work being done, and the services provided are making a real difference not only in the individual’s life, but also in breaking the cycle and reducing recidivism, which equate to a reduction in victimization.

Chief Still further noted that Probation’s case management system is making referrals to CBO's and partners incredibly easy. Additionally, the case management system for the Juvenile Division will be complete by the end of the summer. These systems allow for easy referrals, provide knowledge as to who needs what services, allow for the development of case management plans, and the data the system produces will allow us to make well-informed decisions.

**Public Comment**

* Next CCPEC meeting is July 20,2020.
* A survey will be distributed to CCPEC members to help them think about FY 20/21 funding priorities.

**Meeting Adjourned** at 2:15pm.