

CCP Data & Information Management Workgroup Minutes

Date: December 8, 2023

Scheduled Time: 10:00 am to 12:00 pm

Meeting Facilitator: Alameda County Deputy District Attorney Jason Sjoberg on behalf of District Attorney Pamela Price.

Attendees:

Rodney Brooks, Alameda County Public Defender
Adrienne Chambers, Alameda County Probation Department (ACPD)
Janene Grigsby, ACPD
Laurie Lucky, ACPD
Shamika Miller, ACPD
Masanao Morimoto, Alameda County District Attorney (ACDA)
Pujya Pascal, ACPD
Royl Roberts, ACDA
Joe Rose, National Alliance on Mental Illness (NAMI)
Gina Temporal, ACPD
Jenica Wilson, ACPD
Candi Yano, University of California, Berkeley (UCB)
Alexa Young, ACPD

Meeting minutes:

1. Call to order and introductions by comment.
2. Review of meeting notes from October 13, 2023.
3. Adoption of October 13, 2023, meeting notes.
4. Overview of the Workgroup's current focus and progress in analyzing data for AB109 eligible persons requesting housing assistance when being released from Santa Rita Jail and the integration of that data with Partners and the other CCP workgroups.
5. Ms. Yano provided a short synopsis of the Industrial Engineering Program at UCB:
 - a. Ms. Yano noted that her discussion was limited to issues that would apply in the context of Realignment/AB109.
 - b. Ms. Yano provided an overview of the Industrial Engineering Program at UCB, which seeks to make processes work better, including looking at speed, quality of services, etc. She noted several issues of concern:
 - i. What data needs to be collected.
 - ii. What processes can be improved.

- iii. Ms. Yano provided an example the industrial engineering process as applied to a hospital emergency room by streamlining the triage process through admittance to a hospital.
 - iv. Ms. Yano suggests that students may be able to help by gathering information about system processes and help to find gaps in services that can be improved or made more efficient.
6. Further discussion of Reception Center at Santa Rita.
- a. Question presented: is the data that is being collected at the Reception Center in a usable format that can be shared with Probation and participating CBOs.
 - i. Ms. Grigsby explained that there is no central database that integrates the information from all CCP Partners.
 - ii. Noted that Probation currently has the ability to get information from the Sheriff's Department, but concern was expressed that much of the data being collected that identifies whether a person in on probation is self-reported and must be verified. Privacy concerns make verifying the information gathered difficult.
 - iii. Noted that ACPD can look at housing needs that are identified by persons identified as AB109 eligible, but much of this data may need to be gathered "by hand" because there is no centralized database currently.
 - b. Further discussion of the Data and Information Management workgroup charge.
 - i. Noted that there is no centralized database that all Partners can use.
 - ii. Question presented: what can be done with the data that is currently being gathered that can be used to effectuate providing both housing assistance and medical insurance for AB109 eligible clients.
 - iii. Mr. Brooks explained that the Process & Evaluation CCP Workgroup is addressing other issues and cannot currently address these issues.
 - iv. Notes that additional information will be needed from the Sheriff's Department to determine how that data that is being collected can be provided to Probation and the participating CBOs.
 - v. Ms. Grigsby noted that privacy concerns make tracking persons who are requesting housing assistance difficult.

- vi. Ms. Yano suggests that there is commercial software available that could facilitate the process of tracking this information.
- c. Further discussion of Probation's Enterprise System
 - i. Question presented: given the practical reality that the Data and Information Management Workgroup is not able implement and manage a county-wide database to address these issues, what are suggested next steps on how the workgroup should proceed.
 - ii. Ms. Chambers explained that ITD is currently establishing a database/info management system for CalAIM that would allow for cross-agency support between Social Services, Probation, and the Sheriff for the purpose of addressing healthcare for AB109 eligible persons.
 - iii. Ms. Grigsby noted that Alameda County Healthcare has established a database/info management system that can gather data from all County Partners.
 - iv. Ms. Grigsby suggested that a separate system may be necessary to address these issues, but that this will cost additional funding.
 - v. Mr. Rose suggested that a workflow diagram may be helpful in addressing these issues. Noted that the Workgroup is currently engaging in this process.
 - vi. Ms. Yano suggests that student(s) in the Industrial Engineering Program may be able to assist in this endeavor as a part of the Capstone Project.
 - 1. Ms. Yano explained the Capstone Project and how this may be able to assist with the current issues being addressed by the Workgroup.
 - 2. Ms. Chambers noted that student participation in the Workgroup would necessitate buy-in from all Partners. She expressed concerns with the time frames limitations for the Winter 2024 semester, given that the current Chief of Probation is retiring on December 22, 2023.
- 7. Opportunity for public comment.
- 8. The next meeting of the Data and Information Workgroup is scheduled for January 12, 2023.